PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, October 9, 2007 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Richard Fimbres, Chair
- Scott Stewart, Secretary
- Marty Cortez, Member
- Brenda Even, Member
- Sherryn Marshall, Member

BOARD REPRESENTATIVES

- Julie Hecimovich, Staff
- Karoline Salmans, Student
- Selemani Tuli, Student
- Diane Lussier, Faculty
- Jack Mertes, Faculty

RECORDING SECRETARY

- Linda Ashenbrener

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- David Bea, Executive Vice Chancellor, Administration
- Victoria Cook, Dean of Instruction, West Campus
- Imelda Cuyugan, AVC, External Relations
- Charlotte Fugett, President, East Campus
- Donna Gifford, Sr. Assistant to the Chancellor
- Mary Beth Ginter, Division Dean, West Campus
- John Gillis, Acting Division Dean, West Campus
- Diane Groover, AVC, Finance
- Jerry Haynes, Dean of Student Development, Community Campus
- David Irwin, Executive Director, Public Information
- Jim Johnson, Dean of Instruction, Community Campus
- Kirk Kelly, Vice Chancellor, Information Technology
- Jana Kooi, President, Community Campus
- Sylvia Lee, President, Northwest Campus
- John Madden, Dean of Instruction, Desert Vista Campus
- Mary Ann Martinez Sanchez, Dean of Instruction, East Campus
GENERAL MATTERS

Call to Order

Richard Fimbres called the meeting to order at 7:05 p.m.

Pledge of Allegiance

Scott Stewart led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Julie Hecimovich and Sherry Wright reported for Staff Council. Staff Council elections are moving forward. Balloting and voting will take place in November.

It was reported that twenty-two people took part in the volunteer day at the Community Food Bank held in September. There was discussion at the meeting in regards to the fundraising event this year.

Dr. Robert Riza gave the Provost’s report at the meeting and reported that the Exeter Group is speaking to students, faculty and staff about the process surrounding student resources within eight service areas.

Student Representatives
Karaline Salmans and Selemani Tuli reported on activities at campuses. Ms. Salmans reported West Campus Student Life will host the Pima Leadership Institute Retreat #2 at Downtown Campus October 13. Northwest Campus Student Life will support Earth Day on October 17 and will feature various community vendors.

At Community campus, the Public Safety and Emergency Services Institute held its Paramedic Program Graduation Ceremony on September 11. Nineteen graduates were honored.

Mr. Tuli reported that the Downtown Campus Majors Fair was held to assist students with career and academic major exploration. The Downtown Campus Student Government coordinated the first Red Cross Blood Drive. The Red Cross obtained a total of 44 pints for the local community.

Twenty-five Desert Vista students participated in the Pima Leadership Institute retreat series. The event was led by Student Life Coordinators and students from the Blue Chip Leadership program at the University of Arizona.

Faculty Representatives

Jack Mertes reported on the October 5 meeting of the Faculty Senate. The Senate approved the 2008-2009 Academic Calendar. There was a presentation and update on the Institutional Climate Survey Workgroup. A draft of the Standard Practice Guide for drug and alcohol testing was presented and is posted online. PCCEA is in the process of creating the annual faculty survey. The Request for Proposal for the Institutional Climate Survey is advertised and is available to view online.

Report — Chairperson of the Board

PCC’s medical campus is a high priority item on the agenda for Pima County Board of Supervisors.

The Board is unanimous on the conviction that the Institutional Climate Study should be conducted objectively with questions that are nationally normed. Faculty, students, staff and the community should be surveyed. The purpose of the study is to improve the services provided to the public and to ensure that we meet the requirements of NCA accreditation.

Motion to Authorize Executive Session PASSES
Motion No. 6773


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board
There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

A meeting has not been held since the last Board meeting. A workshop is scheduled October 26-27 at the Sheraton Tucson. Articulation issues and board effectiveness will be the topics.

Chancellor’s Report

Michael Racy, Lobbyist, gave a brief overview of the upcoming legislative session. An active issue will be the budget with multiple bills introduced in regards to property tax. A State board of community colleges may be formed. A controversial provision states the new board may be involved in hiring college presidents and chancellors.

Dr. Ellen McGregor presented information on the Arizona State System for Information on Student Transfer (ASSIST). ASSIST is a statewide data warehouse that stores student records and is housed at Arizona State University.

At a previous meeting, the Board requested a recommendation on the sabbatical process. It was reported by Donna Gifford that all changes requested by the Board in regards to the process have been made due to the excellent effort of faculty and the administrative team.

Dr. Flores presented information concerning the possible number of upcoming faculty retirements. A letter will be sent to major universities based on these upcoming vacancies to ask consider hosting visits from PCC HR staff and others. Dr. Flores reported on the turnovers and retirements in administration and the strategy of a combination internal promotions and hires.

There was a discussion in regards to security strategies due to three recent incidents in College restrooms. The College will hire more security employees, post safety alerts, step up Campus Watch, increase public awareness, and increase patrols of areas. Longer term security strategies will be reviewed.

The College is proud of the athletic programs. The Women’s Soccer Team is #3 in the nation and the Cross Country team is #5. Final scores are now posted on the website.

Dr. Robert Riza has been selected as the new Assistant Vice Chancellor for Student Services.

Monthly Financial Statements through August 2007

David Bea reported on the monthly financial reports through the end of August. There was an increase in net assets of approximately $10.3 million through the end of the month, which is slightly lower than last year’s result through the same time period. Operational revenues and expenditures are both slightly higher but within normal and expected patterns.

Information Items
Separations from Employment

Student Aide Hires

BP-3118: Access to Learning – Second Reading

BP-5603: Research Involving Human Subjects – First Reading

Contract: Arizona Department of Corrections: Workplace and Community Transition Training for Incarcerated Youth Grant Program, Tucson, Arizona

These items were noted as information items.

Action Items

Approval of Minutes

Motion to Approve Regular Meeting Minutes PASSES
Motion No. 6774


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Chair Fimbres requested that 18.4 Employment Contract: Chancellor be pulled and voted on separately.

Motion to Approve Consent Agenda PASSES
Motion No. 6775

Scott Stewart – M, Sherryn Marshall – S, to approve the Consent Agenda, with Addenda to Items 18.1 New Appointments; 18.2 Adjunct Faculty Appointments, and 18.3 Temporary Appointments.

Item and Title

18.1 New Appointments

18.2 Adjunct Faculty Appointments

18.3 Temporary Appointments
18.5 Grant Proposal: United States Department of Education Engaging Students in Public Policy (ESIPP) Project

18.6 Arizona Commission for Postsecondary Education, United States Department of Education Leveraging Educational Assistance Partnership Program and Special Leveraging Educational Assistance Partnership Program

18.7 Grant Proposal/Intergovernmental Agreement: Tohono O’odham Nation Taser Safety Enhancement Project

18.8 Intergovernmental Agreement: Pima County Wastewater Operations Trainee Program

18.9 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher Preparation Program (TPP): Intern Certification

18.10 Revised Intergovernmental Agreement: City of Tucson on behalf of Tucson Fire Department Community Emergency Response Team (CERT)/Metropolitan Medical Response System (MMRS) Plan

18.11 Memorandum of Understanding: US Air Force, Davis Monthan Air Force Base Educational Programs Advanced Life Support/Accelerated Paramedic Training

18.12 Curriculum Recommendations – New Degree Program: Translation and Interpretation Studies (AAS)

18.13 Contract: College-wide Reporting Environment

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Employment Contract: Chancellor

**Motion to Approve Employment Contract: Chancellor PASSES**

Motion No. 6776

Scott Stewart – M, Brenda Even – S, to approve Item 18.4, Employment Contract of Dr. Roy Flores, Chancellor.


Adjournment

**Motion to Adjourn PASSES**

Motion No. 6777
Marty Cortez – M, Brenda Even – S, to adjourn the meeting.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

The meeting adjourned at 9:15 p.m.