PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, November 14, 2012 at 7:00 p.m., in the Community/Board Room, District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1010.

BOARD MEMBERS
Scott Stewart, Chair
Brenda Even, Secretary
Marty Cortez
David Longoria
Sherryn Marshall

BOARD REPRESENTATIVES
Timothy Kelliher, Staff
Josue Saldivar, Student
John Valenzuela, Student
Kimlisa Salazar Duchicela, Faculty
Patricia Figueroa, Faculty

RECORDING SECRETARY
Gabriela De Echávarri

LEGAL COUNSEL
John Richardson

ADMINISTRATION
Suzanne Miles, Interim Chancellor
Lou Albert, President, West Campus
Stella Bay, Executive Director, Department of Public Safety
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Desert Vista Campus
Luba Chliwniak, President, Downtown Campus
Aubrey Conover, Vice President of Student Development
Nina Corson, Academic Dean
Dolores Durán-Cerda, Assistant Vice Chancellor (Acting)
Charlotte Fugett, President, East Campus
Deborah Gaddy, Academic Dean
Donna Gifford, Vice President of Instruction
John Gillis, Academic Dean
Diane Groover, Assistant Vice Chancellor, Finance
Jerry Haynes, Vice President of Student Development
William Howard, Assistant Vice Chancellor, Business Services
Patricia Houston, Academic Dean
Rachelle, Howell, Assistant Vice Chancellor, Grants and Planning and Institutional Research
Alex Kajstura, President Northwest Campus
C.J. Karamargin, Vice Chancellor, Public Information and Government Relations
Darla Lammers, Vice President of Instruction
Mary Ann Martinez Sanchez, Vice Provost and Assistant Vice Chancellor, Academic Services
Janet May, Vice Chancellor, Human Resources
Keith McIntosh, Vice Chancellor, Information Technology
Jerome Migler, Provost/Executive Vice Chancellor
Lorraine Morales, President, Community Campus (Acting)
Brigid Murphy, Vice President of Instruction
Ann Parker, Vice President of Student Development
Anna Reese, Executive Director, Financial Aid
Ted Roush, Vice President of Instruction
Nancee Sorenson, Vice President of Student Development
Edgar Soto, Executive Director, Athletics
Michael Tulino, Vice President of Student Development
Anne Vosberg, Vice President of Student Development
William Ward, Assistant Vice Chancellor, Facilities
Daniel Wright, Academic Dean
Deborah Yoklic, Vice President of Instruction (Acting)
Darla Zirbes, Vice President of Instruction
GENERAL MATTERS

Call to Order
Scott Stewart called the meeting to order at 7:02 p.m.

Pledge of Allegiance
Brenda Even led the Pledge of Allegiance.

Recognition Awards

Governing Board Recognition and/or Awards
Interim Chancellor Miles welcomed the honorees and recognized their achievements. Awards were presented to employees and community members. Dr. Miles thanked everyone for being there.

Public Comment and Reports

Public Comment
Shawn Agut, former adjunct faculty member and graduate of Pima College, addressed the board regarding the admissions standards and thanked the College for raising the academic standards.

Staff Representatives
Staff Representative Timothy Kelliher reported on the Staff Council meeting of November 2. Highlights included the following: Provost and Executive Vice Chancellor’s Report: Dr. Migler informed that Spring registration begins November 12, 2012. He also mentioned that the Higher Learning Commission Monitoring Report is nearing completion. Dr. Migler noted that the University of Arizona is developing a new “Bridge” program for PCC students. The goal of this program is to provide a seamless transition from PCC to the UA. Chancellor’s Report: Dr. Miles informed that there will be no Board of Governors meeting in December. Dr. Miles noted that the College has begun coordinating with high schools districts to have the College’s and high schools faculty meet on reading, writing and math to help align the curricula and help high school graduates be better prepared for higher education and testing. Liaison Report: Assistant Vice Chancellor Doreen Armstrong reported on recruitment statistics. She also announced that Human Resources and Internal Audit departments will conduct one-hour information sessions about the various services these two departments provide to the College.
AFSCME Report: There was no report. ACES Report: Jason Brown reported that the group’s Meet and Confer kick-off breakfast was November 1st with may topics being discussed for the coming year. Campus/District Reports: Keith McIntosh, Vice Chancellor for Information Technology and Brian Basgen, Acting Assistant Vice Chancellor for Information Technology announced that IT is beginning a process to identify staff passwords which may be easy to hack. E-mails will be sent out with instructions on how to improve it. Dolores Durán-Cerda shared information regarding the evolving process for PCC Online Education. Council Report: The East Campus Safe Halloween held October 27 was a success. To date $1,352 have been collected in t-shirt sales. Nomination ballots will be sent out to the campuses. New members should be elected before the December recess.

Student Representatives

Student Representatives Josue Saldivar and John Valenzuela reported on recent events from each campus. Highlights included: Community Campus: Adult Education student leaders from all the centers are participating in various leadership trainings. Desert Vista Campus: The Native American Student Association Club will celebrate their Native American Heritage. Downtown Campus: The Student Veterans Organization will have a flag folding ceremony and presentation on Thursday, November 8. East Campus: The Third Annual El Día de los Muertos celebration was very successful. Northwest Campus: Student Life sponsored a free breakfast on November 8 to honor veterans and active military personnel. West Campus: Students are still attending Pima Leadership Institute.

Faculty Representatives

Faculty Representatives Patricia Figueroa and Kimlisa Salazar Duchicela shared information about activities and communications that occurred at the November 2 Faculty Senate Meeting. Highlights included the following: Jeannie Arbogast, Senate Vice President reported that notices went out on November 9 about upcoming elections for Faculty Senators to the West, Community, and Northwest Campuses. Faculty Senate President's Report: As a continuation of the item of Proxy from the previous meeting, President Joe Labuda stated a new senate rule could be created to clarify
the charter and establish a different process. 

**PCCEA Update:** Rita Flattley stated that faculty should have received their approved and signed copy of the Step Progression Plan. She also announced the names of the PCCEA team members.

**Chancellor’s Report:** Dr. Miles reported that an entity is being created at the state level to represent community colleges in advocacy at the state level. She also mentioned that a new advisory committee is being formed to look at enrollment and registration trends. Charlotte Fugett, President at East Campus, gave a campus up-date.

### Governing Board Member Reports

**Chairperson’s Report:** Scott Stewart informed of the Board of Governors election results. He, along with Board members Brenda Even, David Longoria and Marty Cortez, thanked Sherryn Marshall for her work during her time as a board member. Scott Stewart also mentioned that Marty Cortez had not been elected yet because ballots were still being counted.

Board Members Brenda Even and David Longoria, co-chairs of the Chancellor Search Advisory Committee, gave an update on the Chancellor search. Dr. Even stated that the matter of confidentiality was again discussed. She also mentioned committee members are referred to Liz Rocklin, search consultant, if they have any problems or concerns about the process. Also, Lynne Wakefield, the College’s legal liaison, if they have any concerns with the College in general. The next meeting of the search committee will be December 17.

Scott Stewart announced there will be no Board of Governors meeting in December. He reported that this year the issue about transparency came about and in the efforts to improve it, the College has launched a new section on the College’s website with new links about accreditation, Board of Governors activities, College policies, student success indicators and budget reports. He also mentioned that policy recommendations will be recommended to notify the Board of new and non-routine contracts as they occur even if they are below the threshold for Board approval. He also recommended the community and Board members have participation in the College plan.
Sherry Marshall noted that she would like for the Board to be notified when issues are being considered instead of being informed when they are implemented.

Dr. Miles commented the College is holding community forums to receive feedback from citizens. Then this information will be brought to the Board and College employees to be collated and then implemented.

Scott Stewart suggested the Board have a regular update on the College Plan and mentioned that it is important to have citizens’ input and also have feedback from educational partners. Dr. Miles said the College is including educational partners as well.

Brenda Even clarified that issues are brought to the Board and that they have an opportunity to review and discuss information before they vote on them.

Secretary to the Board Report — There was no report.

Chancellor’s Report

Dr. Miles thanked Sherryn Marshall on behalf of the College employees for her years of service. Dr. Miles congratulated Dr. Sylvia Lee for being elected as Board member, and noted that her swear-in ceremony will be held at the January Annual Board meeting. Dr. Miles also mentioned that Board member Marty Cortez is awaiting the results for her district. She informed that the Chronicle for Higher Education has a new database on-line that lists the most affordable community colleges in the US and in Arizona. It lists 826 colleges where 86% of them have higher tuition and fees than Pima College. She informed that an advisory committee has been formed consisting of external and internal constituents who will be reviewing enrollment trends, registration, placement and Prep Academy data. She congratulated Tucson Historic Preservation Foundation for their First Annual Tucson Modernism Weekend. She thanked the Provost Office and Faculty Senate for continuing the Speakers Series. Ella Gomez, Librarian for Youth Services from Pima County Public library gave a presentation about increasing literacy in Tucson through the program “Library Wise Community Strong”.
Edgar Soto, Executive Director of Athletics, gave an update on the Athletics programs. Janet May, Vice Chancellor for Human Resources gave a presentation on professional development.

Report — September 2012 Financial Statements

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending September 2012. Dr. Bea noted the total net assets at the end of September were $213.9 million, which is a decrease of about $2.5 million compared to the same time last year.

Information Items

Separations from Employment

Student Aide Hires

Arizona Minimum Wage Increase for Unclassified Pay Rates for Temporary Employment

These items were noted as information items.

Action Items

Approval of Minutes

Motion to Approve Motion No. 7125

Meeting Minutes

PASSES

David Longoria – M, Brenda Even – S, to approve the minutes Special Meeting of October 24, 2012 (5:00 pm) and the Regular Meeting of October 24, 2012.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion to Approve Consent Agenda

PASSES

Brenda Even – M, David Longoria – S, to approve the Consent Agenda as presented.

15.1 New Appointments
15.2 Adjunct Faculty Appointments
15.3 Temporary Appointments
15.4 Intergovernmental Agreement: Library Participation in Maricopa Community College’s Intergovernmental Agreement with EBSCO Information Services
15.5 Intergovernmental Agreement: Pinal County Community College District for Permission to Offer Courses in Pinal County
15.6 Grant Proposal: Arizona Sun Corridor Get Into Energy Consortium, Pima Community College, Community Campus
15.7 Grant Proposal: Fulbright Scholar Program, Scholar-in-Residence Program, Pima Community College, Office of the Provost

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Award of Construction Contract: Northwest Campus New Building Expansion Project

Motion to Approve Award of Construction Contract: Northwest Campus

Motion No. 7127

Marty Cortez – M, David Longoria – S, to approve the award of contract in the amount of $9,064,000 to Lang Wyatt Construction for construction of the Northwest Campus New Building Expansion Project.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Creation of the Arizona Community College Coordinating Council (ACCCC)

Motion to Approve Creation of the Arizona Community College Coordinating Council (ACCCC)

Motion No. 7128

David Longoria – M, Brenda Even – S, to approve the resolution from the Arizona Community College Presidents Council (ACCPC) creating the Arizona Community College Coordinating Council (ACCCC).

Vote: Board members present other than Board Member Marshall voted “aye” by voice vote. Sherryn Marshall – abstained. Motion carried.
Adjournment

The meeting adjourned at 9:00 p.m.

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Secretary

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Date