A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, November 9, 2011 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Marty Cortez, Chair
- Scott Stewart, Secretary
- Brenda Even, Member
- David Longoria, Member
- Sherryn Marshall, Member

BOARD REPRESENTATIVES

- Rose Bolz, Staff
- Amber Bright, Student
- Mari Guillen, Student
- Kimlisa Duchicela, Faculty
- Patricia Figueroa, Faculty

RECORDING SECRETARY

- Angela Wesson

ADMINISTRATION

- Lou Albert, President West Campus
- Doreen Armstrong, Assistant Vice Chancellor, Employee Services
- Stella Bay, Executive Director, Department of Public Safety
- David Bea, Executive Vice Chancellor, Finance and Administration
- Johnson Bia, President, Desert Vista Campus
- John Carroll, Vice President of Instruction
- Luba Chliwniak, President, Downtown Campus
- Aubrey Conover, Vice President of Student Development
- Cindy Dooling, Acting Vice Chancellor, Information Technology
- Charlotte Fugett, President, East Campus
- Deborah Gaddy, Academic Dean
- Mary Beth Ginter, Academic Dean
- John Gillis, Academic Dean
- Diane Groover, Assistant Vice Chancellor, Finance
- Jerry Haynes, Vice President of Student Development
- William Howard, Assistant Vice Chancellor, Business Services
- Alex Kajstura, President, Northwest Campus
- C.J. Karamargin, Vice Chancellor, Public Information and Government Relations
Call to Order
Marty Cortez called the meeting to order at 7:10 p.m.

Pledge of Allegiance
Scott Stewart led the Pledge of Allegiance.

Recognition Awards
Chairperson Cortez indicated that part of the agenda would be taken out of order to recognize and present awards to students, employees and community members.

Public Comment and Reports
Public Comment
Mr. Kirby Tatum addressed the Board regarding his concerns with the Financial Aid verification process. Mr. Tatum stated that the process is very cumbersome and each time one calls, they receive a different answer and he is asking the Board and administration to look at the current system to see how to improve it.
Staff Representatives

Rose Bolz and Tim Kelliher reported on the November 4 Staff Council meeting. Highlights included the following: Provost Report previously made to Staff Council — Dr. Miles informed Staff Council that Dr. Flores sends his greetings and is doing very well. She also noted that the opening of the Veterans’ Center at Downtown Campus is Thursday, November 10 and the next Speaker Series is scheduled for Tuesday, November 15. Liaison Report previously made to Staff Council—Vice Chancellor May reported on the October recruitment statistics; reminder of change in process for transferring sick leave to annual leave; and draft copies of the Organization Charts have been released. ACES Report: Andrew Plucker reported on their first meeting and thanked everyone for their support with the ACES barbecues. Council Report: The sale of T-shirts for the Gabe Zimmerman Scholarship Fund, to date has produced $6,420.00 with a profit of $2,900.00. The next Staff Council meeting will be held on Friday, December 2, 2011.

Student Representatives

Amber Bright and Mari Guillen reported on recent events from each campus. Highlights include: Community Campus: Two adult education students along with two alumni from El Rio Learning Center helped organize the 7th Annual Adult Learner Institute in Sacramento, California. Desert Vista Campus: Native American Student Association Celebration cultural event – November 16. Downtown Campus: The Student Veterans Center will have its Grand Opening on Thursday, November 10 at 2 pm. East Campus: Student Life collaborated with TPD on their current project – “Picture a Safer Tucson Campaign” November 16. Northwest Campus: Student Life will be sponsoring a pancake breakfast on November 10 to honor and recognize Veterans and active military personnel. West Campus: Three students will be attending the NASPA Western Regional Conference in San Diego, California, November 16-19.

Faculty Representatives

Patty Figueroa and Kimlisa Duchicela shared information about activities and communications that occurred at the November 4 Faculty Senate Meeting, including the following: Dr. Nicola Richmond updated Senate on the CCSSE (Community College Service of Student Engagement) survey results. Rita Flattley reported that PCCEA held their elections. Adjunct Faculty Chair Mary Mitchell shared that the “I Accept” button is in process. Dr. Suzanne Miles noted that Dr. Flores sends his greetings and is doing very well; the 2012 Speaker Series begins in February 2012; information on “Pathways” has been followed up with the Presidents and presentations will be made. Dr. James Sanchez, Psychologist was introduced and shared his background.

Board Member Scott Stewart asked for clarification of the “I Accept” button. The button is being added to make sure students enrolling understand what their rights and responsibilities are.

Report — Chairperson of the Board

Motion to Authorize an Executive Session PASSES
Motion No. 7038
Scott Stewart – M, Brenda Even – S, to authorize an Executive Session of the Board of Governors on December 14, 2011.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Chairperson Cortez wished everyone a safe Thanksgiving and Holiday season.

Report — Secretary of the Board

There was no report.

Chancellor’s Report

Dr. Suzanne Miles noted that the Chancellor’s health is improving and should be back to work full-time after the Thanksgiving holiday. Dr. Miles also extended congratulations to the new PCCEA team and thanked Scott Collins and Sue Jensen for their hard work. Dr. Miles reminded everyone that the new Student Veterans Center will have their Grand Opening on November 10 at 2 pm in the Amethyst Room.

Dr. Miles introduced Frank Velásquez Jr., Program Coordinator of Adelante Study and Ireri Valenzuela-Vergara, MDRC Liaison, who provided an overview of the Adelante program. Adelante is part of a national Performance-Based Scholarship (PBS) demonstration study. They will return in one year with data updates.

Report — September 2011 Financial Statements

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending September 2011. He noted the increase in net assets through month end, is approximately $0.1 million, which is lower than the previous year’s $7.7 million.

Information Items

Separations from Employment

Student Aide Hires

Arizona Minimum Wage Increase for Unclassified Pay Rates for Temporary Employment

These items were noted as information items.

Action Items

Approval of Minutes
Motion to Approve Meeting Minutes PASSES
Motion No. 7039

Scott Stewart – M, David Longoria – S, to approve the Minutes of the Regular Meeting of October 19, 2011.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Board Member Even requested that Items 15.7 Intergovernmental Agreement and Partnership Program Addendum: Sonoita-Elgin Fire District; 15.8 Intergovernmental Agreement and Partnership Program & Vehicular Training Addendum: Avra Valley Fire District; and 15.9 Lease: Public Safety and Emergency Services Institute, 4211 South Santa Rita Avenue, Tucson, be pulled and voted on separately.

Motion to Approve Consent Agenda PASSES
Motion No. 7040

Scott Stewart– M, David Longoria – S, to approve the Consent Agenda as presented, (except for items 15.7, 15.8, and 15.9).

15.1 New Appointments
15.2 Adjunct Faculty Appointments
15.3 Temporary Appointments
15.4 Grant Proposal: National Science Foundation, Science, Technology, Engineering and Mathematics Talent Expansion (STEP), Foundations in Math for Science (FIMS)
15.5 Grant Proposal: United States Department of Education, Hispanic-Serving Institutions, Science, Technology, Engineering, & Mathematics (HSI-STEM), Building Foundations for STEM Success
15.6 Grant Proposal: National Science Foundation, Science, Technology, Engineering and Mathematics Talent Expansion (STEP), Multi-Discipline Integrated Learning Environment to Increase STEM Student Graduates (MILE2STEM)

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

The three items that had been pulled from the consent agenda — consent agenda items 15.7, 15.8, and 15.9 were then addressed. These items are:
Intergovernmental Agreement and Partnership Program Addendum: Sonoita-Elgin Fire District — (consent agenda item 15.7)

Intergovernmental Agreement and Partnership Program & Vehicular Training Addendum: Avra Valley Fire District — (consent agenda item 15.8)

Lease: Public Safety and Emergency Services Institute, 4211 South Santa Rita Avenue, Tucson — (consent agenda item 15.9)

Motion to Approve IGAs with Sonita-Elgin Fire District, Avra Valley Fire District and Lease: Safety and Emergency Public Services Institute PASSES
Motion No. 7041

David Longoria – M, Scott Stewart – S, to renew the umbrella Intergovernmental Agreement (IGA) between Pima County Community College District and the Sonoita-Elgin Fire District and to renew the IGA between Pima County Community College District and the Avra Valley Fire District and also to approve the lease renewal amendment between Pima County Community College District and the landlord, Ronald Brown, for the use of approximately 9,500 square feet of space at 4211 South Santa Rita Avenue, Tucson for the period November 1, 2011 to October 31, 2013.

Vote: Board members present other than Board member Brenda Even voted “aye” by voice vote. Brenda Even – abstained. Motion carried.

Lease: Tucson Unified School District, Roberts Elementary School

Motion to Approve Lease: TUSD Roberts Elementary School PASSES
Motion No. 7042

David Longoria – M, Scott Stewart – S, to approve a lease agreement with Tucson Unified School District (TUSD) for the use of approximately 43,000 square feet at 4355 East Calle Aurora, the location of Roberts Elementary School. The initial monthly rental rate will be $5,833.33 ($70,000 per year) plus fees and taxes. As part of the agreement, the College will make a minimum $300,000 capital investment for parking and other improvements required at the facility.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

Motion to Adjourn PASSES
Motion No. 7043

Scott Stewart – M, Brenda Even – S, to adjourn the meeting.
Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

The meeting adjourned at 8:25 p.m.