Pima County Community College District
Minutes of the Regular Meeting of
December 7, 2004

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Tuesday, December 7, 2004 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Present:

- Brenda Even, Chair
- Sherryn Marshall, Secretary
- Marty Cortez, Member
- Richard Fimbres, Member
- Scott Stewart, Member

BOARD REPRESENTATIVES
Present:

- Barbara Byrnes, Staff
- Clare Strom, Staff
- Erich Saphir, Faculty
- Ryan Isaac, Student

RECORDING SECRETARY
- Joanne Wilhelmsen

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- Johnson Bia, Acting President, Downtown Campus
- Toppy Burke Senior Assistant to the Chancellor
- Vicki Cook, Acting Dean of Instruction, West Campus
- Sarah Dempsey,
- Anne-Marie McCartan, President, Northwest Campus
- Leticia Menchaca, Acting Dean of Student Development, Desert Vista Campus
- Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
- Harry Muir, Dean of Instruction, Downtown
Assistant Vice Chancellor for Academic Services
Shelley Fortin, Assistant Vice Chancellor for Student Services
Charlotte Fugett, Executive Vice Chancellor for Human Resources & Institutional Effectiveness
John Gabusi, Vice Chancellor for Government & External Relations
Greg Hart, Dean of Pima Community College Adult Education
Jim Johnson, Dean of Instruction, Community Campus
Jana Kooi, Campus President, Community Campus
Sylvia Lee, Dean of Instruction, East Campus
Cecilia Lou, Dean of Student Development, Downtown Campus
John Madden, Dean of Instruction, Desert Vista Campus
Mark McCabe, Acting Dean of Student Development, Northwest Campus

Raul Ramirez, Campus President, East Campus
Jack Redavid, Assistant Vice Chancellor, Human Resources
Rosemarie Schulz, Dean of Instruction, Northwest Campus
Paul Smith, Assistant Vice Chancellor for Administrative Services and Facilities
Nancee Sorenson, Dean of Student Development, West Campus
Ann Strine, Vice Chancellor for Information Technology
Janice Stroh, Vice Chancellor for Finance and Administrative Services
Ann Vosberg, Division Dean, Student Support Services, Downtown Campus
Lynne Wakefield, Assistant Vice Chancellor, Marketing

GENERAL Call to Order
MATTERS
Brenda Even called the meeting to order at 7:10 p.m.
Pledge of Allegiance

Scott Stewart led the Pledge of Allegiance.

Public Comment

David Iadevaia read a statement regarding a recent local news broadcast that implied that he had bought his doctoral degree from a diploma mill. Mr. Iadevaia said his dissertation had been published, cited by many authors and that he stands behind the degree and the work that went into it. He told the Board that his degree was earned.

Staff Representatives

Clare Strom and Barbara Byrnes reported on the November and December Staff Council meetings. Liaison reports at the November meeting included updates on various IT projects, the change from social security numbers to alternate identifier numbers for employees, the current hiring process, progress on the College Plan, and the new Collegewide Professional Development Committee. Staff Council also discussed implications on college procedures to comply with Proposition 200.

Staff Council elections will be held in December. The December meeting was an end-of-the-year celebration.

Student Representatives

Ryan Isaac presented the student report. Desert Vista students participated in a leadership conference in Colorado. The Native American Student Association sponsored various activities during Native American Heritage Month and the campus also observed National Collegiate Alcohol Awareness Week and National Sexual Assault and Domestic Violence Week with information booths and activities.

Downtown Campus students represented Pima College at the ACUI Region 13 Leadership Conference and Student Government supported and participated in Disability Awareness Day and Safe Halloween.

West Campus students participated in America Recycles with an art contest and a recycling project.

Northwest Campus sponsored a food drive to benefit the Community Food Bank.
Faculty Representatives

Erich Saphir gave the Faculty Senate report from the November and December meetings. Ann Strine updated the Senate weboutlook and Banner 6, and Janice Stroh explained the procedures for dealing with known sex offenders on campus. Workshops will be held in January on this topic. Faculty Senate is investigating ways of having more standardized test procedures, and they questioned the number of reserved parking spaces for administrators on campuses.

At the December 3 meeting, outgoing president George Welch expressed appreciation to Marty Sade, who is retiring and welcomed Mary Anne Martinez Sanchez as incoming Faculty Senate president.

Report -- Chairperson of the Board

On behalf of the Board, Chairperson Even wished everyone happy holidays. She congratulated the football team, coaches and staff on being ranked #5 in the last NJCAA poll and for their win over Kilgore College in the Pilgrim's Pride Bowl. Dr. Even announced that Mark Hourany has been hired as the new football coach and will assume duties in January. Dr. Even also congratulated the men's and women's soccer and cross country teams on their national rankings.

Motion to Authorize Executive Session

Motion No. 6572


Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Report -- Secretary of the Board

There was no report.

Report -- Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Mr. Stewart reported that Bob Salmon has been appointed interim executive director of the Arizona Community College Association, replacing Kim Sheane. He also noted that ACCA's priorities for the upcoming legislative session included permissive language for community colleges conferring BA degrees and the Tuition Opportunity Program.
Chancellor's Report

Dr. Flores introduced John Gabusi, who led a discussion with lobbyists Michael Racy and Art Chapa on expectations on the upcoming legislative session.

Mr. Gabusi recapped the results of the 2004 session and informed the Board of the College's legislative priorities for the 2005 session: 1) full funding for enrollment growth, 2) community college baccalaureate degrees, 3) Tuition Opportunity Program, 4) AIMS intervention, and 5) change the definition of the statutory FTSE formula from 30 credit hours to 24, which is the federal definition for financial aid.

Mr. Racy talked about the changes in the House and the Senate and the current makeup of the Legislature. Mr. Chapa anticipates that the Governor will support full funding for enrollment growth. Some of the other initiatives may be more long term issues. AIMS intervention will probably be a grant issue and Pima should be part of those discussions.

Board members asked how they can help move the College's agenda. Mr. Chapa responded that it will be important to "walk the halls" on targeted issues and he and Mr. Racy would let the Board know how, where and when their presence would be beneficial.

Chancellor Flores updated the Board on the progress the employee groups are making on developing step increase criteria. Discussions will continue during the Meet & confer processes and will conclude with a recommendation to the Board for implementation for the 05/06 fiscal year.

Chancellor Flores also informed the Board about discussions he has been involved in with members of the health council, other health providers and the County to look at the feasibility of partnering to expand the fiscal capacity and delivery of instruction in the health care field.

He also informed the Board of discussions on possible partnerships with ITSON and TecMilenio in Mexico and Douglas College in Canada.

Pima and the UA College of Education have developed a workforce action plan to develop teachers in the area. Strategies have been identified: a joint enrollment management plan, curriculum coordination between the UA and Pima to ensure program quality and
articulation, and to address the needs of K-12 providers.

Chancellor Flores informed the Board that he is concerned that the technology program is not doing well at the Desert Vista Campus and he is considering moving the program to the West or Downtown Campus.

Chancellor Flores expressed condolences to the family of Abdullah Al-Shamiri, an adjunct faculty who was killed in an automobile accident earlier in the week. He has asked the Foundation to establish a fund to assist the family.

**Report -- Monthly Financial Statements and Current Fiscal Update**

Vice Chancellor Janice Stroh presented the financial statements for the four-month period from July 1, 2004 through October 31, 2004 and the comprehensive annual financial report for the fiscal year ending June 30, 2004.

She informed the Board that the Comprehensive Annual Financial Report for 03/04 had been audited by the Office of the Auditor General. There were no findings and the College received an unqualified opinion.

Vice Chancellor Stroh noted that the financial statements for this fiscal year do show differences for the same period last year but they are not out of line and the College is financially on track for a good year.

**Information Voluntary Separations from Employment Items**

These separations were noted.

**Recognition at Board of Governors Meetings**

As requested by the Board, administration has developed a Regulation outlining eligibility standards and a process whereby employees and community members can be formally recognized for outstanding achievements. The Regulation was presented for the Board's information.

**Action Items**

**Approval of Minutes**

**Motion No. 6573**

Richard Fimbres - M, Marty Cortez - S, to approve the minutes of the

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Consent Agenda

Item 15.6, Internal and Community Panel Discussions at Board Meetings: January 2005 through June 2006, was pulled from the Consent Agenda for action at the January meeting after Board members have a chance to review the calendar and provide feedback to Chancellor Flores.

Motion to Approve Consent Agenda

Motion No. 6574

Richard Fimbres - M, Scott Stewart - S, to approve the Consent Agenda with the exception of Item 15.6.

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Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.
Contract: John R. Kulseth Associates LTD, Northwest Campus
Architect Selection for Renovation/Expansion of Building "A"

Janice Stroh and Dr. Anne-Marie McCartan, President, Northwest Campus, presented this recommendation for approval. The new space will house faculty offices, four or five classrooms, a fine arts studio and common space for the faculty. The first two floors of this building are already being used by Pima College, and the architects will be asked to renovate the space in order for the Hotel & Restaurant Management program to move into a suite of offices. The project is due to be completed in January 2006.

Motion No. 6575

Marty Cortez - M, Richard Fimbres - S, to approve John R. Kulseth Associates LTD as architect for the Renovation/Expansion of Building "A" at Northwest Campus and approve a contract with the firm for delivery of services.

Vote: All Board members present voted by voice vote. Brenda Even abstained. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 9:15 p.m.