

# 2019–2020 Preparatory Coursework Financial Aid Request

<b>Student's Full Name</b>	<b>PCC Student ID Number</b>
<b>Student's Home Phone Number</b> (with area code)	<b>Student's Alternate or Cell Phone Number</b>

Students not pursuing a degree or certificate at Pima Community College (PCC) are typically not eligible to receive financial aid. However, students who intend to enter a selective admissions program and have not completed the required preparatory coursework for the purpose of admission may request to receive Direct Loans. Examples of PCC selective admissions programs are: Dental Hygiene, Veterinary Technology, Nursing, etc. Students taking preparatory coursework to gain admission to a PCC selective admission program may be eligible to receive a Direct Loan and/or a Parent PLUS loan **ONLY** for a maximum of **ONE** consecutive 12-month period. This timeframe may not be exceeded for any reason.

Under the preparatory coursework provision, the United States Department of Education (ED) allows the student:

- To have only one, 12-month period to receive federal loans over the course of his/her entire college attendance;
- To receive a limited amount of Direct Loan funds for undergraduate courses during the 12-month period

**Loan Limits for Preparatory Coursework**  
*Dependent* Students (as determined by the FAFSA) - \$2,625 (can all be subsidized or unsubsidized),  
*Independent* Students (as determined by the FAFSA) - \$8,625 (only up to \$2,625 may be subsidized)  
 PLUS loans may be used up to the cost of attendance.

Under the preparatory coursework provision, the United States Department of Education does not allow the student:

- to receive any federal grant or work study funding
- to receive loans for preparatory classes taken for the purpose of raising his/her GPA
- to receive loans from more than one college during the same period of enrollment
- to receive loans for less than half time enrollment (must be enrolled in 6 units or more)

In order to receive loans under the preparatory coursework provision, I agree:

- To meet financial aid eligibility requirements, including but not limited to: Satisfactory Academic Progress (SAP);
- To ensure all preparatory coursework needed can be completed within the 12-month timeframe;
- To enroll in a minimum of six credits and **only** in courses approved in this agreement;
- To immediately notify the Financial Aid Office (FAO) of schedule changes. Without FAO approval, courses will not be eligible for Direct Loans.

In order to receive loans under the preparatory coursework provision, I certify that:

- I have never used my eligibility for loans under this provision in the past at any other school, and;
- I am not taking these classes for the purpose of raising my GPA to gain admission, and;
- I have read this agreement in its entirety and I agree to all criteria and conditions contained within.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**THIS PAGE MUST BE COMPLETED BY THE ACADEMIC/PROGRAM ADVISOR**

This student is attempting to enter into a preparatory coursework agreement with Pima Community College (PCC) whereby the student will take PCC courses required for admission for a specific program at PCC.

The student must meet with an academic/program advisor to determine the preparatory coursework needed for the selective admissions program to be taken at PCC. The advisor will certify below what courses are necessary for the student's PCC selective admissions program. The United States Department of Education (ED) regulations do not allow the student to receive aid for preparatory coursework required for the purpose of raising his/her GPA.

The courses listed on this agreement cannot be changed once the agreement has been submitted to and approved by PCC Financial Aid Office.

By completing and signing this agreement:  
the **student certifies** that:

- I understand the courses listed below are the only courses for which I may obtain student loan assistance.

**the advisor certifies** that:

- These courses are required to apply to enter the PCC selective admissions program, and;
- The student is not taking these courses only for the purpose of raising his/her GPA.

<b>Student's Full Name</b>		<b>PCC Student ID Number:</b>
		<b>Program Code:</b> <b>(to be entered by Academic/Program Advisor)</b>
<b>Course Prefix/ Number at Pima Community College (i.e. BIO 201IN)</b>	<b>Credits</b>	<b>Course Name (i.e. Human Anatomy and Physiology I)</b>
<b>Advisor Name:</b>		
<b>Advisor Signature:</b>		<b>Date:</b>
<b>Signature indicates that form was completed and program code entered into system.</b>		

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FINANCIAL AID OFFICE USE ONLY		
<input type="radio"/> Approved	<input type="radio"/> Denied	<input type="radio"/> Denied Pending Documentation
Comments:		
FA Representative Signature	Campus	Date

Pima Community College is an equal opportunity, affirmative action employer and educational institution committed to excellence through diversity. Upon request, reasonable accommodations will be made for individuals with disabilities. Every effort will be made to provide reasonable accommodations in a timely manner. For the general public, please contact the PCC information line at 520-206-4500 (TTY 520-206-4530); for PCC students, contact the Access and Disability Resources Office at any campus or you may call 520-206-6688 or email [ADRhlp@pima.edu](mailto:ADRhlp@pima.edu).