PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, November 12, 2008 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Scott Stewart, Chair
- Brenda Even, Secretary
- Marty Cortez, Member
- Richard Fimbres, Member
- Sherryn Marshall, Member

BOARD REPRESENTATIVES

- Julie Hecimovich, Staff
- Holly Tackett, Staff
- Cynthia Berens, Student
- Kimlisa Duchicela, Faculty

RECORDING SECRETARY

- Linda Ashenbrener

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- Doreen Armstrong, Executive Director, Employee Services
- David Bea, Executive Vice Chancellor, Finance and Administration
- Johnson Bia, President, Downtown Campus
- Victoria Cook, Vice President of Instruction
- Imelda Cuyugan, Executive Director, Grants
- Betty Elasowich, Vice President of Student Development
- Teresita Flores, Executive Director, Employment/Legal Affairs
- Charlotte Fugett, President, East Campus
- Donna Gifford, Assistant Vice Chancellor
- John Gillis, Division Dean
- Diane Groover, Assistant Vice Chancellor, Finance
- Jerry Haynes, Vice President of Student Development
- Rachelle Howell, Assistant Vice Chancellor, Marketing
- Kirk Kelly, Vice Chancellor, Information Technology
- Jana Kooi, President, Community Campus
- Dee Lammers, Division Dean
- Sylvia Lee, President, Northwest Campus
GENERAL MATTERS

Call to Order

Scott Stewart called the meeting to order at 7:05 p.m.

Pledge of Allegiance

Brenda Even led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Julie Hecimovich reported on the November 7 meeting that included information on activities planned for PCC’s 40th Anniversary. The Chancellor discussed the State budget deficit and the Provost reported on a Higher Learning Commission workshop that focused on student learning outcomes. PCC has a new employee assistance program, Deer Oaks EAP Services, offering expanded services to meet the needs of employees. Commander Manny Amado discussed security issues and the College’s Emergency Preparedness Plan. PTK at Northwest Campus is raising funds to build a water well in Africa.

Student Representatives
Cynthia Berens shared event information for campuses that included a 5th birthday festival at Northwest Campus, a national conference held at West Campus, and a visit to the Arizona Capitol by students in October.

**Faculty Representatives**

Kimlisa Duchisela reported on the November 7 meeting. There were updates on Student Learning Outcomes and the NCA Self-Study, discussion of Board policies, and an adjunct faculty report and a Provost Report were given. The Chancellor discussed the Reauthorization of Higher Education Act and mentioned there should be more overall opportunities, such as increased annual amounts for Pell Grants, partnering with other educational institutions, and increased enrollment from returning veterans. Chancellor Flores also stated that PCC continues development of its relationship with the University of Arizona.

The president-elect gave a report on Faculty Senate elections. Faculty Senate will meet during All Faculty Day in January.

**Report — Chairperson of the Board**

Referencing a student complaint, Chairman Stewart mentioned that all published deadlines will be strictly adhered to and will apply to all students. Information was shared about the ACCT Leadership Congress in New York that was attended by three Board members, the Chancellor and the Provost.

**Motion to Authorize Executive Session PASSES**
Motion No. 6836


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Report — Secretary of the Board**

The representatives of AADGB will meet in December and will discuss their relation to the new State organization, the Arizona Community College Presidents’ Council.

**Chancellor’s Report**

Chancellor Flores introduced Rachelle Howell, the new Assistant Vice Chancellor for Marketing.

Michael Racy and Kristen Boilini, lobbyists, gave an overview of the current financial situation of the State and the challenges and impact on higher education. Elections and outcomes were discussed as well as possible agenda items for the upcoming legislative session.
Chancellor Flores presented information on Decision Support Data. There are six report categories and output dates could be monthly, by semester or by fiscal year, depending on the data. The Board was asked to identify specific reports that are needed to assist in making decisions.

**Monthly Financial Statements through September 2008**

The increase in net assets is due to receiving property tax revenues in significant quantities. The revenues will be monitored to see if they are adversely affected by the downturn in economic conditions. Operational performance is following normal patterns.

**Information Items**

**Separations from Employment**

**Student Aide Hires**

**Board Policy 3201: Occupational Program External Advisory Committees – Second Reading**

**Board Policy 3501: Admissions and Registration – First Reading**

These items were noted as information items.

**Action Items**

**Approval of Minutes**

**Motions to Approve Meeting Minutes PASSES**

Motion No. 6837


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Consent Agenda**

**Motion to Approve Consent Agenda PASSES**

Motion No. 6838

Richard Fimbres – M, Sherryn Marshall – S, to approve the Consent Agenda, with Addenda to Items 16.1 New Appointments; 16.2 Administrator Appointments; 16.3 Adjunct Faculty Appointments; and 16.4 Temporary Appointments.

16.1 New Appointments
16.2 Administrator Appointments

16.3 Adjunct Faculty Appointments

16.4 Temporary Appointments

16.5 Intergovernmental Agreement: Pima County Community College District and Red Rock School District: Arizona K-12 schools Teacher Preparation Program (TPP): Intern Certification

16.6 Intergovernmental Agreement: Forensic Science Support

16.7 Voluntary 403(b) Plan

16.8 Contract: Network Attached Storage Improvement

16.9 Lease: East Campus Health Clinic

16.10 Contract: Carondelet Health Network Associate of Applied Science Degree in Nursing Program

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

West Campus Librarians Request for Investigations

The Board of Governors received a letter from four West Campus Librarians requesting an investigation of a prior administrative investigation resulting from an April submittal and a grievance resulting from that investigation and the decision.

Motion to Approve West Campus Librarians Request for Investigations PASSES

Motion No. 6839

Richard Fimbres – M, Brenda Even – S, to approve the Chancellor’s recommendation that no further investigation into this matter is warranted at this time.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:50 p.m.