A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, March 12, 2008 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

**BOARD MEMBERS**

- Scott Stewart, Chair
- Brenda Even, Secretary
- Marty Cortez, Member
- Richard Fimbres, Member
- Sherryn Marshall, Member

**BOARD REPRESENTATIVES**

- Julie Hecimovich, Staff
- Holly Tackett, Staff
- Karaline Salmans, Student
- Selemani Tuli, Student
- Kimlisa Duchicela, Faculty
- Jack Mertes, Faculty

**RECORDING SECRETARY**

- Linda Ashenbrener

**ADMINISTRATION**

- Roy Flores, Chancellor
- Christal Albrecht, President, Desert Vista Campus
- David Bea, Executive Vice Chancellor, Finance and Administration
- Johnson Bia, President, Downtown Campus
- Betty Elasowich, Division Dean, Student Services, West Campus
- Terry Forster, Division Dean of Instruction, Downtown Campus
- Charlotte Fugett, President, East Campus
- Donna Gifford, Assistant Vice Chancellor
- John Gillis, Acting Division Dean of Instruction, West Campus
- Mary Beth Ginter, Division Dean, West Campus
- Diane Groover, Assistant Vice Chancellor for Finance
- Jerry Haynes, Dean of Student Development, Community Campus
- David Irwin, Executive Director, Public Information
- Jim Johnson, Dean of Instruction, Community Campus
- Kirk Kelly, Vice Chancellor, Information Technology
- Sylvia Lee, President, Northwest Campus
- John Madden, Dean of Instruction, Desert Vista Campus
Mary Ann Martinez Sanchez, Dean of Instruction, East Campus
Leticia Menchaca, Dean of Student Development, Desert Vista Campus
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Lorraine Morales, Dean of Student Development, Northwest Campus
Brigid Murphy, Assistant Vice Chancellor for Academic Services and Vice Provost
Dave Padgett, Dean of Instruction, Northwest Campus
Anna Reese, Executive Director, Financial Aid
Robert Riza, Assistant Vice Chancellor for Student Services
Ted Roush, Division Dean, Northwest and Community Campus
Nancy Russell, Dean, Workforce Business Development, Community Campus
Nancee Sorenson, Dean of Student Development, West Campus
Edgar Soto, Executive Director, Athletics
Juan Soto, Acting Dean of Student Development, East Campus
Stan Steinman, Executive Assistant to the Provost
Anne Vosberg, Acting Dean of Student Development, Downtown Campus
Bill Ward, Assistant Vice Chancellor for Facilities
Lynne Wakefield, Assistant Vice Chancellor for Marketing

GENERAL MATTERS

Call to Order

Scott Stewart called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Richard Fimbres led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Julie Hecimovich and Holly Tackett gave highlights of the March meeting. The Provost’s Office reported on the specifics of the NAU/PCC 90/30 program. Edgar Soto was introduced as the Executive Director of Athletics who shared his vision of coaching PCC student athletes. The liaison’s report included information on the hiring freeze due to the State budget situation. Positions not already in the interview process will not move forward.

Benefits open enrollment will be conducted during the first two weeks of April. Campuses reported numerous activities which included the LULAC Conference at West Campus scheduled March 18.
Open forum discussion centered on concerns expressed in regards to College employees limited to teaching one class per semester as an adjunct instructor and safety issues for employees working Saturdays.

Student Representatives

Karoline Salmans recapped activities at the Northwest Campus and Community Campus. Rockfast '08 will take place March 28 at the Northwest Campus amphitheater and an Evening Coffee House hosted by Campus Life is scheduled March 4. A motivational speaker for new students, Chris Aka, a student at the Eastside Learning Center, has shared his success story with other students.

Selemani Tuli reported on activities at Downtown Campus, East Campus and Desert Vista Campus which included celebrations of Women’s History Month and recognition of Downtown Campus students at a Phi Theta Kappa ceremony. Desert Vista Campus held a Native American Transfer Day to help students with transfer strategies and ways to pursue a degree.

Faculty Representatives

Kimlisa Duchicela and Jack Mertes reported on the March 7 Faculty Senate meeting. Louise Glogoff attended and discussed IT and web issues. The audit of classes was discussed by the Registrar and the Assistant Vice Chancellor for Student Services. The language in the College catalog is under review along with the issue of the cost for student auditing. There was discussion on the Arizona Senate proposal to allow concealed weapons at colleges and universities. The Senate passed a motion against the modification of the amendment that would allow weapons and urged the Board to work actively against any legislation that would allow weapons at the College. Chancellor Flores stated that ACCA has expressed opposition to this bill on behalf of the community colleges of Arizona.

The PCCEA report was given at the meeting by Ana Jimenez. Comment cards are available to all on each campus and there is a follow-up on all cards submitted.

Report — Chairperson of the Board

Chair Stewart apologized for a misunderstood statement made at the February Board Meeting concerning budget cuts.

Motion to Authorize Executive Session PASSES
Motion No. 6796

Richard Fimbres – M, Brenda Even – S, to authorize an Executive Session of the Board of Governors on April 9, 2008.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

During a recent teleconference, there was discussion on the activity of the legislature as well as the issue of the bill concerning guns in the classroom, to which the group was opposed. The group is looking ahead to a joint meeting in April to exchange information. There will be a meeting of the Joint Conference Committee scheduled next week.

Chancellor’s Report

The College enrollment is up 2% in FTSE and headcount. Board members, the Chancellor and administrators from other Arizona community colleges met with legislators to discuss the bill proposing a State Board and they were able to persuade them that a coordinating board will enable community colleges to leverage resources. The State’s budget deficit is growing but at this time it appears there will be no cuts for community colleges for this fiscal year. There will be budget cuts next year for every public entity and the College could face a decrease in State funding of up to $3.5 million due to the State’s budget shortfall. The College will work to meet goals and to continue to be good stewards of public funds.

Chancellor Flores presented an overview of the Institutional Climate Survey which will be conducted by ETC Institute. He presented data from the last survey in 1998. The goal is to identify the strengths and weaknesses of the College. The survey will include student and community participation.

John Fulginiti, President of ACES (Association of Classified Exempt Staff), presented ACES’s proposal to the Board. Their proposal includes adding an employment milestone compensation reward and to expand eligibility for lead assignments by including part-time employees in the count of FTEs.

Ana Jimenez, Chief Spokesperson for PCCEA, presented the proposal which included a request for a step and lift in compensation as well as overload and supplemental rates. Also in the proposal is a request to increase the number of sabbaticals and increase the number of days of personal leave. Concerns regarding the Institutional Climate Survey were expressed to the Board. Chancellor Flores stated that the survey will be conducted by an independent firm and it is an integral part of the College’s self-study for its scheduled accreditation.

Arlene Muniz, Chairperson of the non-exempt employees group, AFSCME, presented AFSCME’s proposal. Among the issues AFSCME will be addressing this Meet & Confer session are establishing a labor-management committee and finalizing the Non-Exempt Step Progression Plan. Non-economic items include a proposal for language revisions in the policy.

Monthly Financial Statements through January 2008
Executive Vice Chancellor Bea reported on the preliminary monthly financial reports through January. The increase in net assets through month end is higher than January 2007 net assets due primarily to increased tuition revenue. As cost reduction strategies, there is a hold on positions and discretionary spending until the State identifies specific budget changes that may affect the College.

**Information Items**

**Separations from Employment**

**Student Aide Hires**

BP-1302: Signature Authority for Contracts – First Reading

BP-2601: Acquisition, Lease, Lease/Purchase and Management of Equipment, Personal Property and Services Board Policy – DELETE First Reading

These items were noted as information items.

**Action Items**

**Approval of Minutes**

**Motions to Approve Regular Meeting Minutes PASSES**
Motion No. 6797


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Consent Agenda**

Chair Stewart requested that 17.9, 17.10, and 17.11 Curriculum Recommendation – New Occupational Program: Home Maintenance and Repair on the consent agenda be voted on separately due to a Board member’s concerns that other entities were not notified of the opportunity to participate.

**Motion to Approve Consent Agenda PASSES**
Motion No. 6798

Marty Cortez – M, Sherryn Marshall – S, to approve the Consent Agenda, with Addenda to Items 17.1 New Appointments; 17.2 Administrator Appointments, 17.4 Adjunct Faculty Appointments, and 17.5 Temporary Appointments.
17.1 New Appointments

17.2 Administrator Appointments

17.3 Administrator Contracts 2008/2009

17.4 Adjunct Faculty Appointments

17.5 Temporary Appointments

17.6 Summer Work Schedule 2008

17.7 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher Preparation Program (TPP): Intern Certification

17.8 Intergovernmental Agreement: The Arizona Board of Regents for and on behalf of Arizona State University West Professional Development School Program

17.12 Curriculum Recommendations – Center for Training & Development Program
Inactivation: Workplace ESL Listening Level D Certificate

17.13 Curriculum Recommendations – Center for Training & Development Program
Inactivation: Workplace ESL Reading Level A Certificate

17.14 Curriculum Recommendations – Center for Training & Development Program
Inactivation: Workplace ESL Reading Level B Certificate

17.15 Curriculum Recommendations – Center for Training & Development Program
Inactivation: Workplace ESL Reading Level C Certificate

17.16 Curriculum Recommendations – Center for Training & Development Program
Inactivation: Workplace ESL Reading Level D Certificate

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Motion to Approve Curriculum Recommendation New Occupational Program: Home Maintenance and Repair PASSES
Motion No. 6799


**Contract:** Health Net, Inc. – Employee Medical Benefits

**Motion to Approve Employee Medical Benefits PASSES**
Motion No. 6800


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Contracts:** Employers Dental Services and United Concordia Companies, Inc. – Employee Dental Benefits

**Motion to Approve Employee Dental Benefits PASSES**
Motion No. 6801


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Contract:** Sun Life Financial, Inc. – Employee Life Insurance Benefit

**Motion to Approve Employee Life Insurance Benefit PASSES**
Motion No. 6802


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Tuition Increase**

Executive Vice Chancellor Bea presented the recommendation to increase the tuition from $2.00 to $2.50. The student services fee would be decreased from $2.50 to $2.00, resulting in a $2.00 overall change and generating $1.3 million. The $2.00 boost is a 3.9% increase over the current tuition and fees.
Motion to Approve Tuition Proposal PASSES
Motion No. 6803

Marty Cortez – M, Sherryn Marshall – S, to approve the tuition proposal.


Adjournment

The meeting adjourned at 9:50 p.m.