Preparations Underway for Higher Learning Commission Required Reports
Monitoring Report
Institutional Self-Study
HLC Monitoring Report

- Monitoring Report is a focused report in which the HLC “signals that the situation must change in a specific way.” (HLC website)
- Due August 1, 2013
- Must outline a plan to address conformity with Assumed Practices A.4 and B.2.c
  - A.4 – Complaints and Grievance Procedure
    
    The institution provides clear information regarding its procedures for receiving complaints and grievances from students and other constituencies, responds to them in a timely manner, and analyzes them to improve its processes.
  
  - B.2.c – Faculty Oversight of Curriculum
    
    Faculty participate substantially in: oversight of the curriculum—its development and implementation, academic substance, currency, and relevance for internal and external constituencies.
HLC Monitoring Report

- Writing team in place with scheduled plan for completion by due date
  - Using the same approach that was implemented for the Student Learning Outcomes (SLO) Monitoring Report.
  - Writing team members have expertise in the areas to be addressed in the report following the SLO Monitoring Report structure:
    Team Leader, Faculty member, Student Development and Academic Services, Employee Relations (HR), Writer, Provost’s Office.

- Process:
  Review current processes and recent changes
  Benchmark and review best practices
  Develop a plan for implementing needed changes

- Timeline and draft outline have been created.
- Report to be reviewed by representation from all constituent groups: students, employees, and community.
Institutional Self-Study

Self-Study is a comprehensive process that demonstrates continuous improvement and provides evidence of fulfillment of accreditation criteria.

Due July, 2014

Must be a full institutional self-study that addresses:

- Five Criteria for Accreditation
- Assumed Practices
- Concerns identified by 2010 visiting HLC site team
- Concerns identified by the HLC in the probation sanction

  Required focus on Criterion Two, Core Component 2.A
  - The institution operates with integrity in its financial, academic, personnel, and auxiliary functions; it established and follows fair ethical policies and processes for its governing board, administration, faculty, and staff.

  Required focus on Criterion Five, Core Components 5.B and 5.C
  - The institution’s governance and administrative structures promote effective leadership and support collaborative processes that enable the institution to fulfill its mission.
  - The institution engages in systematic and integrated planning.

- Federal Compliance
- Multi-campus coordination
Committee framework for Self-Study

- Committee formation now underway for:
  - **Criterion One: Mission**
    The institution’s mission is clear and articulated publicly; it guides the institution’s operations.
  - **Criterion Two: Integrity: Ethical and Responsible Conduct**
    The institution acts with integrity; its conduct is ethical and responsible.
  - **Criterion Three: Teaching and Learning: Quality, Resources, and Support**
    The institution provides high quality education, wherever and however its offerings are delivered.
  - **Criterion Four: Teaching and Learning: Evaluation and Improvement**
    The institution demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and it evaluates their effectiveness for student learning through processes designed to promote continuous improvement.
  - **Criterion Five: Resources, Planning, and Institutional Effectiveness**
    The institution’s resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities. The institution plans for the future.
Committee Framework for Self-Study

- Assumed Practices
- Response to concerns from the 2010 Self-Study
- Response to concerns identified by the HLC in the probation sanction:
  - Criterion Two, Core Component 2.A
  - Criterion Five, Core Component 5.B and 5.C
- Federal Compliance
- Multi-campus Coordination
- Follow-up from the SLO Monitoring Report
- Follow-up from the current Monitoring Report
- Archive/Electronic Evidence Room
- Writing team
Proposed Committee Membership

- General Structure for most committees:
  - Faculty members
  - Adjunct Faculty members
  - Staff members
  - Students
  - Administrators
  - Community Members
  - Archivist
  - Writer
  - Board of Governors member
    - One member to serve on each Criterion Committee
PCC Addresses Probation link

- For the most up-to-date information regarding the College’s undertaking in addressing the concerns of the Higher Learning Commission, please visit the link titled PCC Addresses Probation:

Thank you.