Pima County Community College District
Minutes of the Regular Meeting of
July 14, 2004

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, July 14, 2004 at 7:00 p.m., in the Ocotillo Room, Desert Vista Campus, 5901 S. Calle Santa Cruz, Broadway, Tucson, AZ 85709-6000.

BOARD MEMBERS
Present:

- Brenda Even, Chair
- Sherryn Marshall, Secretary
- Marty Cortez, Member
- Richard Fimbres, Member
- Scott Stewart, Member

BOARD REPRESENTATIVES
Present:

- Clare Strom, Staff
- Erich Saphir, Faculty
- Ryan Isaac, Student

RECORDING SECRETARY
- Joanne Wilhelmsen

ADMINISTRATION
- Roy Flores, Chancellor
- Lou Albert, Campus President, West Campus
- Topsy Burke Senior Assistant to the Chancellor
- Vicki Cook, Acting Dean of Instruction, West Campus

- Leticia Menchaca, Acting Dean of Student Development, Desert Vista Campus
- Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
- Lorraine Morales, Acting Dean of Student
Sarah Dempsey, Assistant Vice Chancellor for Academic Services
Richard Durán, Campus President, Desert Vista Campus
Shelley Fortin, Assistant Vice Chancellor, Student Development
Charlotte Fugett, Executive Vice Chancellor for Human Resource and Institutional Effectiveness
Greg Hart, Dean of PCAE, Community Campus
Jim Johnson, Acting Dean of Instruction, Community Campus
Jana Kooi, Campus President, Community Campus
Sylvia Lee, Dean of Instruction, East Campus
Cecilia Lou, Dean of Student Development, Downtown Campus
Mark McCabe, Acting Dean of Student Development, Northwest Campus
Anne-Marie McCartan, Campus President, Northwest Campus
Harry Muir, Dean of Instruction, Downtown Campus
Raul Ramirez, Campus President, East Campus
Rosemarie Schulz, Dean of Instruction, Northwest Campus
Paul Smith, Assistant Vice Chancellor for Administrative Services and Facilities
Ann Strine, Vice Chancellor for Information Technology
Janice Stroh, Vice Chancellor for Finance and Administrative Services
Anne Vosberg, Division Dean, Downtown Campus
Lynne Wakefield, Assistant Vice Chancellor, Marketing
Bettye Wheeler, Instructional Division Dean, Desert Vista Campus

GENERAL MATTERS

Call to Order

Brenda Even called the
meeting to order at 7:05 p.m.

Pledge of Allegiance

Richard Fimbres led the Pledge of Allegiance.

Public Comment

Tara Werner, East Campus Student Government President, informed the Board that students at the East Campus are initiating a year-long HIV/STD education and awareness program.

Staff Representatives

Clare Strom gave the Staff Council report informing the Board of two community service projects Staff Council is coordinating. Ms. Strom reported that Staff Council members expressed a need for improved web-mail from remote sites.

Student Representatives

New student representative, Isaac Ryan, gave the reports for the Northwest, East, West and Downtown campuses. Students at each of the campuses are planning welcome activities for the first couple of weeks of school. Members of the Downtown Campus Student Government recently returned from the National Conference on Race and Ethnicity.

Faculty Representatives
Motion to Authorize Executive Session

PASSES

There was no report.

Report -- Chairperson of the Board

Motion No. 6545


Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Report -- Secretary of the Board

There was no report.

Report -- Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Mr. Stewart indicated that Dr. Flores, Dr. Rufus Glasper, Chancellor of Maricopa Community College District, and Dr. Don Schoening, President of Yuma Community College, have been invited to participate on the Arizona Board of Regents' Feasibility and Planning Study Workgroup that will look at the proposed redesign of the university system and undergraduate education in Arizona.

Chancellor's Report
Chancellor Flores thanked President Richard Durán and the Desert Vista staff for hosting the Board of Governors meeting. Dr. Durán welcomed the Board to the campus and introduced his administrative team.

Dr. Flores introduced Dr. Anne-Marie McCartan, president of the Northwest Campus. He also formally recognized and presented to the Board those individuals who would be assuming acting assignments: Mark McCabe, Acting Dean of Student Development, Northwest Campus; Leticia Menchaca, Acting Dean of Student Development, Desert Vista Campus; Lorraine Morales, Acting Dean of Student Development, Community Campus, Donna Gifford, Acting Instructional Division Dean, Downtown Campus; Ted Roush, Acting Instructional Division Dean, West Campus; Johnson Bia, Acting President, Downtown Campus; Vicki Cook, Acting Dean of Instruction, West Campus.

Provost Suzanne Miles introduced Dr. Shelley Fortin, Assistant VC for Student Services, who presented information on the College's Disabled Student Resources (DSR) program. Margaret Stanwood of Arizona Voc Rehab, and Sherry Stewart, a former Pima College student
also addressed the Board about the services provided by DSR. Margaret Stanwood, Vocational Rehabilitation Counselor with the Department of Economic Security, spoke about Pima's partnership with Voc Rehab, and Sherrie Stewart, former PCC student, talked about her experiences at the college as a student who took advantage of the services offered by DSR and Voc Rehab.

Chancellor Flores informed the Board and audience about a new televised program, Conversation with the Chancellor, where various individuals and the Chancellor talk about issues that affect higher education and PCC. The shows are aired on the Pima channel throughout the week. Dr. Flores invited the Board members to be guests on an upcoming program and also to suggest individuals whom Dr. Flores might contact about being a guest on the show.

In regard to the Arizona Board of Regents discussions on perhaps changing the structure of higher education in Arizona, Chancellor Flores said this is an issue to follow closely as it affects the future of Southern Arizona and we need to make sure that whatever is proposed is in the best interests of the people of Arizona and particularly people in our region. He asked that people with suggestions on this topic,
Report -- Monthly Financial Statements and Current Fiscal Update

Vice Chancellor Janice Stroh reviewed the financial statements for the period from July 1, 2003 through May 31, 2004. There was nothing unusual to report. The College is strong financially and will end the fiscal year within the adopted budget.

Information Items

Voluntary Separations from Employment

These separations were noted.

RG-3106/A - The Curriculum Development Process

Suzanne Miles reviewed with the Board a summary of the curriculum actions that occurred during the year. The report included the new courses and programs as well as course and program modifications and deletions. This information was presented in accordance with Regulation 3106A.

Proposed Board Policy: Workplace Violence Prevention - Second Reading

The proposed Workplace Violence Prevention Policy was presented for the second reading. In response to a question from Mr. Stewart about what the policy will do
and how it will be implemented, Dr. Flores responded that a regulation and a standard practice guide would be written that describe the purpose of the policy and how it will be implemented.

**Action Items**

**Motion to Approve Minutes**

**Motion No. 6546**


Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

**Motion to Approve Minutes**

**Motion No. 6547**


Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

**Motion to Approve Minutes**

**Motion No. 6548**


Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

**Consent Agenda**

**Motion No. 6549**

Richard Fimbres - M, Scott
Stewart - S, to approve the Consent Agenda.

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<td>16.1</td>
<td>New Appointments</td>
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<td>16.2</td>
<td>Temporary Appointments</td>
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<td>16.3</td>
<td>District Office Reorganization, Administrator Contracts</td>
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<td>16.4</td>
<td>Grant Award/Subrecipient Award: City of Tucson through U.S. Department of Interior and State Historic Preservation Office Barrio El Libre Expansion and Barrio El Hoyo National Register Nomination Project</td>
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<td>16.5</td>
<td>Grant Proposal/Subrecipient Award: U.S. Small Business Administration - Maricopa County Community College District Small Business Development Center</td>
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<td>16.6</td>
<td>Agreement with Central Arizona College</td>
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16.8 Curriculum Recommendations

16.9 Disposition of Property

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

**Emeritus Status**

The Board of Governors confers Emeritus Status on distinguished individuals who have retired from the college to recognize outstanding accomplishments and contributions to the College and to the community. The Chancellor recommended that the Board approve administrative emeritus status for retiring administrators Miguel Palacios, Philip Silvers and Angela Zerdavis.

Motion to Approve Emeritus Status

**Motion No. 6550**

Richard Fimbres - M, Sherryn Marshall - S, to approve Administrative Emeritus Status for Dr. Miguel A. Palacios and Dr. Philip J. Silvers, and Administrative/Faculty Emeritus Status for Dr. Angela Zerdavis.

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

**Adjournment**

The meeting adjourned at 8:40 p.m.