Pima County Community College District
Minutes of the Regular Meeting of
October 13, 2004

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, October 13, 2004 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Present:

- Brenda Even, Chair
- Sherryn Marshall, Secretary
- Marty Cortez, Member
- Richard Fimbres, Member
- Scott Stewart, Member

BOARD REPRESENTATIVES
Present:

- Barbara Byrnes, Staff
- Clare Strom, Staff
- Diane Lussier, Faculty
- Erich Saphir, Faculty
- Ryan Isaac, Student

RECORDING SECRETARY
- Joanne Wilhelmsen

ADMINISTRATION
- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- Johnson Bia, Acting President, Downtown Campus
- Topsy Burke Senior Assistant to the
- John Madden, Dean of Instruction, Desert Vista Campus
- Mark McCabe, Acting Dean of Student Development, Northwest Campus
- Anne-Marie McCartan,
Chancellor
  - Vicki Cook, Acting Dean of Instruction, West Campus
  - Sarah Dempsey, Assistant Vice Chancellor for Academic Services
  - Richard Durán, President, Desert Vista Campus
  - Betty Elasowich, Division Dean, West Campus
  - Shelley Fortin, Assistant Vice Chancellor, Student Development
  - Charlotte Fugett, Executive Vice Chancellor for Human Resources & Institutional Effectiveness
  - Jim Johnson, Acting Dean of Instruction, Community Campus
  - Jana Kooi, President, Community Campus
  - Sylvia Lee, Dean of Instruction, East Campus
  - Cecilia Lou, Dean of Student Development, Downtown Campus

  President, Northwest Campus
  - Leticia Menchaca, Acting Dean of Student Development, Desert Vista Campus
  - Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
  - Jack Redavid, Assistant Vice Chancellor for Personnel Service
  - Rosemarie Schulz, Dean of Instruction, Northwest Campus
  - Nancee Sorenson, Dean of Student Development, West Campus
  - Ann Strine, Vice Chancellor for Information Technology
  - Janice Stroh, Vice Chancellor for Finance and Administrative Services
  - Lynne Wakefield, Assistant Vice Chancellor, Marketing

GENERAL MATTERS

Call to Order

Brenda Even called the meeting to order at 7:05 p.m.

Pledge of Allegiance

Richard Fimbres led the Pledge of Allegiance.

Public

Public Comment
Comment and Reports

There were no requests to address the Board.

Staff Representatives

Barbara Byrnes commended employees for their donations of school supplies to AVIVA Children's Services. This drive was a community service project sponsored by Staff Council. Cindy Lingal, representing AVIVA, thanked the College for its generous support. Staff Council was presented with an award recognizing Pima as the largest contributor in AVIVA's recent school supplies drive. At the September 10 Staff Council meeting Provost Suzanne Miles discussed the reorganization of Academic Services, and Dr. Bia, Acting President of the Downtown Campus, talked about the workforce development program.

Clare Strom reported that at the October 1 Staff Council meeting Janice Stroh addressed safety and security issues at the College and presented SPG-1505/AB, Sex Offender Notification. The Human Resources liaison report included an update on faculty recruitment, the step criteria process and the professional development calendar. The election committee is preparing the ballots for the upcoming Staff Council elections.

Student Representatives

Ryan Isaac reported on student activities at the various campuses.

At the Desert Vista Campus the "Get Your Vote On" Club sponsored a screening of the first presidential debate followed by a discussion, and the Parents R Us group is providing childcare and a meal on Tuesday and Thursday evenings to give student-parents an opportunity to study. Trips to tour and meet advisors at NAU and ASU are scheduled for students who may want to transfer to those universities.

Community Campus students have organized voter registration drives and have been working to inform the electorate of the implications of Prop 200. Community Campus students have also been working with the "Better Questions, Better Decisions," Voting Initiative as part of a national project to make a film to be distributed throughout Arizona.

Northwest Campus students participated in Alcohol Awareness Week and are hosting the first American Red Cross blood drive of the semester.
Delegates from each campus will be attending the Associations of College Unions Regional Conference in Durango, CO.

**Faculty Representatives**

Erich Saphir announced that he had arranged for the college community to access a website that provides up-to-date information on the presidential and state elections, and he provided directions to access that site.

At the October 1 Faculty Senate meeting, the Senate approved a motion to hold students who intentionally compromise the computer systems accountable for their actions. Janice Stroh addressed the Senate on safety issues and the SPG on Sex Offender Notification. Discussion on the SPG followed and Vice Chancellor Fugett said that a committee has been established to address issues that relate to having Level II or III sex offenders on campus.

Chancellor Flores informed the Senate of the Arizona Community College Association's legislative priorities for the upcoming year.

Scott Collins updated the Senate on progress on developing step criteria.

**Report -- Chairperson of the Board**

Chairperson Even congratulated the football team, the men's and women's cross country teams, and the men's and women's soccer teams on their national and regional rankings.

Dr. Even informed the audience that one of the items on the Joint Conference Committee of the Board of Regents and Arizona Community Colleges meeting will be the restructure of higher education in Arizona. That meeting is scheduled for October 20.

**Motion No. 6564**


Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

**Report -- Secretary of the Board**

There was no report.
Report -- Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Mr. Stewart noted that AADGB is also discussing the many proposals regarding the restructuring of the state's university system. One recent development is that the Board of Regents is including community colleges in the discussions.

Chancellor's Report

Dr. Flores introduced Assistant Vice Chancellor Sarah Dempsey, who led a presentation on the Transfer & Articulation Status of PCC Students to Arizona universities. David Padgett, Director of Curriculum & Articulation Services, and Jennie Scott, Coordinator of Advising & Counseling, explained the articulation process in Arizona, how Pima students get information about transferring, and the data Pima has Pima transfer students.

Chancellor Flores announced that the issue with Santa Cruz County has been resolved. The courts have determined that the money owed to Pima College and other districts that had provided services to Santa Cruz County residents be released by the State Treasurer.

Chancellor Flores announced that the Raytheon Scholars program had received a first place award in the business category by the Arizona Commission for Postsecondary Education, and congratulated the Tohono O'Odham Community College on recently receiving accreditation. He recognized Presidents Jana Kooi and Richard Durán, who worked closely with TOCC since its establishment.

Chancellor Flores also announced that the College has been notified of preliminary contribution rate increase in the Arizona State Retirement System. The current contribution of 5.2% from both employees and employers will be increasing to 7.75%.

Report -- Monthly Financial Statements and Current Fiscal Update

Vice Chancellor Janice Stroh presented the financial report for the period ending August 31, 2004. The report is a preliminary report subject to change as a result of closing and adjusting entries that will occur during the annual audit by the Auditor General of Arizona.

Information Items

Voluntary Separations from Employment

These separations were noted.

Action Items

Approval of Minutes
Motion to Approve Minutes

Motion No. 6565

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Motion to Approve Minutes

Motion No. 6566

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Consent Agenda

Items 14.1, New Appointments, and 14.4, Temporary Appointments, were pulled from the Consent Agenda and acted on individually.

Item 14.11, Administrator Contract, was pulled and tabled.

Motion to Approve Consent Agenda

Motion No. 6567
Scott Stewart - M, Marty Cortez - S, to approve the Consent Agenda minus items 14.1, 14.4, and 14.11.

<table>
<thead>
<tr>
<th>Item</th>
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<tbody>
<tr>
<td>14.2</td>
<td>Involuntary Separations from Employment</td>
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<td>14.3</td>
<td>Student Aide Hires</td>
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<td>14.5</td>
<td>Grant Proposal: United States Department of Education Student Support Services</td>
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<td>14.6</td>
<td>Intergovernmental Agreements: Arizona Department of Economic Security Occupational Training Referral Program</td>
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<td>14.7</td>
<td>Intergovernmental Agreement: Tohono O'odham Community College Educational Program</td>
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<td>14.8</td>
<td>Intergovernmental Agreement Extensions: Corrections, Fire, Law Enforcement and Community Partnering Agencies Public Safety Program</td>
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<td>14.9</td>
<td>Capital Expenditure Request: Carl Perkins III Grant Award Equipment Expenditure</td>
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<td>14.10</td>
<td>Curriculum Recommendations - Center for Training and Development (CTD) New Vocational Program - LPN Clinical Refresher Course</td>
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Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

**New Appointments**

**Motion to Approve New Appointments**

PASSES


Vote: All Board members present voted by voice vote. Brenda Even abstained. None were opposed. Motion carried.

**Temporary Appointments**

**Motion to Approve Temporary Appointments**

PASSES

Richard Fimbres - M, Scott Stewart - S, to approve the Temporary Appointments.

Vote: Board members present voted by voice vote. Sherryn Marshall was opposed to the motion, stating she uncomfortable approving one of the individuals whose name had been presented. All other Board members voted 'aye." Motion carried.

**Administrator Contract**

**Motion to Table Item 14.11**

PASSES

Richard Fimbres - M, Scott Stewart - S to table this item.

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

**West Campus Community Health Clinic**

Board chair Brenda Even read a statement that will be placed in the College's Disclosure File, regarding the proposed clinic. The statement addresses the fact that Dr. Even is a consultant for Family, Advocacy, Resource and Wellness Centers, Inc., (FARWC) and that neither she nor FARWC have any financial or management interest in the effort. The statement also declares that Dr. Even has "no substantial interest that prohibits me from participating as a Governing Board member in discussions and votes regarding the potential placement of primary health care clinics on Pima College property."

Dr. Lou Albert, West Campus President, presented a recommendation
on a proposed primary health care clinic to be housed at the West Campus. Services at the clinic would be available to students and employees as well as community members. This recommendation is for a one-year pilot program. An RFP will be written to solicit proposals.

Motion to Approve West Campus Community Health Clinic

PASSES

Motion No. 6571

Scott Stewart - M, Sherryn Marshall - S, to approve a proposal for a one-year pilot program to make space available at the West Campus for a health clinic to be administered through an RFP process with a medical provider who will deliver primary care services for students, staff and members of the community with emphasis on reaching out to the uninsured and the underinsured.

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:40 p.m.