PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 10, 2009 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Brenda Even, Chair
- Sherryn Marshall, Secretary
- Marty Cortez, Member
- Richard Fimbres, Member
- Scott Stewart, Member

BOARD REPRESENTATIVES

- Barbara Byrnes, Staff
- Laura Rutkoski, Staff
- Kimlisa Duchicela, Faculty
- Rick Rosen, Faculty

RECORDING SECRETARY

- Christie Sexton

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- Christal Albrecht, President, Desert Vista Campus
- Doreen Armstrong, Executive Director of Employee Consulting and Personnel Services
- David Bea, Executive Vice Chancellor, Finance and Administration
- Johnson Bia, President, Downtown Campus
- Vicki Cook, Vice President of Instruction
- Imelda Cuyugan, Executive Director of Grants
- Charlotte Fugett, President, East Campus
- Donna Gifford, Assistant Vice Chancellor
- Diane Groover, Assistant Vice Chancellor for Finance
- Jerry Haynes, Vice President of Student Development
- Rachelle Howell, Assistant Vice Chancellor, Marketing
- Jana Kooi, President, Community Campus
- Dee Lammers, Division Dean of Instruction
- Sylvia Lee, President, Northwest Campus
- Leticia Menchaca, Vice President of Student Development
- Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
- Lorraine Morales, Vice President of Student Development
Call to Order

Brenda Even called the meeting to order at 7:00 p.m.

Public Comment and Reports

There were no public comments.

Staff Representatives

Barbara Byrnes and Laura Rutkoski reported on the June meeting of the Staff Council. Highlights included a report by the Provost, Dr. Miles, in which she congratulated Staff Council for a productive year, including the success of the Chuy’s fund raiser. College Plan strategies were discussed, which include redesign of the Student Services Centers and changes to Financial Aid. A main focus has also been the reaccreditation self-study draft, presenting the first draft to June Chancellor’s Cabinet. Lynne Wakefield presented the Human Resources report, emphasizing the Non-Exempt Professional Development Day. Cindy Dooling will be the new ACES President for the coming year.

Student Representatives

There was no report.

Faculty Representatives

There was no report.

Report — Chairperson of the Board
Motion to Authorize Executive Session PASSES
Motion No. 6872


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

Sherryn Marshall commended the people who were helpful with the Amigos de Pima launch.

Chancellor’s Report

Year-end presentations were made by the employee groups. The PCCEA presentation provided a Meet and Confer overview listing the Memorandums of Understanding that were signed, items that were postponed and proposal items that were declined. Other PCCEA activities were briefly discussed and next steps were outlined. AFSCME discussed the results of a Non-Exempt Employee Survey. ACES gave a brief presentation in which team introductions were made, highlights of the previous year were outlined, including fundraisers such as Octoberfest BBQs and delivery of holiday food baskets to DMAFB families.

All the teams expressed gratitude to the Management Teams for their work and assistance during the Meet and Confer sessions.

Board member Scott Stewart thanked the employee groups for their understanding during these difficult economic times. He wanted to highlight to the public the College’s double-digit enrollment, demand for retraining, demand for education, and the fact that the resources to do these with are not going up

Dr. Riza gave a brief year-end report on athletics covering 16 teams and 331 athletes. Highlights of the team standings included the NJCAA National Championship participation and the Women’s Basketball team 3rd place win; Region I Championship Play and region MVP, Abyee Maracigan; NJCAA All Americans, NJCAA Academic All Americans and Region/District/National Coach of the Year. A list of the Athletic Director’s Honor Roll teams were reviewed, and student-athlete transfers to universities, noting their GPA averages. Overall, he is very pleased with the department’s performance.

Chair Brenda Even stated they had done an outstanding job and it is a tribute to Dr. Riza and his staff. The Board also appreciates the fine job Edgar Soto and his fine coaching staff have done. Chancellor Flores congratulated the coaches, student athletes and everyone supporting the program. He emphasized that no tax dollars were spent in support of the program. He is very proud of them and grateful to the community for their support.
Chancellor Flores thanked Faculty Senate for taking on the assignment of how to approach hiring adjuncts who did not live in Pima County; specifically other states and the question whether we should do that. Can we assure that our students will still receive the best instruction if they reside in other places? Faculty Senate looked at this very carefully and reached a conclusion that we did not want to do a disservice to the students, therefore, we need to hire the best adjuncts out there, even if they do not reside in Pima County.

Chancellor Flores touched on the reality of where the College will be in the next two to three years and the economy of Arizona, stating we need to be in a position to not just run the College, but to run it well, with a higher level of involvement. By working together, we will service the public and the employees well. We will continue to implement the best possible strategies and give people confidence and security.

Chancellor Flores stated the center of political gravity has shifted toward higher education. Two separate acts were passed in Washington on higher education. The challenges will be new rules and regulations. He stated we have every incentive for paying attention to Washington DC and he will discuss with the Board and staff how we will position ourselves.

Monthly Financial Statements through April 2008

Dr. Bea gave a financial overview through April with the results continuing much as planned.

Information Items

Separations from Employment

Dr. Even congratulated and thanked the two retirees, Hazel Rahing for 22 years and David Tang for 36 years.

Student Aide Hires

These items were noted as information items.

Action Items

Approval of Minutes

Motion to Approve Meeting Minutes PASSES
Motion No. 6873

Scott Stewart – M, Richard Fimbres – S, to approve the Minutes of the Regular Meeting of May 13, 2009 and the Special Meeting of May 13, 2009.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Consent Agenda

Board Member Fimbres requested that items 14.16 Contracts: Consolidated Schedule Pima County Community College District Adult Education (PCCAE) and 14.17 Intergovernmental Agreement: Pima County Community Services Department be pulled from the Consent Agenda and voted on separately.

Motion to Approve Consent Agenda PASSES
Motion No. 6874

Marty Cortez – M, Sherryn Marshall – S, to approve the Consent Agenda, with Addenda to Items 14.1 New Appointments; and 14.3 Temporary Appointments.

14.1 New Appointments

14.2 Adjunct Faculty Appointments

14.3 Temporary Appointments

14.4 Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education Leveraging Educational Assistance Partnership Program

14.5 Grant Proposal: SEMILLAS, Excelencia in Education

14.6 Grant Proposal: Title I En espanol and Arizona Family Literacy, Arizona Department of Education

14.7 Grant Proposal: Child Care Access Means Parents in School, United States Department of Education

14.8 Contract: Workers’ Compensation Insurance

14.9 Contract: Property Insurance

14.10 Contract: General Liability and Automobile Insurance

14.11 Contract: Custodial Services: ISS Facility Services


14.13 Contract: Information Technology Maintenance, Licensing and Services


14.15 Contract: Marketing Services
14.18  Intergovernmental Agreement: Cochise College District

14.19  Intergovernmental Agreement: Cochise County Community College District
Undergraduate Flight Training Program

14.20  Fiscal Year 2008/2009 Adopted Budget Reductions

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Contracts: Consolidated Schedule Pima County Community College District Adult Education (PCCAE)

Approve contract proposals with the Pima County Sheriff’s Office, the Arizona Department of Economic Security, and US Department of Health and Human Services, to provide Adult Education services.

Motion to Approve Consolidated Schedule for PCCAE PASSES
Motion No. 6875

Scott Stewart – M, Marty Cortez – S, to approve the consolidated schedule PCCAE contract.

Vote: Board members Cortez, Even, Marshall and Stewart voted “aye” by voice vote. Richard Fimbres abstained. Motion carried.

Intergovernmental Agreement: Pima County Community Services Department

There was a brief presentation on the impact of job retraining stimulus funds to this ongoing agreement.

Motion to Approve Pima County Community Services Department Intergovernmental Agreement PASSES
Motion No. 6876

Scott Stewart – M, Marty Cortez – S, to approve the Intergovernmental Agreement (IGA) with Pima County to continue Workforce Development and Educational Programs from July 1, 2009 through June 30, 2010.

Vote: Board members Cortez, Even, Fimbres and Stewart voted “aye” by voice vote. Sherryn Marshall abstained. Motion carried

Personnel Policy Statements, 2009/2010 Fiscal Year

There was a brief presentation to summarize the proposed changes for each employee group and the policy statement applicable to all College employees.
Motion to Approve Personnel Policy Statements, 2009/2010 Fiscal Year PASSES
Motion No. 6877

Richard Fimbres – M, Scott Stewart – S, to approve changes to the Personnel Policy Statements, 2009/2010 Fiscal Year for the following employee groups:

- Classified Non-Exempt
- Classified Exempt
- Administrative
- Faculty
- College Employees

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Unclassified Rates of Pay for Temporary Employment

The lists of unclassified rates of pay for temporary employees were reviewed. Each year Human Resources asks the Campus Directors for Administrative Services to submit suggestions for relevant changes to the unclassified salary schedule. This is to address changes in programs or discovered needs at the campuses.

Motion to Approve Unclassified Rates of Pay for Temporary Employment PASSES
Motion No. 6878

Richard Fimbres – M, Scott Stewart – S, to approve unclassified rates of pay for temporary employment.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:15 p.m.