PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, May 14, 2008 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Scott Stewart, Chair
- Brenda Even, Secretary
- Marty Cortez, Member
- Sherryn Marshall, Member

Absent:

- Richard Fimbres, Member

BOARD REPRESENTATIVES

- Julie Hecimovich, Staff
- Holly Tackett, Staff
- Karaline Salmans, Student
- Selemani Tuli, Student
- Kimlisa Duchicela, Faculty
- Jack Mertes, Faculty

RECORDING SECRETARY

- Linda Ashenbrener

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, Campus President, West Campus
- Christal Albrecht, President, Desert Vista Campus
- David Bea, Executive Vice Chancellor, Finance and Administration
- Victoria Cook, Dean of Instruction, West Campus
- Imelda Cuyugan, Executive Director, Grants
- Betty Elasowich, Dean of Student Development, West Campus
- Charlotte Fugett, President, East Campus
- Donna Gifford, Assistant Vice Chancellor
- John Gillis, Acting Division Dean of Instruction, West Campus
- David Irwin, Executive Director, Public Information
- Kirk Kelly, Vice Chancellor, Information Technology
- Jana Kooi, Campus President, Community Campus
- Dee Lammers, Acting Division Dean, West Campus
GENERAL MATTERS

Call to Order

Scott Stewart called the meeting to order at 7:20 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Julie Hecimovich and Holly Tackett gave a report on the Staff Council meeting held May 2. Information was shared concerning recruitment and step progression plans. A Professional Development staff member gave an overview of the new Employee Development training.

Student Representatives

Karaline Salmans reported on events at Northwest, West and Community campuses. Student Life at Northwest Campus sponsored tutoring to help students prepare for final exams. A
number of students from the campuses were recognized for their achievements. The GED graduation is scheduled May 29, 7:00 p.m. at the TCC Music Hall.

Selemani Tuli reported on the Downtown Campus Student Government Multicultural Fair on April 28 where students experienced performances and cultural exhibitions and had an opportunity to interact with representatives from various University of Arizona student clubs and organizations. Desert Vista Student Life held the second annual Family Day on April 26 where they hosted approximately 900 people. The “Concert for the Cure” organized by the East Campus Student Government was a great success.

Faculty Representatives

Jack Mertes and Kimlisa Duchicela reported on the May Faculty Senate meeting. A representative from Big Brothers and Big Sisters presented information on their program and the ongoing need for mentors to become involved. There was discussion concerning the NCA self-study, the postponement of meet and confer due to State budget constraints, and a report by members of the Student Learning Outcomes Committee.

Report — Chairperson of the Board

Chair Stewart presented plaques on behalf of the Board to the student representatives, Karaline Salmans and Selemani Tuli, for their service during the past academic year.

Motion to Authorize Executive Session PASSES
Motion No. 6807


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Brenda Even reported on the April meeting held at Yavapai Community College. Due to the legislature’s elimination of the state board for community colleges, the group will look at the future of AADGB at the next meeting scheduled in June.

Chancellor’s Report
Ana Jimenez, PCCEA Spokesperson, gave an overview of the proposal submitted by the faculty group to Management during the Meet and Confer process and thanked all involved in the process.

Chancellor Flores commended Bryce Morthland, a graphic designer at the College, for his computer–generated illustration that was published on the cover of Counsel, a marketing magazine. Mr. Morthland’s illustration appeared on PCC’s 2007 calendar and won a 2007 Gold Paragon.

Chancellor Flores announced specifics concerning the PCC Graduation Ceremony scheduled May 20 at the Tucson Convention Center. Appreciation was extended to all staff volunteering to assist with the event.

As a member of the Governor’s P-20 Council Higher Education Committee, Chancellor Flores and Committee members have been given the task by the Governor to expand pathways to baccalaureate degrees with a goal of doubling the number of degrees attained by the year 2020. The College will submit a proposal to the Joint Conference Committee to offer a baccalaureate degree.

**Monthly Financial Statements through March 2008**

The fiscal year continues to progress as expected, with positive net assets reported through the end of March. General Fund revenues and expenditures are consistent with our expectations for this point in the year.

**Information Items**

Separations from Employment  
Student Aide Hires  
Fiscal Year 2008/09 Changes in Student Fees

These items were noted as information items.

**Action Items**

Approval of Minutes

**Motion to Approve Meeting Minutes PASSES**  
Motion No. 6808

Marty Cortez – M, Brenda Even – S, to approve the minutes of the Special Meeting of March 31, 2008, Special Meeting of April 9, 2008 and the Regular Meeting of April 9, 2008.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Consent Agenda

Motion to Approve Consent Agenda PASSES
Motion No. 6809

Marty Cortez – M, Sherryn Marshall – S, to approve the Consent Agenda, with Addenda to Items 16.1 New Appointments; 16.2 Administrator Appointments; 16.3 Adjunct Faculty Appointments; and 16.4 Temporary Appointments.

16.1 New Appointments

16.2 Administrator Appointments

16.3 Adjunct Faculty Appointments

16.4 Temporary Appointments

16.5 BP-1302: Signature Authority for Contracts – Final Reading

16.6 BP-2601: Acquisition, Lease, Lease/Purchase and Management of Equipment, Personal Property and Services Board Policy – DELETE Final Reading

16.7 Grant Proposal: Arizona Department of Education Adult Education Services, Pima College Adult Education (PCAE) Program

16.8 Grant Proposal: The Motorola Foundation, The InterVention Program


16.10 Contract: Metro Networks

16.11 Contract: Western Web & Graphics Inc. – Non-Credit Schedule of Classes for Fiscal Year 2008/2009

16.12 Contract: Western Web & Graphics Inc. – Credit Schedules of Classes for Fiscal Year 2008/2009

16.13 Contract: Oracle Software License and Services

16.14 Library Participation in Cooperative Buying Program with Community College Library Consortium

16.15 Lease of Property: Eastside Learning Center — 1620 South Alvernon

16.16 Construction Force Account Limit Increase
Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Fiscal Year 2008/2009 Proposed Budget**

Dr. David Bea, Executive Vice Chancellor for Administration, presented an overview of the proposed budget for fiscal years 2008/2009.

**Motion to Approve Fiscal Year 2008/2009 Proposed Budget PASSES**
**Motion No. 6810**

Brenda Even – M, Marty Cortez – S, to approve the Fiscal Year 2008/2009 proposed budget for a public hearing on June 11, 2008, and, immediately following the public hearing, a special board meeting for the purpose of adopting the proposed budget; and approve the proposed budget for publication in the *Arizona Daily Star* on May 26 and June 3, 2008 according to statutory requirements.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Capital Budget Plan for Fiscal Year 2009 and 2010**

An overview of the capital budget plan was given by Dr. David Bea.

**Motion to Approve Capital Budget Plan for Fiscal Year 2009 and 2010 PASSES**
**Motion No. 6811**


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Target Corporation Foreign Trade Zone Application**

**Motion to Approve Target Corporation Foreign Trade Zone Application PASSES**
**Motion No. 6812**

Brenda Even – M, Sherryn Marshall – S, to approve the Target Corporation Foreign Trade Zone Application which directs the administration to draft a letter to Target Corporation in response to their request for a reduced tax assessment valuation rate and Foreign Trade Zone (FTZ) sub-zone designation asking that Target compensate the College for the anticipated loss in tax revenues.


**College Plan 2008-2011**
The Board commended the Chancellor and the planning committee for their exceptional work on the three-year plan which includes concentrating efforts into seven initiatives.

**Motion to Approve College Plan 2008-2011 PASSES**

**Motion No. 6813**


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 9:45 p.m.