A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, November 18, 2009 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

**BOARD MEMBERS**

- Brenda Even, Chair
- Sherryn Marshall, Secretary
- Marty Cortez, Member
- Richard Fimbres, Member
- Scott Stewart, Member

**BOARD REPRESENTATIVES**

- Barbara Byrnes, Staff
- Laura Rutkoski, Staff
- Hector Araujo, Student
- Brittany Beasley, Student
- Kimlisa Duchicela, Faculty
- Rick Rosen, Faculty

**RECORDING SECRETARY**

- Christie Sexton

**ADMINISTRATION**

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- Christal Albrecht, President, Desert Vista Campus
- Doreen Armstrong, Executive Director of Employee Consulting and Personnel Services
- David Bea, Executive Vice Chancellor, Finance and Administration
- Johnson Bia, President, Downtown Campus
- Vicky Cook, Vice President of Instruction
- Imelda Cuyugan, Assistant Vice Chancellor for Federal Initiatives
- Betty Elasowich, Vice President of Student Development
- Charlotte Fugett, President, East Campus
- Donna Gifford, Assistant Vice Chancellor
- Mary Beth Ginter, Division Dean Instruction
- Diane Groover, Assistant Vice Chancellor for Finance
- Jerry Haynes, Vice President of Student Development
- Kirk Kelly, Vice Chancellor, Information Technology
- Jana Kooi, President, Northwest Campus
- Dee Lammers, Division Dean of Instruction
GENERAL MATTERS

Call to Order

Brenda Even called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Recognition Awards

Chairman Even indicated that part of the agenda would be taken out of order to recognize and present awards to students, employees and community leaders. Executive Vice Chancellor David Bea and Provost Suzanne Miles presented the awards to the honorees.

Public Comment and Reports

There were no public comments.

Staff Representatives

Barbara Byrnes and Laura Rutkoski reported on the Staff Council meeting of November 6, 2009. Highlights from the Provost’s report included: (1) The Vice President for Student Development position is being reduced from six to five positions. Dr. Anne Vosberg will be covering both Community and Northwest campuses in that capacity. (2) Staff was thanked for redesign of Student Services. Human Resources recruitment update report was given by Doreen Armstrong. The AFSCME report was given, highlighting preparation for the non-exempt Meet & Confer has
begun. ACES report highlighted Professional Development requests are being reviewed; over $6,600 was raised for Davis Monthan families at the fundraising barbeques. Preparations have begun for Meet and Confer. Staff Council committee reports and general business included: formation of the I nstitutional Climate Survey Committee; announcements of new Staff Council members will be in December.

Student Representatives

Hector Araujo and Brittany Beasley reported on campus activities: Northwest: A pancake breakfast was held November 19 to honor veterans and active military personnel. Student Life will be acknowledging Native American Heritage month with a festival on November 19. Downtown: Pima Leadership Institute Retreat was held October 9-10 and October 23-24. A Clothing Drive by Le Fashion Force Club will be held Nov. 17-19, which helps foster youth. Desert Vista: The Student Life Office and the CORE anti-discrimination project met weekly, culminating in a trip to the Museum of Tolerance in early November. Student clubs partnered with students and faculty from Spanish & History courses offering an educational presentation on Dia de los Muertos, examining the cultural significance of the celebration throughout history and the Southwest Region. East: Student Life hosted the kick-off for Native American History Month. A Blood Drive will be held December 1-2, in conjunction with the Grand Opening of the East Campus Health Clinic.

Faculty Representatives

Rick Rosen and Kimlisa Duchicela reported on the Faculty Senate Meeting of November 6, 2009. Highlights included: Unanimous approval of the 2010/2011 Academic Calendar; second reading of BP-2503 by Donna Gifford; an update on the accreditation process was given by Bill Scurrah. Dr. Bea also provided answers to questions regarding acronyms and other notations on paystubs. A presentation on Student Computer Workshops was given, which included a pilot program that will be initiated for students to become more computer literate. The PCCEA report was given by Scott Collins, which included: Fall survey for all faculty is currently online and the results will be used to assist in Meet & Confer. Newly elected officers are: President, Scott Collins, Vice President – Ana Jimenez, Secretary – Nan Schmidt, Treasurer – Julia Fiello. A review of the current process for hiring new faculty is ongoing. Common policy review will be reported in Spring 2010.

Dr. Miles presented the Provost’s report, which included: (1) thanks to all involved in the student services redesign, (2) explained budgetary needs for personnel changes and decrease in number of VPs for Student Development, (3) upcoming Distinguished Lecture Series in February 2010, (4) Faculty Senate lunch February 19.

Dr. Flores presented the Chancellor’s report, which included: (1) highlighted the ever-present budget challenge, (2) explained the likely scenario of additional deep cuts from the state as the Legislature continues to wrestle the expected $3 billion plus budget deficit for the next fiscal year. (3) Dr. John Merren, Dean of Business and Liberal Arts will be retiring June 2010.
Diann Porter gave the President’s report, noting that Senate elections are ongoing at DC, EC and DV. Comments centered around All Faculty Day, January 13.

Report — Chairperson of the Board

Dr. Even reported on the following: (1) Congratulated all involved on the redesign of the Student Services area. (2) The East Campus Health Clinic opened November 16; grand opening ceremonies to be December 2. (3) Board of Governors Holiday Party will be held at Community Campus on December 9th from 4-6 pm. She is looking forward to seeing everyone to wish them a Happy Holiday.

Motion to Authorize Executive Session PASSES
Motion No. 6913


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

Secretary Marshall (1) stated she was excited about the new Student Service Centers, completed by many campus employees, without contracting the work out to others. (2) Enjoys going to PCC football games at TEP and would love to see all games there next year.

Chancellor’s Report

(1) Governor Brewer appointed Dr. Even to the newly-formed Arizona Community College Council (ACCC). (2) Two stellar Presidents, Michael Crow, Arizona State University and Dr. Eduardo Padrone, Miami-Dade, were named by Time Magazine as among the top ten education leaders in the country. (3) The College strategy of minimizing layoffs and furloughs is still on track, but things will become more and more difficult. Vacancies will not be filled and the plan is to make adjustments in the current workforce. (4) Green Valley Center will be converting non-credit hours to only credit courses. (5) Things are not going to get easier. Enrollment is at double-digits. Unemployment has put people’s livelihoods at risk and the College needs to be able to accommodate them. The College needs to be more flexible but, regrettably, we are pushing limits. (6) Pima is doing as well or better than other community colleges in the state. (7) There is a correction to Dr. Merren’s retirement. The date has changed from June 2010 to December 2009. We will be appointing a temporary replacement for the Division Dean of Instruction at Downtown Campus as quickly as possible. We will then ask people to apply, conduct a national search, and have it completed by June or July of next year.

Monthly Financial Statements through September 2009
Dr. Bea gave a financial overview through September and stated we are in line with our expectations.

**Information Items**

**Separations from Employment**

**Student Aide Hires**

**BP-2503: Use of Facilities – Second Reading**

These items were noted as information items.

**Action Items**

**Approval of Minutes**

**Motion to Approve Meeting Minutes PASSES**
Motion No. 6914


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Consent Agenda**

**Motion to Approve Consent Agenda PASSES**
Motion No. 6915

Richard Fimbres – M, Scott Stewart – S, to approve the Consent Agenda, with Addenda to Item 15.2 New Appointments.

15.1 New Appointments

15.2 Adjunct Faculty Appointments

15.3 Temporary Appointments

15.4 2010-2011 Academic Calendar

15.5 Contract: Network Attached Storage Solution

15.6 Contract: Flexible Student Registration System
15.7 Curriculum Recommendations – New Occupational Programs: Logistics and Supply Chain Management – Basic Certificate

15.8 Curriculum Recommendations – New Occupational Programs: Logistics and Supply Chain Management – Advanced Certificate

15.9 Curriculum Recommendations – New Occupational Programs: Logistics and Supply Chain Management AAS

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:05 p.m.