Pima County Community College District
Minutes of the Regular Meeting of
February 4, 2004

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, February 4, 2004 at 7:00 p.m., in the Community/Board Room, District Office, 4905 East Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Present:
Brenda Even, Chairperson
Sherryn Marshall, Secretary
Marty Cortez, Member
Richard Fimbres, Member
Scott Stewart, Member

BOARD REPRESENTATIVES
Present:
Barbara Byrnes, Staff
Clare Strom, Staff
Barbara Armenta, Faculty
Jack Mertes, Faculty
Orlando Ruiz, Student
Lupita Salcido, Student

RECORDING SECRETARY
Joanne Wilhelmsen

ADMINISTRATION
Roy Flores, Chancellor
Louis Albert, Campus President, West Campus
Johnson Bia, Dean, Workforce and Business Development, Community Campus
Eleanor Brown, Assistant Vice Chancellor, Student Services
Toppy Burke, Senior Assistant to the Chancellor
Vicki Cook, Division Dean, Downtown Campus
Richard Durán, Vice Chancellor, Academic Affairs and Student Development
Terry Forster, Division Dean, Downtown Campus
Shelley Fortin, Dean of Student Development, Desert Vista Campus
Charlotte Fugett, Vice Chancellor, Human Resources
John Gabusi, Vice Chancellor, Enrollment Services and External Relations
GENERAL MATTERS Call to Order
Brenda Even called the meeting to order at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Public Comment and Reports Public Comment
There were no requests to speak.

Staff Representatives

There was no report since Staff Council had not met since the last Board meeting.

Student Representatives

Lupita Salcido and Orlando Ruiz reported on student activities at the campuses. During February the campuses are celebrating Black History Month with a variety of activities. The American
Red Cross will be conducting blood drives at the Downtown, Desert Vista, East, Northwest and West campuses.

Students from the Desert Vista and Downtown campuses will participate in the Arizona Collegiate Leadership Conference February 20-22 at the University of Arizona. Activities and fundraisers for Valentine's Day will be sponsored at the Northwest, East and West campuses.

Faculty Representatives

There was no report. Faculty Senate will meet for the first time this semester on February 6, 2004.

Report -- Chairperson of the Board

Dr. Even presented Scott Stewart with a gift in appreciation of his leadership as Chairman of the Board during the previous year.

Motion to Authorize
Executive Session
PASSES Motion No. 6502

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Report -- Secretary of the Board

There was no report.

Report--Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Mr. Stewart reported that the Arizona Community College Association is coordinating legislative conference calls for representatives from the community colleges to develop an agenda to protect community colleges from budget cuts. Mr. Stewart announced that he had been selected to represent Arizona on the Association of Community College Trustees Select Committee to develop a model of best practices of community college governance. The committee will meet in conjunction with the National Legislative Seminar in Washington, DC in February.

Chancellor's Report
PCC Police Officers Tim Stoner, Eddie Lopez and Wally Nickoli were recognized by the Chancellor and the Board. The three officers have returned from active duty in Operation Enduring Freedom.

Representatives of the three employee groups made presentations to the Board regarding issues they will be bringing to the table during this year's Meet & Confer session.

Joe Portale, president of ACES, addressed the Board and highlighted the issues ACES will be bringing forward this year. Topics include clarifying language in regard to FMLA and reporting workplace violence; expanding the open transfer policy to accept applicants from lower grades; a salary increase; a tuition reimbursement program for current employees; and tuition waivers and health insurance for retirees.

Scott Collins, chief spokesman for PCCEA, presented the faculty's priorities for this year's Meet & Confer process. A step on the salary schedule is PCCEA's highest priority. Other topics include developing an active retirement program, restoring professional enrichment funds and the sabbatical program; workload issues including lab loading and advising; and consideration of a mutual tuition discount program with the UA.

AFSCME's issues were presented by chief spokesman, Robert Hooker: sick and annual leave accrual; on-call pay; compensation; environmental health and safety; and new language regarding industrial illness or injury, competitive selection, longevity pay, bilingual pay and shift differentials.

Report -- Monthly Financial Statements and Current Fiscal Update

Vice Chancellor Janice Stroh presented the financial statements for the six-month period from July 1, 2003 through December 31, 2003. There were no unusual activities to report. Ms. Stroh researched and responded to a question posed by a Board member at the January meeting regarding the significant decrease in auxiliary funds. The decrease was due to Northern Arizona University not being billed. That has been corrected.

Information Items Voluntary Separations from Employment
These separations were noted.

BP-3109, Honors Policy - Second Reading

The Honors Policy was presented for the second reading. This policy would expand the honors designations to three levels.

Proposed Board Policy: Signature Authority for Leases - First Reading

Proposed Board Policy: Signature Authority for Contracts - First Reading
Chancellor Flores presented for the first reading two proposed policies: Signature Authority for Leases and Signature Authority for Contracts. These policies will assure that all leases and contracts are properly reviewed through the finance office and legal counsel.

Action Items Approval of Minutes

Motion to Approve Minutes
PASSES Motion No. 6503

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Motion to Approve Minutes
PASSES Motion No. 6504

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion to Approve Consent Agenda
PASSES
Motion No. 6505
Richard Fimbres - M, Scott Stewart - S, to approve the Consent Agenda.

Item Title
17.1 New Appointments
17.2 New Appointment - Executive Administrator
17.3 Temporary Appointments
17.4 Student Aide Hires - Spring 2004
17.5 Faculty Regular Appointments 2004/2005
17.6 Contract: Sahuarita Unified School District, No. 30, Facility Use Agreement
17.7 Contracts: Chartwells Food Service
17.8 Contract: Tucson Conquistadors, Temporary Parking License Agreement, Northwest Campus
17.9 Grant Award: Arizona Commission for Postsecondary Education, Leveraging Educational Assistance Partnership (LEAP)
17.10 Gift Awards

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Curriculum Recommendations, New Program

Vice Chancellor Durán presented the recommendation to approve the Class A Vehicle Driver Certificate for Truck Driver Training. This is an addition to a current program so there are no start-up costs associated with this certificate. About 70 students are expected to enroll in the program.

Motion to Approve Curriculum Recommendations, New Program
PASSES Motion No. 6506
Richard Fimbres - M, Marty Cortez - S, to approve the Truck Driver Training, Class A Vehicle Certificate.

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Curriculum Recommendations, Inactivations

Dr. Durán presented the recommendation to inactivate the programs listed in the Board packet that had been recommended by the College Curriculum Council. The recommendation is in accordance with Board Policy 3105. Upon approval by the Board, students in the programs will be identified and offered the opportunity to complete the programs. Courses in the programs are still offered.

Motion to Approve Curriculum Recommendations, Inactivations
PASSES Motion No. 6507
Richard Fimbres - M, Scott Stewart - S, to approve the curriculum recommendations inactivations list.
Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

ADJOURNMENT

The meeting adjourned at 9:00 p.m.