PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 13, 2007 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Richard Fimbres, Chair
- Scott Stewart, Secretary
- Marty Cortez, Member
- Brenda Even, Member
- Sherryn Marshall, Member

BOARD REPRESENTATIVES

- Julie Hecimovich, Staff
- Sherry Wright, Staff
- Diane Lussier, Faculty
- Jack Mertes, Faculty

RECORDING SECRETARY

- Linda Ashenbrener

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- David Bea, Vice Chancellor, Finance
- Johnson Bia, President, Downtown Campus
- Vicki Cook, Dean of Instruction, West Campus
- Shelley Fortin, Dean of Student Development, East Campus
- Charlotte Fugett, Executive Vice Chancellor, Administration
- Jerry Haynes, Dean of Student Development, Community Campus
- David Irwin, Executive Director, Public Information
- Shirley Jennings, AVC, Student Services
- Jim Johnson, Dean of Instruction, Community Campus
- Kirk Kelly, Vice Chancellor, Information Technology
- Sylvia Lee, President, Northwest Campus
- Ceci Lou, Dean of Student Development, Downtown Campus
- Mary Ann Martinez Sanchez, Dean of Instruction, East Campus
- Leticia Menchaca, Dean of Student Development, Desert Vista Campus
- John Merren, Division Dean, Downtown Campus
- Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
- Lorraine Morales, Dean of Student Development, Northwest Campus
Call to Order
Richard Fimbres called the meeting to order at 7:05 p.m.

Pledge of Allegiance
Marty Cortez led the Pledge of Allegiance.

Public Comment and Reports

Public Comment
Arlene Muniz, AFSCME Spokesperson, extended thanks to the Board and the Management Team for their contributions to the Meet and Confer process, and gratitude to Lee Nichols for processing step plans in a timely manner.

Nan Schmidt and Ana Jimenez, representing PCCEA, extended thanks to the Board of Governors for their support and collaboration during the Meet and Confer process.

Nick Curtis, ACES Spokesperson, expressed gratitude for the Board’s consideration of proposals and to the administrative team for collegial support and collaboration.

Staff Representatives
Julie Hecimovich and Sherry Wright reported that Fatima Wilson, CC Staff Council representative and Historian, is resigning to take a position at East Campus. Carol Carder, WC representative, will be the new Historian. Information was given that employees will be required
to complete a Conflict of Interest statement beginning in July. Graduation for GED students will be held on June 21 at TCC Music Hall.

Student Representatives

There were no reports.

Faculty Representative

There was no report

Report — Chairperson of the Board

Motion to Authorize Executive Session PASSES

Motion No. 6752


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried

Chairperson Fimbres extended congratulations to Juan Soto for his recognition by Chicanos Por La Causa. Mr. Soto, a Pima Community College employee, received the Community Service Award last week.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Legislature continues to be in session and has not agreed on a budget as of this date. A meeting is scheduled next week with ACCA and AADGB to restructure and refocus the organization. The group will get input from community college representatives at this meeting on what the priorities are for working on the articulation system.

Chancellor’s Report

As previously requested by the Board, there was a presentation on student orientation by Dr. Shirley Jennings, Assistant Vice Chancellor of Student Services. Orientation is mandatory for new students.

Student enrollment increased 3% during summer sessions over last year. Congratulations went to campus leadership for connecting with the community.
New acting assignments include Dr. Robert Riza, Acting Assistant Vice Chancellor for Student Services and Michael Tulino, Acting Registrar.

Ruth Cherrick will be the new Director of Grants.

NAU will be offering a 3 plus 1 program (three years at PCC and the fourth year at NAU). The Chancellor and staff from the Provost’s Office are working with NAU to identify the definitive courses that will count for the first three years.

The Chancellor was privileged to attend a meeting in Kansas City of the National Governor’s Association, as requested by the Governor. The topic was higher education and the event was hosted by Governor Blunt from Missouri.

Dr. Flores was also the keynote speaker at the Southern Growth Policies Board Conference in St. Louis sharing ideas on innovation in higher education.

Dr. Mary Belle McCorkle, Interim Director of JTED, was introduced. Marty Cortez recognized staff for their contributions to the JTED project.

**Report — Monthly Financial Statements through April 2007**

Vice Chancellor David Bea reviewed the monthly financial statements through April 2007. A public hearing on Truth and Taxation and the adoption of the 2007/08 Budget will be held June 18.

**Information Items**

*Voluntary Separations from Employment*

*Student Aide Hires*

*Fiscal Year 2007/2008 Changes in Student Charges*

*Memorandum of Intent between Catalina High School Allied Health Magnet Program (Tucson Unified School District) and Pima County Community College District*

These items were noted as information items.

**Action Items**

*Approval of Minutes*

**Motion to Approve Minutes PASSES**

*Motion No. 6753*
Brenda Even – M, Marty Cortez – S, to approve the minutes of the Regular Meeting of May 9, 2007.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion to Approve Consent Agenda PASSES
Motion No. 6754

Scott Stewart – M, Marty Cortez – S, to approve the Consent Agenda, with Addenda to Items 17.2 Administrator Appointments; 17.3 Adjunct Faculty Appointments; and 17.4 Temporary Appointments.

17.1 New Appointments

17.2 Administrator Appointments

17.3 Adjunct Faculty Appointments

17.4 Temporary Appointments

17.5 Public Safety Personnel Retirement System Local Board Membership

17.6 Legal Services

17.7 Grant Continuation: AmeriCorps State Continuation Application Corporation for National and Community Service and the Governor’s Commission on Service and Volunteerism

17.8 Grant Proposal: Bulletproof Vest Partnership, U. S. Department of Justice

17.9 Grant Proposal: Every Voice in Action Foundation: Prejudice & Discrimination Pima Community College Desert Vista Student Life Office Cooperative Outreach and Responsible Education Project (CORE)

17.10 Grant Proposal: U.S. Department of Transportation Truck Driver Training Program - Commercial Motor Vehicle Operator Safety Training Program

17.11 Grant Proposal: Arizona Adult Education, Arizona Department of Education Adult Education Services

17.12 Grant Proposal/Sub-Recipient Agreement: University of Arizona National Science Foundation Open Inquiry Learning in Large-Enrollment Introductory Astronomy
17.13 Intergovernmental Agreement: Green Valley Fire District Emergency Medical Technology and Fire Science Education Program Agreement

17.14 Intergovernmental Agreements: Clinical Placement Education Agreements with Partnering Public Agencies

17.15 Intergovernmental Agreement: Pima County Workforce Development and Educational Program

17.16 Contract: Contract Custodial Services

17.17 Contract: Altura Communications Phone System and Network Equipment Replacement

17.18 Contract: Hewlett-Packard Instructional and Administrative Technology Replacement

17.19 Contracts: Computer Equipment and Software Maintenance – FY08

17.20 Contract: Zurich Financial Services Workers’ Compensation Insurance

17.21 Contract: International Student Health Insurance

17.22 Contract: General Liability and Automobile Insurance

17.23 Contract: Property Insurance

17.24 Curriculum Recommendation: New Degree: Medical Assistant Certificate for Direct Employment


17.26 Curriculum Recommendation: New Degree: Retail Management Certificate for Direct Employment

17.27 Computer Hardware Disposition

17.28 Proposed Agreement: Pima County Joint Technological Education District Education Program

17.29 Extension of Dual Enrollment Addendum #1: Amphitheater Unified School District

17.30 Extension of Dual Enrollment Addendum #1: Fenster School of Arizona

17.31 Extension of Dual Enrollment Addendum #1: Flowing Wells Unified School District

17.32 Extension of Dual Enrollment Addendum #1: Marana Unified School District
17.33 Extension of Dual Enrollment Addendum #1: Sahuarita Unified School District
17.34 Extension of Dual Enrollment Addendum #1: St. Augustine Catholic High School
17.35 Extension of Dual Enrollment Addendum #1: San Miguel High School
17.36 Extension of Dual Enrollment Addendum #1: Sunnyside Unified School District
17.37 Extension of Dual Enrollment Addendum #1: Tanque Verde Unified School District
17.38 Extension of Dual Enrollment Addendum #1: Tucson Unified School District
17.39 Extension of Dual Enrollment Addendum #1: Vail School District
17.40 Fiscal Year 2006-2007 Adopted Budget Reductions
17.41 Hourly Pay Rates for Assistant Coaches

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

2008 Credit Schedule of Classes – Spring, Summer, and Fall Printing Contract

**Motion to Approve 2008 Credit Schedule of Classes PASSES**

**Motion No. 6755**


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.


**Motion to Approve Non-Credit Schedule of Classes PASSES**

**Motion No. 6756**

Scott Stewart– M, Brenda Even– S, to award a contract to Signature Offset for printing services, mail preparation, and delivery of the Non-Credit Schedules of Classes for Fiscal Year 2007/2008.

Vote: All Board members voted “aye” by voice vote. None were opposed. Motion carried.

**Personnel Policy Statements, 2007/2008 Fiscal Year**
Motion to Approve Personnel Policy Statements 2007/2008 Fiscal Year PASSES
Motion No. 6757

Brenda Even – M, Marty Cortez – S, to approve the attached changes to the Personnel Policy Statements for the following employee groups: Classified Non-Exempt; Classified Exempt; Administrative; Faculty and College Employees.

Vote: All Board members voted “aye” by voice vote. None were opposed. Motion carried.

Approval of Provider for Health Clinic Leased Space

Motion to Approve Health Clinic Leased Space Provider PASSES
Motion No. 6758

Scott Stewart – M, Marty Cortez – S, to approve Marana Health Center as the health care provider to operate a community health clinic at the West Campus.

Vote: All Board members voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

Motion to Adjourn PASSES
Motion No. 6759


Vote: All Board members voted “aye” by voice vote. None were opposed. Motion carried.

The meeting adjourned at 8:00 p.m.