A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, March 14, 2012 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Scott Stewart, Chair
Brenda Even, Secretary
Marty Cortez, Member
David Longoria, Member
Sherryn Marshall, Member

BOARD REPRESENTATIVES
Rose Bolz, Staff
Timothy Kelliher, Staff
Silvia Baiza, Student
Amber Bright, Student
Patricia Figueroa, Faculty
Charlotte Fugett, Provost/Executive Vice Chancellor (Acting) and President, East Campus
Deborah Gaddy, Academic Dean
Donna Gifford, Vice President of Instruction
John Gillis, Academic Dean
Dianne Groover, Assistant Vice Chancellor, Finance
Mary Beth Ginter, Academic Dean
Jerry Haynes, Vice President of Student Development
Patricia Houston, Academic Dean
William Howard, Assistant Vice Chancellor, Business Services
Alex Kajstura, President, Northwest Campus
C.J. Karamargin, Vice Chancellor, Public Information and Government Relations
Darla Lammers, Vice President of Instruction
Janet May, Vice Chancellor, Human Resources
Marty Mayhew, Academic Dean
Keith McIntosh, Assistant Vice Chancellor, Information Technology (Acting)
Leticia Menchaca, Assistant Vice Chancellor, Student Services
Lorraine Morales, President, Community Campus (Acting) and Vice President of Student Development
Brigid Murphy, Vice President of Instruction
Anna Reese, Executive Director, Financial Aid
Nicola Richmond, Executive Director, Planning and Institutional Research
Ted Roush, Vice President of Instruction
Edgar Soto, Executive Director, Athletics
Nancy Sorenson, Vice President of Student Development
Heather Tilson, Senior Assistant to the Provost
Michael Tulino, Vice President of Student Development
Anne Vosberg, Vice President of Student Development
Daniel Wright, Academic Dean
Deborah Yoklic, Assistant Vice Chancellor

RECORDING SECRETARY
Gabriela De Echávarri

LEGAL COUNSEL
John Richardson

ADMINISTRATION
Suzanne Miles, Interim Chancellor
Lou Albert, President, West Campus
Doreen Armstrong, Assistant Vice Chancellor, Personnel Services
Stella Bay, Executive Director, Department of Public Safety
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Desert Vista Campus
John Carroll, Vice President of Instruction
Luba Chliwniak, President, Downtown Campus
Nina Corson, Academic Dean
Cindy Dooling, Vice Chancellor, Information Technology (Acting)
GENERAL MATTERS

Call to Order

Scott Stewart called the meeting to order at 7:15 p.m.

Pledge of Allegiance

Marty Cortez led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

Michael Coiro stated that he doesn’t feel AFSCME should be involved in the tuition rate increase discussions but appreciates the fact they are taken into consideration and informed. He also mentioned that the 3.5 percent employee increase offered by Dr. Flores should be honored.

Leland Scott on behalf Don Shropshire, who couldn’t attend the meeting, gave ideas of the profile potential candidates for the Chancellor’s position should have.

Staff Representatives

Staff Representatives Rose Bolz and Timothy Kelliher reported on the Staff Council meetings of February 3rd and March 2nd. Highlights from the February 3 meeting included the following: Provost Report: Dr. Heather Tilson, on behalf of Dr. Suzanne Miles, reported that Faculty Student Learning Outcomes is progressing well. She also reported that the DSR area has new personnel and that the College Prep Academy is on track. Chancellor’s Report: Debbie Yoklic, on behalf the Chancellor’s Office, gave update on BP-3601: Student Immunization, and mentioned Dr. Flores sends his regards; Liaison Report: Vice Chancellor May reported on the recruitment statistics and SPG-4006/AA: Employee Drug and Alcohol Testing and Reporting. AFSCME Report: It was reported the AFSCME Meet and Confer process is going well. ACES Report: Tim Kelliher reported that there is still funding available for professional development for Exempt staff. Campus/District Reports: East Campus will have a Health and Wellness fair March 1st. It was also reported that the new website design will premier on February 6th. For the Arizona Centennial, each campus will have tree plantings.

Highlights from the March 2 meeting included the following: Provost Report: Dr. Miles accepted the role of Interim
Chancellor; she reported that a national search is underway for the position of Provost/Executive Vice Chancellor; she also noted that the position for the Vice Chancellor for Information Technology has been posted. Chancellor’s Report: update on SPG-3105/BA: Noncredit Courses and Programs; Debbie Yoklic, on behalf of the Chancellor’s Office, reported on Revision to SPG-3114/AA: Basic Skills Assessment, Orientation and Advising; and Revision to SPG-3501/AA: Admissions and Registration; Liaison Report: Vice Chancellor May gave an update on recruitment statistics and Pima Jobs. AFSCME Report: Foundation Scholarship Priorities, Cheryl House gave a brief description of the PCC Foundation. ACES Report: There was no report. Campus/District Reports: Chief Stella Bay gave an overview of campus safety Concerns.

Student Representatives

Student Representatives Amber Bright and Silvia Baiza reported on recent events from each campus. Highlights included: Community Campus: Mari Guillen, student in Adult Education joined Dr. Suzanne Miles in Washington, DC for a legislative week. Desert Vista Campus: Campus Outreach was held with Diabetes Alert Awareness on March 27th. Downtown Campus: Had a Drug/Alcohol Awareness presentation on March 7th. East Campus: Held a Women’s History Month event. Northwest Campus: Hosted a Health and Wellness Fair. West Campus: Hosted the Southern Arizona LULAC Youth Leadership Conference.

Faculty Representatives

Faculty Representative Patricia Figueroa shared information about activities and communications that occurred at the February 2 2012 and March 2 2012. Highlights from the February 2 meeting included the following: Update on SPG-4006/AA: Employee Drug and Alcohol Testing and Reporting; amendment to Faculty Senate Charter; SB-1474: Guns on Campus; PCCEA Update; Chancellor’s Report; Faculty Senate President’s Report; and open forum discussion on class cancellations. Highlights from the March 2 meeting included the following: An announcement that the Board of Governors approved Dr. Suzanne Miles as Interim Chancellor; Chancellor’s Report: revisions to SPG-3501/AA, BP-3114, and the new SPG-3105/AA; Safety on
Campus and Code of Conduct; discussion on alternate course offerings; PCCEA Update; Interim Chancellor’s Report; Faculty Senate President’s Report; and open forum discussion on IT support.

Governing Board Member Reports

Chairperson’s Report—Scott Stewart briefly mentioned the following agenda items: College membership to the Arizona Association of District Governing Boards (AADGB); revised Board calendar so that meetings rotate amongst the campuses; Commencement of Chancellor’s search; tuition increase; and employee salary increase, which the Board will not be voting on tonight; and new procurement guidelines.

Secretary to the Board Report — No report.

Board Member Cortez acknowledged two College members. Keith McIntosh, acting Assistant Vice Chancellor for Information Technology, received an Inaugural EDUCAUSE Rising Star Award for his article entitled “Aspiring and Residing IT Leaders: A Legacy for the Future” featured in the January/February edition of Educause Review; he was also selected to present at the Fry Leadership Institute in Washington, DC. Leticia Menchaca, Assistant Vice Chancellor for Student Services, was recently named as one of the winners of the Phi Theta Kappa’s 2012 Distinguished College Administrator Award. Board Member Marshall acknowledged Rose Bolz for her Excellence for Leadership award received at the International Women’s Day event.

Chancellor’s Report

Dr. Suzanne Miles reported that the Speakers Series are doing very well with high attendance and thanked Faculty Senate and the Provost’s Office for sponsoring the series. She realized all employees are working really hard, particularly Student Services personnel due to the many changes that area has gone through. She thanked them for their efforts now and in the future. Dr. Miles introduced Acting Provost, Charlotte Fugett, and Acting Community Campus President, Dr. Lorraine Morales. She thanked student representatives for meeting with her regarding the tuition increase; she also mentioned she will be meeting with Student Government representatives on a regular basis three or four times a year.
Brenda Keane, Advanced Program Manager, Leslie Hunten, reading instructor, Cheri Newton, math instructor, and Stacey Lane, writing instructor, gave an overview of the Prep Academy progress. Dr. Nancy Sorenson, East Campus Vice President of Student Development, Debbie Yoklic, Assistant Vice Chancellor, and Dr. Nic Richmond, Executive Director for Planning and Institutional Research, answered other questions placed by the Board. Chairperson Stewart, Secretary Even and Board Member Longoria commended the efforts of all those involved in creating a very impressive program.

Dr. John Carroll, Community Campus Acting Vice President of Instruction, Philip King, DMAFB Education Services Officer, and Larry Bearden, Advanced Program Manager, gave a presentation about veteran’s financial aid and the Davis-Monthan Education Center facilities and offerings. Board Member Cortez and Secretary Brenda Even commended staff to make these wonderful programs.

**Report — January 2012 Financial Statements**

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending January 2012. He noted the increase in net assets through month end is approximately $20.5 million, which is lower than the previous year’s $28.8 million.

**Information Items**

Separations from Employment

Student Aide Hires

Fiscal Year 2012/13 Changes in Student Fees

These items were noted as information items.

**Action Items**

Approval of Minutes

**Motion to Approve Meeting Minutes**

**Motion No. 7069**

Marty Cortez – M, David Longoria – S, to approve the Minutes of the Special Meeting of January 31, 2012; the Special Meeting of February 8, 2012; the Regular Meeting of
February 8, 2012; the Special Meeting of February 14, 2012; the Special Meeting of February 21, 2012; the Special Meeting of February 29, 2012, 6:00 pm; and the Special Meeting of February 29, 2012, 7:00 pm.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion to Approve Consent Agenda
PASSES

Motion No. 7070

David Longoria – M, Marty Cortez – S, to approve the Consent Agenda.

14.1 New Appointments
14.2 Adjunct Faculty Appointments
14.3 Temporary Appointments
14.4 Summer Work Schedule 2012
14.5 BP-3601: Student Immunization — Final Reading
14.6 Grant Proposal: City of Tucson, General Funds: Education/Job Training, GED Now! Career Readiness
14.7 Grant Proposal: City of Tucson, General Funds: Parenting Education and Support, Teach the Parent, Reach the Child (TPRC) Project
14.8 Grant Proposal: Arizona Department of Education: Adult Education Services, Adult Basic Education-EL/Civics Federal Funds Grant, Contract Extension
14.9 Grant Proposal: Arizona Department of Education: Adult Education Services, Adult Basic Education – ABE/ASE Federal Funds, Contract Extension
14.10 Grant Proposal: Arizona Department of Education: Adult Education Services, Adult Basic Education – ABE/ASE Distance Learning, Contract Extension
14.11 Grant Proposal: Arizona Department of Education: Adult Education Services, English Language Acquisition for Adults (ELAA) Federal Funds, Contract Extension
14.12 Grant Proposal: U.S. Department of Agriculture Hispanic-Serving Institutions (HSI) Education Grants Program
14.16 Grant Proposal: United States Department of Education, Upward Bound Program, East Campus Upward Bound
14.17 Grant Agreement: United Way of Tucson and Southern Arizona, United Way and Pima Community College Center for Early Childhood Studies
14.18 Addendum: Carondelet Health Network Associate of Applied Science Degree in Nursing Program
14.21 Contract: Printed Library Materials for Pima Community College Campus Libraries
14.22 Contract: Security Services

Vote: Board members present other than Board member Marshall voted “aye” by voice vote. Sherryn Marshall – silent. Motion carried.

Contract: Basic and Optional Life Insurance Coverage for Employees

Executive Vice Chancellor Bea provided background information regarding this item.

**Motion to Approve Contract: Basic and Optional Life Insurance Coverage**

**PASSES**

**Motion No. 7071**

Brenda Even – M, David Longoria – S, to contract with Minnesota Life Insurance Company for basic and optional life insurance coverage for employees during the period July 1, 2012 through June 30, 2013. Contract costs are projected to be approximately $377,000, which is the same as the current year.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Contract: Employee Medical Benefits

Executive Vice Chancellor Bea provided background information regarding this item.

Motion to Approve Contract: Employee Medical Benefits

Motion No. 7072

David Longoria – M, Brenda Even – S, to approve a one year contract renewal for group health insurance with CIGNA based on negotiated rates for the period July 1, 2012 through June 30, 2013. The contract is valued at approximately $8.5 million. Approve the College’s FY 2013 medical and pharmacy benefit premium contribution structure that establishes the Open Access Plus plan as the base plan for the College.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Contracts: Employee Dental Benefits

Motion to Approve Contracts: Employee Dental Benefits

Motion No. 7073


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Contract: Pharmacy Benefit Management

Motion to Approve Contract: Pharmacy Benefit Management

Motion No. 7074

Marty Cortez – M, David Longoria – S, to approve a one year contract with Medco Health Solutions (Medco) from July 1, 2012 to June 30, 2013.
Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Commencement of Chancellor Search**

**Motion No. 7075**

David Longoria – M, Brenda Even – S, to announce the Board’s intention to conduct a national search to identify a new permanent Chancellor, and direct the College’s business office to issue a request for proposals to identify a search firm to assist the College in the search process.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Motion to Approve Membership in Arizona Association of District Governing Boards (AADGB)**

**Motion No. 7076**

Brenda Even – M, David Longoria – S, to authorize membership in AADGB. Membership costs are $1,000 per year.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Revision, Annual Calendar of Regular Meetings, 2012**

**Motion No. 7077**

Marty Cortez – M, Brenda Even – S, to approve the revision to the Annual Meeting Calendar for 2012 to include campus locations.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
2012-13 Student Tuition Rates

Executive Vice Chancellor Bea provided background information regarding this item.

Motion to Approve 2012-13 Student Tuition Rates
PASSES

Motion No. 7078

Sherryn Marshall – M, David Longoria – S, to approve a tuition increase for the 2012-2013 year of a five dollar per unit in-state tuition rate and commensurate increase to the out-of-state rates.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 9:55 p.m.

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Secretary

___________________________________________
Date