PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, October 8, 2008 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Scott Stewart, Chair
- Marty Cortez, Member
- Richard Fimbres, Member
- Sherryn Marshall, Member

Absent:

- Brenda Even, Secretary

BOARD REPRESENTATIVES

- Julie Hecimovich, Staff
- Cynthia Berens, Student
- Kimlisa Duchicela, Faculty
- Rick Rosen, Faculty

RECORDING SECRETARY

- Linda Ashenbrener

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- Christal Albrecht, President, Desert Vista Campus
- Doreen Armstrong, Executive Director,
- David Bea, Executive Vice Chancellor, Finance and Administration
- Johnson Bia, President, Downtown Campus
- Victoria Cook, Vice President of Instruction
- Imelda Cuyugan, Executive Director, Grants
- Betty Elasowich, Vice President of Student Development
- Charlotte Fugett, President, East Campus
- Donna Gifford, Assistant Vice Chancellor
- Mary Beth Ginter, Acting Vice President of Instruction
- Diane Groover, Assistant Vice Chancellor, Finance
- Jerry Haynes, Vice President of Student Development
- Cheryl House, Executive Director, PCC Foundation
- Kirk Kelly, Vice Chancellor, Information Technology
GENERAL MATTERS

Call to Order

Scott Stewart called the meeting to order at 7:14 p.m.

Pledge of Allegiance

Richard Fimbres led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

A student commented on problems she encountered with the issuance of a Pell Grant.

Staff Representatives

Julie Hecimovich reported on the October 3 meeting. The Provost’s report was given by Dr. Suzanne Miles informing them that the State budget deficit is now between $800 million and $1 billion for this year. The percent the College receives from the State is down to 9 or 10%.

The Institutional Climate Employee Survey is out and the College is encouraging 100% participation. Michael Tulino, Registrar, discussed changes to the audit registration and the policy, regulation and standard practice guide for the admissions and registration process.
Additional reports included information on the applicant tracking system and numerous events at campuses scheduled during the fall. A final report from AVIVA Children’s Services indicated a donation from PCC included $4,172 in cash, gift cards, backpacks and school supplies.

**Student Representatives**

Cynthia Berens read reports for all campuses. Activities included an Earth Day Fair at Northwest Campus scheduled October 15 and a Hispanic Heritage Month Cuadro Artes Art Display at West Campus.

**Faculty Representatives**

Information shared with faculty during the October 3 meeting included a third and final reading of two Board policies, an overview of the process to secure an audit grade, and information on the Federal Work Study Process. The Director of Employment/Legal Affairs addressed faculty concerns relative to a standard practice guide on mandatory reporting. During the Provost’s report, discussion centered on the current budgetary problems and the reaccreditation process. The Provost also reported on the status of the recent institutional climate survey and faculty credentials and qualifications. The next meeting is scheduled November 7.

**Report — Chairperson of the Board**

The Board will vote this evening on the renewal of the Chancellor’s contract. The College Plan, and its results, are the primary instrument used to evaluate performance.

The Board is reviewing a draft of the Board of Governors’ Code of Conduct and administration was asked to come up with a similar document. When finalized, it will be posted College-wide.

Dr. Flores will be a member of a community college council created by the Governor’s Office. Two trustees from the State will be chosen to participate.

AADGB continues to exist and the organization will meet twice per year to discuss best practices. The Board presented a plaque on behalf of the ACCA President’s Council to Chancellor Flores for his leadership with during 2007-08.

**Motion to Authorize Executive Session PASSES**

Motion No. 6831


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Report — Secretary of the Board**
There was no report.

Chancellor’s Report

Linda Lohse, director of eleven private foundations, and Tomas Leon, Vice President of The Community Foundation for Southern Arizona, each presented an overview of the purpose and goals of the foundations they oversee. Ms. Lohse and Mr. Leon pointed out that literacy is top priority and encouraged the College to form partnerships with non-profit agencies to address the critical situation and to help raise awareness.

Chancellor Flores commented on the current economic situation. A letter was sent to the director of ASRS requesting data to evaluate the effect the situation will have on retirements. There may be concerns for the College over the longer term but the College will take appropriate measures, and we must all work together to make smart decisions and position ourselves for the future.

The Reauthorization of the Higher Education Act, passed and signed by the President, outlines reporting requirements.

Mariko Silver, Chief Advisor to the Governor, visited PCC and toured the West Campus health programs. Chancellor Flores recently attended a roundtable on immigration in Washington, DC hosted by the American Council on Education.

Dr. Miles commented on the changes to the Academic Calendar 2009-2010.

Monthly Financial Statements through August 2008

It was noted that net assets were consistent with expectations and services and supplies expenditures and commitments are essentially the same as in the previous year.

Information Items

Separations from Employment

Student Aide Hires

Board Policy 3201: Occupational Program External Advisory Committees –First Reading

These items were noted as information items.

Action Items

Approval of Minutes

Motions to Approve Meeting Minutes PASSES
Motion No. 6832

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Motions to Approve Meeting Minutes PASSES**
Motion No. 6833


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Consent Agenda**

Chairman Stewart requested that item 15.5 Employment Contract: Chancellor be pulled from the Consent Agenda and voted on separately.

Chairman Stewart read the following statement regarding Adjunct Faculty: “The Board is gratified to know that the names of adjuncts submitted for our approval meet nationally recognized academic standards. We commend the administration for continuing to ensure that this is the case.”

Executive Vice Chancellor Bea mentioned that AIG is listed on 15.9 as one of the contracts for 403(b) plan services to be voted on in the Consent Agenda. In actuality, services will be through Valic of which the parent company is AIG. The assets are held separately and Valic has excellent ratings.

**Motion to Approve Consent Agenda PASSES**
Motion No. 6834

Richard Fimbres – M, Marty Cortez – S, to approve the Consent Agenda, with Addenda to Items 15.1 New Appointments; 15.2 Administrator Appointments; 15.3 Adjunct Faculty Appointments; and 15.4 Temporary Appointments.

15.1 New Appointments

15.2 Administrator Appointments

15.3 Adjunct Faculty Appointments

15.4 Temporary Appointments

15.6 Public Safety Personnel Retirement System Local Board Membership
15.7 Board Policy 1402: Conflict of Interest – Final Reading

15.8 Contract: Computer Single Sign-On System and Consulting

15.9 Contracts: 403(b) Plan Services

15.10 2009-2010 Academic Calendar

15.11 Interim Board Policy 3202: Course Materials

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Employment Contract: Chancellor

**Motion to Approve Employment Contract: Chancellor PASSES**
Motion No. 6835


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 9:05 p.m.