

Underage Student Enrollment Application & Agreement

Pima Community College (PCC) strives to provide quality instruction and support for all students taking post-secondary level courses. In accordance with Arizona Revised Statutes 15-1805.01 and 15-1821, PCC has adopted an admissions and enrollment policy for underage students. These students have the same rights and responsibilities as any other college student, except as noted below and in applicable College policies. Because the student is a minor, each underage student and her/his parent/guardian are required to review and sign this application and agreement form accepting responsibility for the decision to enroll.

The student and their parent/guardian understand and agree to the following:

- Underage enrollment review process: Until a student reaches age 16, a Student Services Manager (SSM) must review and approve the Underage Student Enrollment Application & Agreement each semester. The College may deny or limit enrollment to no more than 2 courses or 8 credit hours based on a variety of factors. These factors include, but are not limited to: student academic performance, pre-requisite completion, social and emotional readiness for college-level engagement, the demands of the courses proposed, time constraints, etc. Continued enrollment will be based upon academic progress and course completion and is at the discretion of the SSM.
- Federal Financial Aid Eligibility: To be considered for federal student aid, you must be qualified to study at the post-secondary level. You must have one of the following: high school diploma; recognized equivalent of a high school diploma (High School Equivalency diploma); completed homeschooling at the secondary level.
- Academic Freedom in College: Course content and discussion are subject to faculty academic freedom and student rights of free speech. Topics may emerge which the student/parent/guardian may not consider age appropriate. If the student/parent/guardian is not comfortable with an assignment or classroom discussion, the faculty member is not required to substitute an alternate activity or graded exercise.
- Grading: The grade received by the student is part of the student's permanent post-secondary academic record and may affect the student's eligibility for college scholarships or freshman/first-time status at other institutions of higher education.
- Student Support Services: Although the student will have equal access to all academic support services offered to the student body, the College does not provide additional resources specifically for underage students. www.pima.edu/current-students/advising/early-academic-alert.html
- FERPA: The student's academic record (grades, registration information, progress, etc. in class) cannot be accessed by the parent/guardian without a written release, signed by the student. www.pima.edu/current-students/code-of-conduct/ferpa/
- Student Code of Conduct: All students are responsible for following the Student Code of Conduct: www.pima.edu/current-students/code-of-conduct/docs/Student-Code-of-Conduct.pdf
- Campus Safety and Security: Pima Community College has a fully deputized police force. This website contains more information about safety and security on campus including registered sex offenders: www.pima.edu/administrative-services/college-police/index.html
- High School vs. College: To learn about the differences between high school and college, visit: www.pima.edu/new-students/new-student-orientation/student-success-modules/03-HighSchoolVsCollege/HighSchoolVsCollege.html
- Faculty communication: The faculty member will provide standard updates on academic progress directly to the student. This may include graded homework, graded test papers, etc. In a college environment, attendance records are not provided as a measure of progress and faculty do not provide written or personal/telephone summaries during the semester.

Courses Planned for Enrollment

_____	_____	_____
_____	_____	_____
_____	_____	_____

Student: _____
Name Phone Number Age first day of class Student ID Number

Signatures: _____
Student Date Parent/Guardian Date

SSM: _____
Name Term Signature