

Course Substitution, Exceptions and General Education Waiver Form



Student's Name: _____

Student's "A" Number: _____

Student's Pima Email: _____

Degree/Certificate Title and Catalog Year: _____

Name of Academic Advisor/Faculty member assisting with this request: _____

Check this box if you are requesting an exception to graduate with fewer credits than those specified in the catalog of record. Please explain your reason for this request in the space provided below.

Check this box if you are requesting a waiver for general education requirements. Please explain your reason for this request in the space provided below.

Complete the following information for a Course Substitution request:

Substitute Course(s) _____ with Course(s) _____

Is this a general education course? If so, the approval of the Dean of General Education is also required.

Reason for Exception, Substitution or Waiver Request (please print or type)

Student's Signature: _____

Date: _____

Dean's Signature: _____

Dean of General Education's Signature: _____
(Required for general education courses)

Print name: _____

Date: _____

Exception/Substitution/Waiver Request Approved

Exception/Substitution/Waiver Request Denied

Reason denied (required):