PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, October 14, 2009 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Brenda Even, Chair
- Sherryn Marshall, Secretary
- Marty Cortez, Member
- Richard Fimbres, Member
- Scott Stewart, Member

BOARD REPRESENTATIVES

- Barbara Byrnes, Staff
- Laura Rutkoski, Staff
- Hector Araujo, Student
- Brittany Beasley, Student
- Kimlisa Duchicela, Faculty
- Rick Rosen, Faculty

RECORDING SECRETARY

- Christie Sexton

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- Christal Albrecht, President, Desert Vista Campus
- David Bea, Executive Vice Chancellor, Finance and Administration
- Johnson Bia, President, Downtown Campus
- Charlotte Fugett, President, East Campus
- Donna Gifford, Assistant Vice Chancellor
- Diane Groover, Assistant Vice Chancellor for Finance
- Jerry Haynes, Vice President of Student Development
- Cheryl House, Executive Director, PCC Foundation
- Jana Kooi, President, Northwest Campus
- Dee Lammers, Division Dean of Instruction
- Sylvia Lee, President, Community Campus
- Arthur Leible, Assistant Vice Chancellor, Information Technology
- Mary Ann Martinez Sanchez, Vice President of Instruction
- Leticia Menchaca, Vice President of Student Development
- Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
GENERAL MATTERS

Call to Order

Brenda Even called the meeting to order at 7:15 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Public Comment and Reports

There were no public comments.

Staff Representatives

Barbara Byrnes and Laura Rutkoski reported on the last Staff Council meeting of October 2, 2009. Highlights included: the Provost’s report (1) staffing review of student services as part of Initiative 3 of the College plan. Final recommendations will be shared by November 2. (2) informal discussions were held with Student Services staff, (3) Faculty Senate is working on student responses received as part of the Institutional Climate Survey. The Liaison Report included information on an Adjunct Faculty Job Fair. The AFSCME Report included information on the October newsletter, non-exempt list-serve, staff hardships with 40-hr. workweek. The ACES report included October fundraising barbeques, and Nov. 3 Meet and Confer general meeting. Also, Staff representatives stated all AVIVA back-to-school drive collections were delivered; the election committee has met and will be submitting nomination forms. East Campus is seeking volunteers for the Safe Halloween event.

Student Representatives

Hector Araujo and Brittany Beasley reported on campus activities: Community Campus highlights: PCC Adult Education student leaders participated in advanced training on
representational leadership. Center for Learning Technology hosted a technology showcase. Desert Vista highlights: Student Life Office conducted student elections and the officer positions have been filled. Focus is on community service and fundraising this year. Downtown Campus highlights: The White House Initiative on Education for Hispanic Americans was held. DC Student Government offices and Advisor attended the American Student Government Association National Summit in Washington DC. East Campus highlights: Student Government is preparing to host the Annual Safe Halloween event, partnering with the US Army. The first Blood Drive of the season was held, exceeding their goal of 30 units. Northwest Campus highlights: Student Life will support Earth Day Fair Oct. 14; the NW campus will partner with YMCA to create a safe environment for children to trick-or-treat for Halloween. West Campus highlights: Children’s Harvest Festival Oct. 30.

Faculty Representatives

Rick Rosen and Kimlisa Duchicela reported on the September 11 and October 2 Faculty Senate. In the September report, issues included (1) the removal of course homepages and course materials from MyPima, commencing October 26. (2) Upcoming workshops for discipline leaders and with discipline participants at future workshops. (3) Express Course Modality. (4) PCCEA report which included new representative, new faculty survey for full-time faculty, new faculty contracts were sent out. (5) Chancellor’s report identifying several challenges including increased need for technology, double digit increases in student enrollment and financial constraints within the community. (6) the Provost’s report highlighted a desire for a Distinguished Speaker Series, the new “TAG” Transfer Admissions Guarantee program with ASU, series of campus discussions regarding the modification of faculty contracts; White House Initiative on the state of education for Hispanics.

October 2 report included discussion with Vice Presidents of Instruction regarding the process for getting approval to develop a course with an instructional designer. Michael Tulino discussed the academic calendar. Donna Gifford presented BP-2503 (Use of Facilities) for its first reading.

The PCCEA report was given and the Provost’s report was given highlighting: the Even Exchange program, Academic Standard Progress reporting process, planned simultaneous ribbon cutting at each campus at the grand opening of the new Student Service Centers. The Chancellor’s Report highlighted the White House Initiative on Excellence for Hispanic Students and the Organization for Economic Cooperation and Development who are conducting a study concentrating on the economic development of specific regions.

Report — Chairperson of the Board

Chairperson Even gave a brief update of the Chancellor’s and her attendance at ACCT in San Francisco. The take-away was that it is an exciting time for community colleges.

Motion to Authorize Executive Session PASSES
Motion No. 6908

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

Secretary Marshall reminded everyone Halloween was this month and to be safe.

Chancellor’s Report

Mary Rowley, Chair, Board of Directors of the PCC Foundation was introduced by Cheryl House, Executive Director of PCC Foundation. Ms. Rowley gave a presentation which included the following highlights:

- Foundation is made up of 32 business and community leaders.
- Mission “Develop Resources to Provide Learning Opportunities at Pima Community College”.
- Going hand-in-hand with College Plan.
- They generate and provide resources for growth and improvement of PCC. Nearly 1500 scholarships processed in 2008-09. Total of $1.03 million awarded. Desert Vista Endowment balance increased to $120,000.
- Demonstrate leadership and accountability to donors, College, students and community. Portfolio is up 6% as of June 2009.
- Plans for 09-10 include building and maintaining relationships in community; promote Desert Vista Endowment Campaign; increase PCC Foundation visibility; promote giving opportunities; assist Alumni Association.

The Chancellor introduced Michael Racy, President of Racy Associates Inc., lobbyist and good advocate for PCC. Mr. Racy presented his view on state issues and how they might affect the College. Large issue is that the Legislature and the Governor are still disagreeing with each other. Deficit continues to grow. Revenues are falling behind August projections. Budget package is the most complicated in state’s history. Governor is holding firm on one percent (1%) increase in sales taxes. Legislature is insisting on no new revenues. The economy will come back, but not in the next 12-24 month period. We will be presented with some very real challenges next year.

The Chancellor closed the Chancellor’s Report with the following comments:

1. It’s clear we have serious financial challenges. The strategy we have embarked on has kept the College whole.
2. We will continue to use that path strategically, as there is no reason to change. By working together, we will still be able to meet the challenges; will still have double-digit enrollment.

**Monthly Financial Statements through August 2009**

Dr. Bea gave a financial overview through August and stated we were on track in meeting budget expectations.

**Information Items**

**Separations from Employment**

Dr. Even congratulated two retiring employees on their years of service; Betty Elasowich for 34 years and Amalia Olivarez for 32 years.

**Student Aide Hires**

BP-2503: Use of Facilities – First Reading

These items were noted as information items.

**Action Items**

**Approval of Minutes**

**Motion to Approve Meeting Minutes PASSES**

Motion No. 6909


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Consent Agenda**

Motion to Approve Consent Agenda PASSES
Motion No. 6910

Scott Stewart – M, Richard Fimbres – S, to approve the Consent Agenda, with Addenda to Item 15.1 New Appointments.

15.1 New Appointments

15.2 Adjunct Faculty Appointments

15.3 Temporary Appointments

15.4 Legal Services

15.5 Grant Award: Arizona Department of Education GED Marketing Pilot Initiative

15.6 Extension of Subrecipient Agreement: Sunnyside Unified School District Pima Community College Adult Education Family Literacy Program.

15.7 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher-Intern Preparation Program


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.


Curriculum Recommendation – New Workforce Response Program: Logistics Basic Certificate for Direct Employment


Curriculum Recommendation – New Workforce Response Program: Logistics Associate of Applied Science for Direct Employment

Motion to Approve Curriculum Recommendations New Workforce Response Programs PASSES
Motion No. 6911

Richard Fimbres – M, Scott Stewart – S, to approve the New Workforce Response Programs.
Vote: Board members Even, Stewart, Fimbres and Cortez voted “aye” by voice vote. Board member Marshall abstained. Motion carried.

Employment Contract: Chancellor

The Chancellor’s employment contract was discussed and adds one year, to be consistent with renewal of all other employment contracts.

**Motion to Approve Employment Contract: Chancellor PASSES**
Motion No. 6912


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:40 p.m.