PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, February 9, 2011 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Marty Cortez, Chair
- Scott Stewart, Secretary
- Brenda Even, Member
- David Longoria, Member
- Sherryn Marshall, Member

BOARD REPRESENTATIVES

- Rose Bolz, Staff
- Timothy Kelliher, Staff
- Kimlisa Duchicela, Faculty
- Patricia Figueroa, Faculty
- Mary Carroll, Student
- Khutso Choshi, Student

RECORDING SECRETARY

- Courtney Lugo-Von Eps

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- Doreen Armstrong, Assistant Vice Chancellor, Employee Services
- Stella Bay, Executive Director, Department of Public Safety
- David Bea, Executive Vice Chancellor, Finance and Administration
- Johnson Bia, President, Desert Vista Campus
- Vicki Cook, Vice President of Instruction
- Imelda Cuyugan, Assistant Vice Chancellor for Federal Initiatives
- Charlotte Fugett, President, East Campus
- John Gillis, Academic Dean
- Mary Beth Ginter, Academic Dean
- Diane Groover, Assistant Vice Chancellor, Finance
- Jerry Haynes, Vice President of Student Development
- Patricia Houston, Academic Dean
- Rachelle Howell, Assistant Vice Chancellor for Marketing
- Kirk Kelly, Vice Chancellor for Information Technology
- Jana Kooi, President, Northwest Campus
GENERAL MATTERS

Call to Order

Marty Cortez called the meeting to order at 7:05 p.m.

Pledge of Allegiance

Scott Stewart led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Rose Bolz and Timothy Kelliher reported on the February 4 Staff Council Meeting. Highlights included the following: **Provost’s Report:** Dr. Leyba thanked all Student Service Center employees for helping students to become more self-sufficient with MyDegree Plan, which is currently being used by 8,986 students. **Liaison Report:** Brenda Keane provided an update on Human Resources recruitment statistics; the new Administrator and Staff Position Review Committee was also discussed. **Assistant Vice Chancellor Report:** Ms. Yoklic discussed changes to SPG 3501/AA – Admission and Registration, which will open up for comments
soon. **AFSCME:** Michael Coiro, Executive Director of AFSCME, reported that that the past two sessions of Meet and Confer with representatives of PCC have been productive, informative, and professional. **ACES:** Meet and Confer has begun and they are concentrating on Professional Development. **Campus Updates:** Mr. Kelliher gave an update on the Student Veterans Center. **Open Forum:** Subcommittees have been formed for the Employee Recognition, Marketing, and Fundraising projects for the coming year. The next Staff Council meeting will be held on March 4th.

**Student Representatives**

Mary Carroll reported on recent events from each campus. Highlights included: **Community Campus:** New units of student leaders and AmeriCorps volunteers have completed nine hours of advanced leadership training in the Adult Education Ambassador Program with a group of 20 participants from the El Rio, Eastside, and El Pueblo Liberty Learning Centers, a few PCC Adult Education alumni, staff, and AmeriCorps members. **Desert Vista Campus:** On the second Friday of every month Desert Vista students volunteer and partner with Tucson Clean & Beautiful, Inc. to pick up trash and recyclables on south Calle Santa Cruz. **Downtown Campus:** Adjunct Faculty member Julianne Jennings will present “The East Coast Black and Native American Slave Trade Impact on U.S. Society” on February 17 at 1:30 pm in LB 171 as a part of Black History Month events. **East Campus:** Student Life has collaborated with the Tucson Police Department and the National Traffic Highway Safety Administration to present “Picture a Safer Tucson” on February 9 as part of a statewide effort to inform students of their commitment to reducing injuries through speed enforcement. **Northwest Campus:** The Northwest Campus is hosting an event in partnership with Northern Arizona University, “Fall in Love with NAU,” on February 14 from 10:00 am-2:00 pm on Level 2. **West Campus:** 14 West Campus students will be attending the National Collegiate Leadership Conference February 18-20.

**Faculty Representatives**

Kimlisa Duchicela and Patricia Figueroa shared information from the January 12 and February 4 Faculty Senate meetings. Following are highlights from the January report: The Senate welcomed several new members and election results were announced, with Dolores Duran-Cerda serving as president-elect. Debbie Yoklic gave a reading of SPG 3111/AA – Transcript Evaluation Standards. Chancellor’s Report: Dr. Flores announced that PCC had been chosen from a nation-wide pool of applicants to test Google’s chrome net books as teaching and learning devices. Dr. Flores also discussed entrance requirements, the upcoming common course numbering system, and differential tuition ideas.

Highlights from the February 4 report: Debbie Yoklic presented the revisions for SPG-3501/AA which sets limits to college admissions and registration. Diann Porter presented a proposed policy for filling Adjunct Faculty Senate vacancies setting forth the process of election. PCCEA Report: Scott Collins gave a PCCEA report and update. Provost’s Report: Dr. Leyba thanked the faculty for their participation in the Survey of Student Engagement. Dr. Leyba also announced that the Community Partnership of Southern Arizona provided counseling for faculty, staff and students after the recent tragic event. Chancellor’s Report: Dr. Flores provided an overview of the financial challenges facing the College and the need to consider positive
alternatives. President’s Report: Diann Porter gave an update on the reading statement drafted by the Senate, which is going to the Academic Standards Committee at their March meeting.

Report — Chairperson of the Board

Chairperson Cortez presented a plaque to Shari Dill on behalf of the Board and the Chancellor, in appreciation of her service as a Staff Representative to the Board.

Motion to Authorize Executive Session PASSES
Motion No. 6993

Brenda Even – M, Scott Stewart – S, to authorize an Executive Session of the Board of Governors on March 9, 2011.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Chancellor’s Report

Meet and Confer teams for the three employee groups, ACES, AFSCME and PCCEA, were introduced and presentations were made by each group outlining their activities and proposals for the coming year.

Chancellor Flores announced that PCC will be signing new transfer agreements with the University of Arizona and Northern Arizona University, in an effort to increase collaboration.

Chancellor Flores discussed the budget, noting that there will most likely be an $11.2 million gap between anticipated revenues and the costs of running the College and serving the community. Chancellor Flores discussed possible solutions to these budget issues, including both ongoing and one-time measures. It was noted that the College should continue to support Adult Education, which is important for the prosperity of the community and the State as a whole.

Report — December 2010 Financial Statements

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending December 31, 2010. He noted we are continuing as expected, with an increase in net assets of approximately $31.6 million through the end of the month.

Information Items

Separations from Employment
Student Aide Hires

These items were noted as information items with addenda to 11.0 Separations from Employment.

Action Items

Approval of Minutes

**Motion to Approve Meeting Minutes PASSES**
**Motion No. 6994**


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

**Motion to Approve Consent Agenda PASSES**
**Motion No. 6995**


14.1 New Appointments

14.2 Administrative Appointments

14.3 Adjunct Faculty Appointments

14.4 Temporary Appointments

14.5 Faculty Regular Appointments 2011/2012 Fiscal Year

14.6 Contract: Engineers Selection for Multi-Term Open-Ended Contracts

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Contract: Employers Dental Services and United Concordia Companies, Inc.
Motion to Approve Contract: Employers Dental Services and United Concordia Companies, Inc. PASSES
Motion No. 6996


Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Contract: Basic and Optional Life Insurance Coverage for Employees

Motion to Approve Contract: Basic and Optional Life Insurance Coverage for the Employees PASSES
Motion No. 6997


Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Macsteel Service Centers USA, Inc. Foreign Trade Zone Agreement

Motion to Approve Macsteel Service Centers USA, Inc. Foreign Trade Zone Agreement PASSES
Motion No. 6998

Scott Stewart – M, Brenda Even – S, to approve the Macsteel Service Centers USA, Inc. Foreign Trade Zone Agreement.

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:15 p.m.