A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, May 16, 2012 at 7:00 p.m., in the Community Room, East Campus, 8181 E. Irvington Road, Tucson, AZ 85709-4000.

BOARD MEMBERS

Scott Stewart, Chair  
Brenda Even, Secretary  
Marty Cortez, Member  
David Longoria, Member  
Sherryn Marshall, Member

BOARD REPRESENTATIVES

Rose Bolz, Staff  
Timothy Kelliher, Staff (Absent)  
Silvia Baiza, Student  
Amber Bright, Student  
Kimlisa Salazar Duchicela, Faculty  
Patricia Figueroa, Faculty

RECORDING SECRETARY

Gabriela De Echávarri

LEGAL COUNSEL

John Richardson

ADMINISTRATION

Suzanne Miles, Interim Chancellor  
Lou Albert, President, West Campus  
Doreen Armstrong, Assistant Vice Chancellor, Personnel Services  
Stella Bay, Executive Director, Department of Public Safety  
David Bea, Executive Vice Chancellor, Finance and Administration  
Johnson Bia, President, Desert Vista Campus  
John Carroll, Vice President of Instruction  
Luba Chliwniak, President, Downtown Campus  
Aubrey Conover, Vice President of Student Development  
Nina Corson, Academic Dean  
Cindy Dooling, Vice Chancellor, Information Technology (Acting)  
Charlotte Fugett, Provost/Executive Vice Chancellor (Acting)  
Deborah Gaddy, Academic Dean  
Donna Gifford, Vice President of Instruction & Vice President of Online Development  
Dianne Groover, Assistant Vice Chancellor, Finance  
Jerry Haynes, Vice President of Student Development  
Patricia Houston, Academic Dean  
William Howard, Assistant Vice Chancellor, Business Services  
Alex Kajstura, President, Northwest Campus  
C.J. Karamargin, Vice Chancellor, Public Information and Government Relations  
Darla Lammers, Vice President of Instruction  
Janet May, Vice Chancellor, Human Resources  
Keith McIntosh, Assistant Vice Chancellor, Information Technology (Acting)  
Leticia Menchaca, Assistant Vice Chancellor, Student Services  
Lorraine Morales, President, Community Campus (Acting)  
Brigid Murphy, Vice President of Instruction  
Ann Parker, Vice President of Student Development  
Anna Reese, Executive Director, Financial Aid  
Nicola Richmond, Executive Director, Planning and Institutional Research  
Ted Roush, Vice President of Instruction  
Nancy Sorenson, President, East Campus (Acting)  
Edgar Soto, Executive Director, Athletics  
Stan Steinman, Academic Dean  
Heather Tilson, Senior Assistant to the Provost  
Michael Tulino, Vice President of Student Development  
Anne Vosberg, Vice President of Student Development  
Deborah Yoklic, Vice President of Instruction (Acting)
GENERAL MATTERS

Call to Order

Scott Stewart called the meeting to order at 7:12 p.m.

Pledge of Allegiance

Marty Cortez led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

Mary Mitchell, Chair of the Adjunct Faculty Sub-Committee, addressed the Board requesting that adjunct faculty be included in the proposed pay increase. The following individuals made a request for public records: Alfonso Valenzuela, Mario Gonzales, Ruben Romero, Richard Ruiz, Mary Loya, George Leon, Cecilia Cruz, Rudy Garcia, Luis Gonzales and Rudy Gallego. Richard Fridena addressed the Board requesting a public presentation of the status of the students attending the Prep Academy. Kristen Bury addressed the Board requesting that Human Resources practices and procedures be looked at.

Staff Representatives

Staff Representatives Rose Bolz reported on the Staff Council meetings of April 6 and May 4. Highlights from the April meeting included the following: Provost Report: Charlotte Fugett reminded everyone about the Multicultural Convocation on May 3 and the College’s graduation on May 17. Chancellor’s Report: Dr. Miles informed that the budget forums have been completed. She also stated that while she is the Interim Chancellor she wants to broaden the connections between the College and the community. Liaison Report: Vice Chancellor May reported on the recruitment statistics. She also informed that the Board of Governors approved the Flex Summer Work Schedule. AFSCME Report: It was reported the AFSCME Meet and Confer produced several proposals that have now been signed. ACES Report: It was reported that the Meet and Confer process was very productive and that several proposals have been signed. Campus/District Reports: Downtown Campus is having a Jazz Exhibit from April 17 through May 25; East Campus hosted the Japanese Speech Contest on April 21; on May 19 the Employee Appreciation Picnic will be held at Morris K. Udall Regional Park; and June 2 will be the day for the PCC Foundation’s 21st Annual Scholarship Tournament.
Highlights from the May meeting included the following:

**Provost Report:** Charlotte Fugett informed that about 1,000 people attended the Multicultural Convocation. She also informed that the automated process for bookstore vouchers will go live on May 11.

**Chancellor’s Report:** Dr. Miles announced the passing of College employees Andrew Radke and Fernando Millan. Dr. Miles encouraged everyone to check the Chancellor’s search link for updates. She congratulated the Facilities department for receiving national recognition from APPA (Association of Physical Plant Administrators).

**Liaison Report:** Vice Chancellor May gave an update on recruitment statistics and Pima Jobs. **AFSCME Report** Meet and Confer was very productive and AFSCME will be presenting at the Board Meeting on May 16. **ACES Report:** Officers elections will be held and the results will be announced at the June 12 meeting. Meet and Confer presentations to the Board will be May 16.

**Campus/District Reports:** All campuses are having end-of-year events.

**Student Representatives**

Student Representatives Amber Bright and Silvia Baiza reported on recent events from each campus. Highlights included: **Community Campus:** A number of Adult Education students are participating in the Digital Storytelling Class at El Rio Learning Center. **Desert Vista Campus:** Hosted a Cinco de Mayo Celebration. **Downtown Campus:** Will hold the End-of-Year Student Recognition Banquet and Social. **East Campus:** Held the Student Government Outgoing Award Dinner. **Northwest Campus:** Hosted Cinema under the Stars. **West Campus:** Students Edith Granillo and Irina Gallegos will be attending the National Conference on Race and Ethnicity in New York City from May 29-June 2.

**Faculty Representatives**

Faculty Representative Patricia Figueroa shared information about activities and communications that occurred at the April 6 and May 4 meetings. Highlights from the April 6 meeting included the following: Michael Racy, President of Racy & Associates gave a legislative update; a revision to the statement on reinforcing partnership with community for alternate course offerings was voted on. Janet May, Vice Chancellor for Human Resources gave a presentation on Pima Jobs. **Provost Report:** Acting Provost Fugett informed that she will bring together a group of administrators to look at
student feedback and course evaluation she also reminded everyone of Graduation on May 17. Chancellor’s Report; Interim Chancellor Miles informed the Senate that the College has finished the budget sessions. Dr. Miles informed that the College is in the midst of a College Plan and when completed will show the Senate a draft. Highlights from the May 4 meeting included the following: Ann Parker, Desert Vista Vice President of Student Development, gave an update on the 2013/2014 Academic Calendar. She also gave a presentation on the Early Alert System. David Katz gave an update on the Class Cancellation Ad-Hoc Committee. Provost Report: Acting Provost Fugett informed that there is a posting for two SLO positions. She also announced that the Curriculum Procedures Manual will be on the Intranet after the break. Chancellor’s Report: Interim Chancellor Miles informed of the candidate forums for new Provost & Executive Vice Chancellor will be held May 8 and that the candidate forums for the Vice Chancellor of IT should be held later in the month.

Governing Board Member Reports

Chairperson’s Report: Scott Stewart reminded all that Board meetings will be rotating and will be held at different campuses and that they will be videotaped and broadcasted on the College’s channel. Chairperson Stewart informed of the passing of College employees Andrew Ratke and Fernando Millan. Mr. Stewart announced that some Board meetings will be held at different College locations. He announced the cancellation of the July meeting but that the Board may hold a special meeting to present and vote on the Request for Proposal selection. He reminded everyone of Graduation Day on May 17 and noted that it will be the largest with over 36,000 graduates ranging from 17 years old to 73 years old. The College will award over 51 degrees and certificates. He also mentioned that in addition there are other smaller graduations ceremonies for Fire Science Academy, Aviation Technology and Emergency Medical Technology and the GED. Mr. Stewart gave an update on the Chancellor’s search. He noted that the Request for Proposals are due May 30 and that the selection team will review them and make a recommendation in June or later. He informed
that the July Regular Meeting will be cancelled but that there may be a Special Meeting to make a decision and vote on the Request for Proposal applications.

Secretary to the Board Report — There was no report.

Chancellor’s Report

Interim Chancellor Miles recognized Facilities staff for the award the College received by APA (Association of Physical Plant Administrators); she also informed that Upward Bound Grants have been awarded to the Desert Vista, Downtown, East and Northwest Campuses. Dr. Miles presented outgoing student representatives Silvia Baiza and Amber Bright with a plaque and thanked them for their work. Dr. Miles announced Charlette Padilla and Kris Swank as the recipients of the Faculty Professional Enrichment Recognition Award which were presented by Acting Provost Charlotte Fugett. Dr. Nancee Sorenson, East Campus Acting President, introduced Diane Deskin and Timothy Krone who gave an update on the following: Diane Deskin, East Campus Program Manager, gave a presentation on the program SOAR, a TRIO Student Support Services Department of Education grant that assists students with disabilities to succeed in college. Timothy Krone, East Campus Program Director gave a presentation on the Veterinary Technology Program. Employee groups AFSCME, ACES and Faculty Senate gave their presentations.

Report — February 2012 Financial Statements

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending March 2012. He noted the total net assets through month end is approximately $219.2 million, which is an increase of about $2.7 million compared to the same time last year.

Information Items

Separations from Employment

Student Aide Hires

These items were noted as information items.
Motion to Approve Meeting Minutes

PASSES

Approval of Minutes

Motion No. 7089

David Longoria – M, Brenda Even – S, to approve the
Minutes of the Special Meeting of April 3, 2012 (5:00 pm);
Special Meeting of April 3, 2012 (7:00 pm); Special Meeting
of April 11, 2012; Regular Meeting of April 11, 2012; Special
Meeting of April 17, 2012 (7:15 pm); Special Meeting of
April 17, 2012 (7:30 pm); Special Meeting of April 30, 2012.

Vote: All Board members present voted “aye” by voice vote.
None were opposed. Motion carried.

Consent Agenda

Chairperson Stewart asked that Item 13.8 Grant Proposal:
Dollar General Literacy Foundation, Pima Community
College Adult Family Literacy Program, I Learn, We Learn
Project be pulled from the consent agenda.

Board Member Sherryn Marshall requested that Item 13.4
Administrator Appointment be pulled from the consent
agenda and voted on separately.

Motion to Approve Consent Agenda

PASSES

Motion No. 7090

David Longoria – M, Marty Cortez – S, to approve the
Consent Agenda as presented, (except for item 13.4 and
13.8).

13.1 New Appointments
13.2 Adjunct Faculty Appointments
13.3 Temporary Appointments
13.5 Faculty Sabbaticals for Fall 2012 and Spring 2012
13.6 Sub-Grant Agreement Renewal: First Things First
Innovative Professional Development grant.
13.7 Extension of Sub-recipient Agreement: Sunnyside
Unified School District and United States Department
of Education, Pima Community College Adult
Education Family Literacy Program
13.9 Grant Proposal: Arizona Department of Education:
Title I Even Start Family Literacy Program
13.10 Grant Proposal: United States Department of
Education, Developing Hispanic Serving Institutions
(Title V) Program
13.11 Grant Proposal/Intergovernmental Agreement: Governor’s Office of Highway Safety Alcohol and Other Drugs and Occupant Protection Program
13.12 Intergovernmental Agreement: Arizona Board of Regents, Prepayment of Rent and Termination of Northwest Campus Building Sublease
13.14 Library Participation in Cooperative Buying Program with the Community College Library Consortium
13.15 Contract: Combined Credit/Non Credit Schedules of Classes for Fiscal Year 2012-2013
13.16 Contract: Perceptis, LLC Extension
13.18 Contract: Health Insurance for International Students
13.19 Contract: Short Term Disability

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

The item that had been pulled from the consent agenda — consent agenda item 13.4 was then addressed.

Administrator Appointment — (consent agenda item 13.4)

Motion to Approve Administrator Appointment

Motion No. 7091

Brenda Even – M, David Longoria – S, to approve administrator appointment.

Vote: Board members present other than Board Member Marshall voted “aye” by voice vote. Sherryn Marshall – abstained. Motion carried.

Motion No. 7092

Brenda Even – M, David Longoria – S, to approve Addendum to the agenda.

Fiscal Year 2013 Proposed Budget

Executive Vice Chancellor Bea provided background information regarding this item.
Motion to Approve Capital Budget Plan for Fiscal Years 2013 and 2014

PASSES

Motion No. 7093

Marty Cortez – M, David Longoria – S, to approve the Fiscal Year 2013 Proposed Budget.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 10:37 p.m.

_________________________________________
Secretary

_________________________________________
Date