PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, April 12, 2006 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Marty Cortez, Chair
- Brenda Even, Member
- Sherryn Marshall, Member
- Scott Stewart, Member

Absent: Richard Fimbres

BOARD REPRESENTATIVES

- Clare Strom, Staff
- Diane Lussier, Faculty
- Jack Mertes, Faculty
- Rene Harding, Student

RECORDING SECRETARY

- Joanne Wilhelmsen

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- David Bea, AVC, Finance
- Sharon Blanton, Vice Chancellor, Information Technology
- John Carroll, AVC, Administrative Services & Facilities
- Ann Christensen, Division Dean, East Campus
- Vicki Cook, Dean of Instruction, West Campus
- Richard Durán, President, Desert Vista Campus
- Shelley Fortin, AVC, Student Services
- Charlotte Fugett, Executive Vice Chancellor for Administration
- Mary Beth Ginter, Division Dean, West Campus
- Greg Hart, Dean of Pima Community College Adult Education
- Jerry Haynes, Dean of Student Development, Community Campus
- Jacquelyn Jackson, Director, Government Relations
- Shirley Jennings, Dean of Student Development, East Campus
- Jana Kooi, President, Community Campus
- Sylvia Lee, Dean of Instruction, East Campus
- Cecilia Lou, Dean of Student Development, Downtown Campus
• Anne-Marie McCartan, President, Northwest Campus
• Leticia Menchaca, Dean of Student Development, Desert Vista Campus
• John Merren, Division Dean, Downtown Campus
• Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
• Lorraine Morales, Dean of Student Development, Northwest Campus
• Raul Ramirez, President, East Campus
• Jack Redavid, AVC, Human Resources
• Robert Riza, Executive Director of Athletics
• Nancy Russell, Dean, Business, Workforce Development
• Rosemarie Schulz, Dean of Instruction, Northwest Campus
• Tom Tomasky, Senior Assistant to the Chancellor
• Lynne Wakefield, Assistant Vice Chancellor, Marketing

GENERAL MATTERS

Call to Order

Marty Cortez called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Scott Stewart led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Chancellor’s Report

The Chancellor’s Report was the first order of business to recognize the faculty, staff and students who had received an honor by a local, state, regional, national or international group since March 2005. Community members who have created a significant relationship or partnership with the College are also recognized.

Barbara Byrnes, outgoing staff representative to the Board, was presented with a plaque in appreciation of her service as staff representative to the Board of Governors.

Faculty and staff honored were Ana Angulo, Katie Elandt, Elli Felix, Shawn Graham, Mark Homan, Kathleen Kent, Joe McGuire, Karrie Mitchell, Sarah O’Hara, Paula Smith-Hawkins, Michael Talbot, Diana Valenzuela, and George Welch.

Students were Mursal Abokar, Andrea Anduaga, José Eduardo Campoy, James Curran, Andree Diaz, Amanda Gordon, Shelby Iorns, Maurice Lee, Donna McMenamin, Melinda Mott, Kiet Hong Nguyen, Rebecca Olson, James Pennington-MsQueen, Inna Rohr, Suze Roll, Whitney
Rutherford, Angela Schwartz, Tony Turner, Alice Wagner, Phillip Woods, Alejandra Yeomans, and Hiba Zakai.

Staff Representatives

Clare Strom reported on the April 7 Staff Council meeting. The Human Resources update, presented by AVC Jack Redavid, included information on administrative and faculty recruitments, and reminders of deadlines for completed Step Progression Plans and benefits enrollment. Staff Council also heard updates on ACES and AFSCME Meet and Confer discussions.

Student Representatives

Rene Harding gave the student report in the absence of Elvira Bozhani. Copies of the report were available for each of the Board members.

Faculty Representatives

Jack Mertes reported that at the April 7 Faculty Senate meeting Provost Miles reported on the Academic Standards Committee’s progress on the “W” grade. Dr. Miles also gave the Chancellor’s report which included updates on activities with the University of Arizona and the status of several proposed bills being discussed by the Legislature.

Report — Chairperson of the Board

Motion to Authorize Executive Sessions PASSES
Motion No. 6671


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Dr. Even reported that there was a special meeting of the Arizona Community College Association on April 7. Some of the issues discussed were the proposed Truth in Taxation bill, HB 2058 that would allow Eastern Arizona College to become a 4-year college, and the possibility of a state entity that would work directly with community colleges.

Report — Monthly Financial Statements and Current Fiscal Update
Assistant Vice Chancellor David Bea reviewed the financial statements for the period ending February 28, 2006. He reported that the College continues to post solid financial results which are in line with meeting the financial expectations.

**Information Items**

**Voluntary Separations from Employment**

**Student Aide Hires**

These items were noted as information items.

**Action Items**

**Approval of Minutes**

**Motion to Approve Minutes** PASSES

Motion No. 6672

Scott Stewart – M, Brenda Even – S, to approve the minutes of the Regular Meeting of March 8 and the Special Meeting of March 21, 2006.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Consent Agenda**

**Motion to Approve Consent Agenda** PASSES

Motion No. 6673

Scott Stewart – M, Brenda Even – S, to approve the Consent Agenda, with the amendments to New Appointments and Temporary Appointments.

**Item and Title**

15.1 New Appointments

15.2 Adjunct Faculty Appointments

15.3 Temporary Appointments

15.4 Legal Services

15.5 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher Preparation Program (TPP): Intern Certification
15.6 Agreement: Arizona Department of Corrections: GED Testing

15.7 Grant Proposal: City of Tucson, Human Services Grant Funding, The Center for Early Childhood Studies Student Support Project

15.8 Grant Proposal: United States Department of Education/Title V, Expanding Educational Access through New Program Development and On-Line Course Delivery

15.9 Grant Proposal: United States Department of Education, Education Opportunity Center Program

15.10 Grant Proposal and Subrecipient Agreement: National Institutes of Health, The Arizona Biology Network

15.11 Grant Proposal: United States Department of Education/Title V, Expanding Healthcare Programs Capacity at the Borderlands

15.12 Grant Proposal/Subrecipient Award & Agreement: National Science Foundation, Tech Ania Youth Program

15.13 Curriculum Recommendation – New Program – Veterinary Practice Assistant

15.14 Curriculum Recommendation – New Workforce Program – Wastewater Treatment Certificate

15.15 Curriculum Recommendation – New Workforce Program – Wastewater Operations Certificate

15.16 Curriculum Recommendation – New Workforce Program – Wastewater Treatment Technology Certificate

15.17 Curriculum Recommendation – New Workforce Program – Computer Literacy Certificate

15.18 Curriculum Recommendation – New Workforce Program – Computer Repair and Maintenance

15.19 Metro Networks

15.20 Dark Horse Media

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Capital Request for Fiscal Years 2007 & 2008
Chancellor Flores presented this item to the Board. Each year the administration presents to the Board a two-year capital outlay plan that lists all anticipated capital requests for the rest of the year. The requests are based on several criteria, including fire, life and health safety; accreditation requirements, age of equipment, facility preservation, life cycle, and needs of the college plan. Individual requests were reviewed by a Capital Committee consisting of presidents, vice chancellors and executive vice chancellors.

**Motion to Approve Capital Request for Fiscal Year 2007 & 2008 PASSES**

**Motion No. 6674**

Scott Stewart – M, Brenda Even – S to the lists of capital requests identified as funded for fiscal years 2007 and 2008 as printed in the Board packet.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Budget Development Parameters**

Chancellor Flores presented this additional item to the agenda, recommending 1) eliminating the current entry step on the faculty salary schedule, 2) adding a new step to the end of the faculty salary schedule, and 3) providing a 5.4% increase for all employee groups.

**Motion to Amend Budget Development Parameters PASSES**

**Motion No. 6675**

Sherryn Marshall – M, Brenda Even – S to amend the recommendation to add one step to the top of the ACES and AFSCME salary schedules so that all employees have the opportunity to participate in the step progression plan in FY 2006/2007.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Motion to Approve Budget Development Parameters PASSES**

**Motion No. 6627**

Brenda Even – M, Scott Stewart – S to instruct the administration to prepare a budget for FY 2006/2007 including the following parameters for employee compensation: 1) The faculty salary structure will be modified so that the current entry step of the faculty schedule is eliminated, in order to increase the starting salary for incoming faculty and to improve Pima Community College’s recruiting position in the marketplace. 2) An additional and new step of an equal dollar amount (currently, the difference between steps is $1450.00) will be added to the end of the faculty salary schedule so that all faculty members have the opportunity to participate in the step progression plan in FY 2006/2007. 3) A 5.4% increase for all employee groups will be provided
and is to be applied for step progression and across the board increases in each employee group’s schedule. 4) An additional step will be added to the end of the ACES and AFSCME salary schedules so all staff members have the opportunity to participate in the step progression plan in FY 2006/2007.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:05 p.m.