PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 9, 2010 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Sherryn Marshall, Chair
- Marty Cortez, Secretary
- Brenda Even, Member
- David Longoria, Member
- Scott Stewart, Member

BOARD REPRESENTATIVES

- Shari Dill, Staff
- Rick Rosen, Faculty

RECORDING SECRETARY

- Courtney Lugo

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- Christal Albrecht, President, Desert Vista Campus
- Doreen Armstrong, Executive Director, Employee Consulting & Personnel Services
- Stella Bay, Executive Director, Department of Public Safety
- David Bea, Executive Vice Chancellor, Finance and Administration
- Johnson Bia, President, Downtown Campus
- Vicki Cook, Vice President of Instruction
- Imelda Cuyugan, Assistant Vice Chancellor for Federal Initiatives
- Charlotte Fugett, President, East Campus
- Donna Gifford, Vice President of Instruction
- Dianne Groover, Assistant Vice Chancellor for Finance
- Jerry Haynes, Vice President of Student Development
- Jana Kooi, President, Northwest Campus
- Dee Lammers, Vice President of Instruction
- Sylvia Lee, President, Community Campus
- Mary Ann Martinez Sanchez, Vice President of Instruction
- Leticia Menchaca, Vice President of Student Development
- Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
- Harry Muir, Vice President of Instruction
- Anna Reese, Executive Director, Financial Aid
GENERAL MATTERS

Call to Order

Sherryn Marshall called the meeting to order at 7:45 p.m.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Shari Dill reported on the June 3 Staff Council Meeting. Highlights included the following: Dr. Flores noted that Lynne Wakefield will be retiring from her position as Assistant Vice Chancellor for Human Resources, but she will remain with Pima Community College as legal liaison. The title of Division Dean has been changed to Academic Dean. Dr. Miles noted that the Self-Study Report was sent to the Higher Learning Commission team on May 28. The Higher Learning Commission team will be here for reaccreditation September 13-15. The next Staff Council Meeting will be held on July 1 at the District Office.

Student Representatives

There was no report.

Faculty Representatives

There was no report. The next faculty report will be after the next Faculty Senate meeting, scheduled for All College Day.

Report — Chairperson of the Board

Motion to Authorize an Executive Session PASSES
Motion No. 6958

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Chancellor’s Report

Karen Liersch, Deputy Associate Superintendent of Adult Education Services for the State of Arizona, gave an update on the State’s Adult Education programs. She discussed the two sources of funding received for Adult Education, both federal and state. Ms. Liersch noted that the State now has the resources it needs to maintain level funding through June 30, 2012. She also highlighted the Arizona GED Testing Program. Ms. Liersch recognized Chancellor Flores as a leader in securing the necessary funding for the State, and expressed her appreciation for the Chancellor’s efforts in this regard. Board Member Cortez recognized faculty, staff, and students involved in the Adult Education program.

Chancellor Flores noted that retrospectively it has been a very exciting and productive year for Pima Community College.

Motion to Authorize Special Meeting/Work Session PASSES
Motion No. 6959


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — April 2010 Financial Statements

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending April 30, 2010, and noted we are continuing as expected with an increase in net assets of approximately $17.8 million through the end of the month. He also noted that Standard & Poor’s has raised the debt rating for the College from AA- to AA, due to the District’s consistent strong financial performance and flexibility to raise revenue and manage costs.

Information Items

Separations from Employment
Chairperson Marshall acknowledged the retirements of: Alice Adamson, Robert Beitz, Hue Blair, Inga Cristi, Daniel DeNoon, Phyllis Lim, Kenneth Massanari, Peggy McCollester, Ann Shubitz and Helen Tschirhart and wished them well in their future endeavors.

**Student Aide Hires**

**BP-3117: General Education – First Reading**

Provost Miles provided background information on the first reading of the revised Board Policy on General Education. She informed the Board that the change is a reduction of text in the Board Policy.

**Action Items**

**Approval of Minutes**

**Motion to Approve Meeting Minutes PASSES**
Motion No. 6960

Marty Cortez – M, David Longoria – S, to approve the Minutes of the Regular Meeting of May 12, 2010.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Consent Agenda**

Board Member Even requested that Items 15.5 Employment Contract: Chancellor, 15.18 Intergovernmental Agreement: City of South Tucson Fire Department and 15.19 Intergovernmental Agreement: Golder Ranch Fire District be pulled from the consent agenda and voted on separately.

**Motion to Approve Consent Agenda PASSES**
Motion No. 6961

Scott Stewart – M, Marty Cortez – S, to approve the Consent Agenda with addenda to 15.1 New Appointments.

15.1 New Appointments

15.2 Administrator Appointments

15.3 Adjunct Faculty Appointments

15.4 Temporary Appointments
15.6 Unclassified Pay Rate for Temporary Employment

15.7 Legal Services

15.8 Public Safety Personnel Retirement System Local Board Membership

15.9 Grant Proposal: Department of Homeland Security, United States Citizenship and Immigration Services, Citizenship and Integration Direct Services Grant Program

15.10 Grant Proposal: Rocky Mountain Regional Solar Training Provider/Salt Lake Community College, Solar Instructor Training Network Grant

15.11 Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education Leveraging Educational Assistance Partnership Program and Special Leveraging Educational Assistance Partnership Program

15.12 Intergovernmental Agreement: Northern Arizona University School for Hotel Restaurant Management

15.13 Intergovernmental Agreement: Pima County Board of Supervisors

15.14 Intergovernmental Agreement: Pima County Sheriff’s Department and Pima Community College Adult Education

15.15 Intergovernmental Agreement: U.S. Department of Health and Human Services and Arizona Department of Economic Security

15.16 Intergovernmental Agreement: Arizona Department of Economic Security, Division of Developmental Disabilities

15.17 Intergovernmental Agreement: Pima County Community Services Department, Workforce Development Education

15.20 Intergovernmental Agreement: Arizona K-12 Schools Teacher-Intern Preparation Program

15.21 Intergovernmental Agreement for Funds Granted Under the American Recovery and Reinvestment Act of 2009

15.22 Contract: Combined Credit/Non-Credit Schedules of Classes for Fiscal Year 2010/2011

15.23 Contract: Marketing Services

15.24 Contracts: Information Technology Replacement – FY11

15.25 Contracts: Information Technology Maintenance, Licensing and Services – FY11
15.26 Contract: Financial Aid Expanded Call Center

15.27 Contract: Workers' Compensation Insurance

15.28 Contract: Group Purchase Participation Agreement for Property Insurance

15.29 Contract: General Liability and Automobile Liability and Physical Damage Insurance

15.30 Contract: ITCAP, Inc.

15.31 Lease: Northern Arizona University Second Five-Year Extension

15.32 Fiscal Year 2009-2010 Adopted Budget Reductions

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Employment Contract: Chancellor

Motion to Approve Employment Contract: Chancellor PASSES
Motion No. 6962


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Intergovernmental Agreement: City of South Tucson Fire Department

Intergovernmental Agreement: Golder Ranch Fire District

Motion to Approve Intergovernmental Agreement: City of South Tucson Fire Department and Intergovernmental Agreement: Golder Ranch Fire District PASSES
Motion No. 6963

Scott Stewart – M, David Longoria – S, to approve the Intergovernmental Agreements with the City of South Tucson Fire Department and the Golder Ranch Fire District.

Vote: All Board members present voted “aye” by voice vote. Brenda Even – Abstained. Motion carried.

Personnel Policy Statements, 2010/2011 Fiscal Year

East Campus President Charlotte Fugett gave a brief presentation to the Board, detailing the process of the work group that reviewed the Personnel Policy Statements for College
Employees. She highlighted some of the suggested changes that resulted from this process and acknowledged those employees who had participated in the work group.

**Motion to Table Personnel Policy Statements, 2010/2011 Fiscal Year PASSES**
Motion No. 6964

David Longoria – M, Scott Stewart – S, to table the approval of the changes to the Personnel Policy Statements for the following employee groups to the next Board of Governors meeting, to allow the Board time to review the changes:

- Classified Non-Exempt
- Classified Exempt
- Administrative
- Faculty
- College Employees

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Adjournment**

The meeting adjourned at 8:40 p.m.