PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, October 19, 2011 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Marty Cortez, Chair
- Scott Stewart, Secretary
- Brenda Even, Member
- David Longoria, Member
- Sherryn Marshall, Member

BOARD REPRESENTATIVES

- Rose Bolz, Staff
- Timothy Kelliher, Staff
- Amber Bright, Student
- Mari Guillen, Student
- Kimlisa Duchicela, Faculty
- Patricia Figueroa, Faculty

RECORDED SECRETARY

- Gabriela De Echávarri

ADMINISTRATION

- Lou Albert, President West Campus
- Doreen Armstrong, Assistant Vice Chancellor, Employee Services
- Stella Bay, Executive Director, Department of Public Safety
- David Bea, Executive Vice Chancellor, Finance and Administration
- Johnson Bia, President, Desert Vista Campus
- John Carroll, Vice President of Instruction
- Luba Chliwniak, President, Downtown Campus
- Victoria Cook, Vice President of Instruction
- Imelda Cuyugan, Assistant Vice Chancellor, Government Relations
- Charlotte Fugett, President, East Campus
- Deborah Gaddy, Academic Dean
- Mary Beth Ginter, Academic Dean
- Donna Gifford, Vice President of Online Development
- John Gillis, Academic Dean
- Diane Groover, Assistant Vice Chancellor, Finance
- Jerry Haynes, Vice President of Student Development
- Patricia Houston, Academic Dean
Call to Order

Marty Cortez called the meeting to order at 7:05 p.m.

Pledge of Allegiance

David Longoria led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

Benito Illas addressed the Board regarding his concerns about ethics in administrative response.

Staff Representatives

Rose Bolz reported on the October 7 Staff Council meeting. Highlights included the following: *Provost Report:* Dr. Miles thanked staff council for participating in Days of Caring and ceremony for the Gabe Zimmerman presentation. She also gave a brief description of two grants received. *Chancellor’s Report:* Dr. Flores reported on the Pathways to Pima program; it will be
implemented in the spring for summer enrollment. He also informed about his upcoming surgery. Tim Kelliher reported on the following: Liaison Report: Vice Chancellor May reported on the September recruitment statistics and the Cyclical Review process. ACES Report: Michael Coiro, Executive Director, reported that the Executive Board met twice and decided to use funds normally utilized for 2 4-year scholarships to offer members/families 15 GED assistance scholarship. AFSCME Report: Wendy Dosch reported that the first general membership meeting of the year was held on September 15th. She also noted that the General Membership Meet and Confer kick-off meeting will be held Tuesday, November 1, 2011 at the Manning House. Council Report: Three truckloads have been delivered for the AVIVA School Drive. A room resolution is in progress to name a room after Gabe Zimmerman in the House of Representatives. The next Staff Council meeting will be held on Friday, November 4, 2011.

Student Representatives

Amber Bright and Mari Guillen reported on recent events from each campus. Highlights include: Community Campus: Six adult education students attended the 23rd annual YWCA Women’s Leadership Conference. Desert Vista Campus: Student Government members will volunteer and pack boxes for the Food Plus Program for seniors 60 and old and children whose incomes qualify them for a monthly food supply. Downtown Campus: On Monday, October 24 Student Government and Student Life will sponsor “Conversations Café at Pima Community College”. Attendees will practice civility in communication and discussion of pertinent and meaningful issues, both locally and globally. East Campus: Student Life hosted a retreat on September 30, 2011 for Part I of Pima Leadership Institute Bronze Level Certificate Program. Northwest Campus: The Campus will be partnering with the NW-YMCA to host a safe Halloween event for children October 29th. West Campus: Is hosting a Health & Safety Fair. Community health agencies will be providing testing and information.

Faculty Representatives

Patty Figueroa and Kimlisa Duchicela shared information from the October 7 Faculty Senate Meeting. Following are highlights from that report: Dr. Miles gave a presentation on “Pathways”. The Senate saw a presentation on Adult Basic Education given by Dean Deborah Gaddy. Vice Chancellor May gave a brief explanation of the Department of Labor’s job classification and the regulations for exempt and non-exempt employees. Vice President of Online Development Donna Gifford informed the Senate that an online Advisory Committee was formed which will meet once a month. In the PCCEA Report Rita Flattley stated that the annual faculty survey will be ready in November and thanked everyone for their participation.

Report — Chairperson of the Board

Board Chair Cortez thanked personnel for participating in the “Day of Caring”.

Motion to Authorize an Executive Session PASSES
Motion No. 7032
Scott Stewart – M, Brenda Even – S, to authorize an Executive Session of the Board of Governors on November 9, 2011.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

Secretary Stewart stated he gave a presentation to a group of Pima County Political leaders.

Chancellor’s Report

Provost Miles thanked the students who are involved in Leadership Conferences. She gave an update on the Chancellor’s recuperation. Dr. Miles thanked those who participated in the “Day of Caring”. She recognized ACES for the barbecue efforts for relatives of deployed personnel. Amy Davis will be giving the Speaker Series. The 6th Annual Math Competition will be held at the Downtown Campus on October 28. She also talked about the U.S. House subcommittee for Eligibility of Pell Grants.

Report — August 2011 Financial Statements

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending August 2011. He noted the increase in net assets through month end, year-to-day, is approximately $6.7 million.

Information Items

Separations from Employment
Student Aide Hires

These items were noted as information items.

Action Items

Approval of Minutes

Motion to Approve Meeting Minutes Passes
Motion No. 7033

Scott Stewart – M, Brenda Even – S, to approve the Minutes of the Regular Meeting of September 21, 2011.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda
Chairperson Cortez asked that Items 14.6 Intergovernmental Agreement: Northwest Fire District and 14.7 Intergovernmental Agreement: Drexel Heights Fire District Partnership Program Addendum #1 Revision, be pulled and voted on separately.

**Motion to Approve Consent Agenda PASSES**
Motion No. 7034

Scott Stewart– M, David Longoria – S, to approve the Consent Agenda.

14.1 New Appointments

14.2 Administrative Appointment

14.3 Adjunct Faculty Appointments

14.4 Temporary Appointments

14.5 Authorization for Legal Services

14.8 Intergovernmental Agreement: Pinal County Community College District for Permission to Offer Courses in Pinal County

14.9 Intergovernmental Agreement: Central Arizona Valley Institute of Technology for Dual or Concurrent Enrollment, Contract Training for Specified Occupational Courses


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Intergovernmental Agreement: Northwest Fire District**

**Motion to Approve Intergovernmental Agreement: Northwest Fire District PASSES**
Motion No. 7035

David Longoria– M, Scott Stewart – S, to approve the Revised Amendment No. 1 with the Northwest Fire District dated July 1, 2011.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Intergovernmental Agreement: Drexel Heights Fire District Partnership Program Addendum #1 Revision

Motion to Approve Intergovernmental Agreement: Drexel Heights Fire District PASSES Motion No. 7036

David Longoria – M, Scott Stewart – S, to approve the Revised Amendment No. 1 with the Drexel Heights Fire District dated July 1, 2011.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Personnel Policy Statement for College Employees, 2011/2012 Fiscal Year

Motion to Approve Changes to the Personnel Policy Statement PASSES Motion No. 7037

Brenda Even – M, David Longoria – S, to approve changes to the Personnel Policy Statements for College Employees.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 7:50 p.m.