PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on September 12, 2007 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Richard Fimbres, Chair
- Scott Stewart, Secretary
- Marty Cortez, Member
- Brenda Even, Member
- Sherryn Marshall, Member

BOARD REPRESENTATIVES

- Julie Hecimovich, Staff
- Karoline Salmans, Student
- Selemani Tuli, Student
- Diane Lussier, Faculty
- Jack Mertes, Faculty

RECORDING SECRETARY

- Linda Ashenbrener

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- David Bea, Executive Vice Chancellor, Administration
- Johnson Bia, President, Downtown Campus
- Imelda Cuyugan, AVC, External Relations
- Betty Elasowich, Division Dean, West Campus
- Charlotte Fugett, President, East Campus
- Donna Gifford, Sr. Assistant to the Chancellor
- Mary Beth Ginter, Division Dean, West Campus
- John Gillis, Acting Division Dean, West Campus
- Diane Groover, Assistant Vice Chancellor for Finance
- Greg Hart, Dean, Pima College Adult Education
- Jerry Haynes, Dean of Student Development, Community Campus
- David Irwin, Executive Director, Public Information
- Jim Johnson, Dean of Instruction, Community Campus
- Kirk Kelly, Vice Chancellor, Information Technology
- Jana Kooi, President, Community Campus
- Sylvia Lee, President, Northwest Campus
GENERAL MATTERS

Call to Order

Richard Fimbres called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

Pat Murray, Instructional Faculty-Nursing, verbalized her support for the Memorandum of Understanding signed by the Meet and Confer teams to meet health care needs and to fill the vacant nursing faculty positions.

Karen Corbit, Instructional Faculty-Nursing, shared thoughts on health care needs and recognizes that we, the College have an ethical obligation to the community to meet these needs.

Staff Representatives
Julie Hecimovich from Staff Council reported AVIVA Center recognized the College as the largest provider of school supplies to foster and abused children again this year.

It was reported that Vice Chancellor Kirk Kelly and Chief Stella Bay presented the Emergency Response Plan to Staff Council.

An overview of the Alumni office presented by Toppy Burke reported 15,000 students are on the alumni listserv.

Staff Council will hold the annual election of representatives in November. The committee to conduct the election was established.

Campus updates included information on Safe Halloween Night, Car Safety Clinic, and the KUAT volunteer event. Community Campus announced the new endowment that will be established through the Pima College Foundation for retiring Dean of PCAE, Greg Hart.

Student Representatives

Karaline Salmans and Selemani Tuli were introduced as the new student representatives to the Board. They reported on the welcome back activities at each of the campuses. Desert Vista Student Life selected twenty students to participate in the CORE project which is a year-long series of events that includes educational workshops, an oral history project and social justice trainings. East Campus began preparation for Safe Halloween.

Faculty Representatives

Jack Mertes gave reports for two meetings held since the last Board meeting.

At the August 17 meeting, Erich Saphir was elected as President Elect and Barbara Green was elected Secretary Elect. Donna Gifford, Senior Assistant to the Chancellor presented a discussion on policies, regulations and Standard Practice Guides. Ana Jimenez and Nan Schmidt will act as co-vice presidents of PCCEA for the fall. Assistant Vice Chancellors from the Provost’s area will give reports to Faculty Senate monthly to provide experience for administrators. The RFP is being drafted for the Institutional Climate Survey and there was a motion carried unanimously on the committee composition.

During the September 7 meeting, the Senate agreed to study the 2008-2009 Draft Academic Calendar and will forward comments within a week. Other topics of discussion included Faculty Step Progression Committee, Cycle One Program Review, and Institutional Climate Workgroup, chaired by the Provost and Dan Eckstrom. Linda Brown gave a report from the Adjunct Affairs Committee.

Report — Chairperson of the Board

Chairman Fimbres read a statement from the Board of Governors stating the Board recognizes the need for the highest measure of accountability, continual scrutiny of policies, processes and
practice and a continual focus on planning, and transparency of process and information. Therefore, as we near the Legislative Session, the Board supports the possible creation of a State board for community colleges. Such authority should not usurp the authority of the local board.

**Motion to Authorize an Executive Session PASSES**

*Motion No. 6768*

Brenda Even – M, Scott Stewart – S, to authorize an Executive Session of the Board of Governors on October 9, 2007.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Report — Secretary of the Board**

There was no report.

**Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)**

Brenda Even reported on the meeting held at Yavapai Community College. AADGB continue to work on the reorganization. Dr. Flores is currently the chairman and is instrumental in reshaping AADGB. Discussion at the meeting included the legislative agenda which will include funding issues and protection of state aid. The next event, chaired by Scott Stewart and Linda Rosenthal, will be held October 26-27 in Tucson and will include a reception and a presentation on articulation. Noah Brown, ACCT President, will speak on board effectiveness.

**Chancellor’s Report**

Lynne Wakefield, Assistant Vice Chancellor for Marketing, presented an overview on Marketing that included information on demographics, targeted markets, communication channels, strategies and advertising. New initiatives include video and audio media on the website and an advertising campaign.

Chancellor Flores reported that enrollment has increased overall, despite implementation of Proposition 300.

Thirty per cent of incoming freshmen are not prepared for math at the College. The College is currently offering remedial courses at the University of Arizona. There is a standing committee chaired by the Provost, Dr. Suzanne Miles, and Dr. Jerrold Hogle, Vice Provost at the UA, negotiating better partnerships and collaboration with the UA. The PCC proposal is to offer to help with developmental education. Data showing enrollment has doubled in PCC courses held at the UA for Fall 2007. Data was presented by Chancellor Flores on campus FTSE for daytime classes; evening/weekend classes, and distance ed. Chancellor Flores reported that there are indications by the data that the College is responding to the mission of the College to provide instruction where and when it is convenient for the community.
Executive Vice Chancellor Bea reviewed the monthly financial statements through July 2007. The increase of net assets through the end of the month is approximately $16.2 million, which is $1.3 million higher than last year’s result. Operational performance follows normal patterns with General Fund expenditures and commitments at approximately fifty per cent of the budget.

**Information Items**

**Voluntary Separations from Employment**

**Student Aide Hires**

**BP-3118: Access to Learning – First Reading**

These items were noted as information items.

**Action Items**

**Approval of Minutes**

Motion to Approve Regular Meeting Minutes PASSES

Motion No. 6769

Brenda Even – M, Scott Stewart – S, to approve the revised minutes of the Regular Meeting of August 8, 2007.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Consent Agenda**

Motion to Approve Consent Agenda PASSES

Motion No. 6770

Scott Stewart – M, Marty Cortez – S, to approve the Consent Agenda, with Addenda to Items 16.1 New Appointments; 16.2 Adjunct Faculty Appointments and 16.4 Temporary Appointments.

16.1 New Appointments

16.2 Adjunct Faculty Appointments

16.3 Temporary Appointments

16.4 Involuntary Separation from Employment
A special session of Meet and Confer was held for PCCEA and Management to discuss recruitment and compensation options for nursing faculty due to the critical shortage. Financial incentives that meet or exceed those of other colleges and health care employers were discussed at the sessions. The signed proposal for changes to the Faculty Personnel Policy Statement included a new salary schedule for nursing faculty, reimbursement of moving expenses and rental accommodations for relocation, and an annual stipend for specialty certifications. Chancellor Flores discussed the shortage of nurses, not only at PCC but nationwide, and expressed the critical need to hire nursing faculty to keep the PCC nursing program. Robin Steinberg, Chief Spokesperson, said PCCEA supports the nursing program and faculty but, after obtaining input from faculty, expressed concerns regarding the revenue sources and made suggestions for an optional proposal. PCCEA requested continuing the work on a decision in Spring 2008. Members of the Board asked for clarification on the agreement that were responded to by Flores and Steinberg.

**Motion to Approve Nursing Salaries**

**Motion No. 6771**

Scott Stewart – M, Brenda Even – S, to approve the changes to the Personnel Policy Statement for the Faculty employee group.

Adjournment

Motion to Adjourn PASSES
Motion No. 6772

Brenda Even – M, Scott Stewart – S, to adjourn the meeting.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

The meeting adjourned at 9:15 p.m.