PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, November 8, 2006 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Marty Cortez, Chair
- Richard Fimbres, Secretary
- Brenda Even, Member
- Sherryn Marshall, Member
- Scott Stewart, Member

BOARD REPRESENTATIVES

- Julie Hecimovich, Staff
- Sherry Wright, Staff
- Diane Lussier, Faculty
- Jack Mertes, Faculty
- Carlos Tapia, Student
- Christian Tapia, Student

RECORDING SECRETARY

- Joanne Wilhelmsen

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- David Bea, Vice Chancellor, Finance
- Johnson Bia, President, Downtown Campus
- Sharon Blanton, Vice Chancellor, Information Technology
- Vicki Cook, Dean on Instruction, West Campus
- Imelda Cuysugan, Executive Director of Grants
- Richard Durán, President, Desert Vista
- Shelley Fortin, Dean of Student Services, East Campus
- Richard Fridena, Acting Dean of Instruction, East Campus
- Charlotte Fugett, Executive Vice Chancellor for Administration
- Mary Beth Ginter, Division Dean, West Campus
- Greg Hart, Dean of PC Adult Education
- Jerry Haynes, Dean of Student Development, Community Campus
- David Irwin, Executive Director, Public Information
- Jacquelyn Jackson, Director, Government Relations
- Shirley Jennings, AVC of Student Services
• Jim Johnson, Dean of Instruction, Community Campus
• Kirk Kelly, AVC, Information Technology
• Jana Kooi, President, Community Campus
• Sylvia Lee, President, Northwest Campus
• Cecilia Lou, Dean, Downtown Campus
• John Madden, Dean of Instruction, Desert Vista Campus
• Leticia Menchaca, Dean of Student Development, Desert Vista Campus
• John Madden, Dean of Instruction, Desert Vista Campus
• Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
• Lorraine Morales, Dean of Student Development, Northwest Campus
• Harry Muir, Dean of Instruction, Downtown Campus
• Dave Padgett, AVC, Academic Services
• Raul Ramirez, President, East Campus
• Robert Riza, Athletic Director
• Nancy Russell, Dean, Workforce & Business Development
• Rosemarie Schulz, Dean of Instruction, Northwest Campus
• Nancee Sorenson, Dean of Student Development, West Campus
• Heather Tilson, Executive Director for Planning & Research
• Anne Vosberg, Division Dean, Downtown Campus
• Lynne Wakefield, AVC, Marketing

GENERAL MATTERS

Call to Order

Marty Cortez called the meeting to order at 7:06 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

Jennifer Andrews and Christina Felix, representing the PCC interpreter pool, informed the Board that the group was working on a proposal addressing the shortage of interpreters for the administration to consider and that it would be available before Thanksgiving.

Staff Representatives

Julie Hecimovich and Sherry Wright reported on the November 3 Staff Council meeting. In addition to hearing the Provost’s report and the HR Liaison’s report, Staff Council completed a review of their bylaws. Staff Council was also informed that representatives of the Council made suggestions regarding professional development offerings for the 2007-08 year to the Professional Development Committee.
Student Representatives

Christian Tapia and Carlos Tapia reported on activities at each of the campuses.

Faculty Representatives

Jack Mertes reported that the Faculty Senate received an update on the assessment plan. Mary Ann Martinez Sanchez told the Senate about the administrative internship she’s doing. Scott Collins informed the Senate of the new PCCEA officers and the Meet & Confer team. Erich Saphir discussed the Senate Constitution draft and the proposed changes. Discussions about compensation for the Senate secretary were discussed. Modifications were made to how the Senate handles significant issues items. Mr. Saphir also called for volunteers to serve on the department chair task force.

Report — Chairperson of the Board

Motion to Authorize Executive Sessions PASSES
Motion No. 6710


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

Mr. Fimbres congratulated Marty Cortez and Sherryn Marshall on being reelected to the Board. He also noted that he, Chancellor Flores and Provost Miles attended and made a presentation at the annual Hispanic Association of Colleges and Universities Conference.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Scott Stewart reported that Don Schoening, President, Arizona Western College, had organized an ad hoc committee on community college funding. The proposal focuses on differential funding for tech courses, baseline support, and general financial support to community colleges.

Chancellor’s Report

Chancellor Flores referred to the brochure describing the Bachelor’s Degree offered from Indiana University. The brochure is one piece of the marketing plan of this program.

Dr. Flores congratulated Marty Cortez and Vikki Marshall on their reelectons. He also congratulated the cross country and soccer teams on their successful seasons.
Chancellor Flores provided the Board with a progress report on the 2006-08 College Plan. This two-year plan focuses on improving institutional outcomes, expanding access to learning, establishing a student retention system, improving processes and operations, and optimizing use of the College’s physical assets. There are 37 strategies identified in the Plan to achieve these goals, the first nine strategies are due in April. An annual progress report will be presented at an April meeting.

Chancellor Flores reminded the Board that the College had engaged the services of the National Center for Higher Education Management Systems to look at issues of access to higher education in Pima County. A preliminary report has been presented and a final report is expected in December.

Dr. Suzanne Miles made a presentation on the Financial Aid program at the College. She reviewed the sources of financial aid—grants, loans and scholarships, including the amount of money and the number of students receiving financial aid this year. She also talked about some of the changes that have been made in the Financial Aid operations, including personnel and processes.

Dr. Flores reviewed the propositions that passed in the previous day’s election and talked about the possible impact on the College. He indicated that further clarification is needed before the College will be able to implement some of the propositions. Dr. Flores asked Jacquelyn Jackson, Director of Government Relations, to discuss the changes in the Legislature.

**Report — Monthly Financial Statements and Current Fiscal Update**

David Bea reported that the financial statements through September 2006 reflect normal activity for the timeframe.

Dr. Bea also informed the Board that the amount of Qwest Corp.’s claims is still undetermined. He noted that if a refund from the College is required, it would be funded out of accumulated fund balance over a number of years.

Beginning in January, Dr. Bea will schedule meetings at each of the campuses to give a budget overview to the college community.

**Information Items**

**Voluntary Separations from Employment**

**Student Aide Hires**

These items were noted as information items.

**Action Items**

**Approval of Minutes**
Motion to Approve Minutes PASSES
Motion No. 6711

Richard Fimbres – M, Brenda Even – S, to approve the minutes of the Regular Meeting of October 18, 2006.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion to Approve Consent Agenda PASSES
Motion No. 6712

Scott Stewart – M, Richard Fimbres – S, to approve the Consent Agenda, with Addenda to Items 15.1, New Appointments; 15.3, Adjunct Faculty Appointments; and 15.4, Temporary Appointments.

Item and Title

15.1 New Appointments
15.2 Administrator Appointments
15.3 Adjunct Faculty Appointments
15.4 Temporary Appointments
15.5 Arizona Division of Emergency Management – Designation of Applicant Agent
15.6 Curriculum Recommendation – New Workforce Response Program: Management Development Certificate for Direct Employment
15.7 Grant Proposal: Fulbright Scholar-in-Residence Program: Developing a Bi-National Language Center Department of State, Bureau of Educational and Cultural Affairs – Fulbright Scholar Program
15.8 Grant Proposal/Sub-recipient Agreement: University of Arizona Collaborative Project: Math Readiness for Engineers (MRE) – Increasing Student Success in Engineering, National Science Foundation
15.9 Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education Leveraging Educational Assistance Partnership Program

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Adjournment

Motion to Adjourn PASSES
Motion No. 6713

Sherryn Marshall – M, Brenda Even – S to adjourn at 8:30 p.m.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.