PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, November 9, 2005 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Sherryn Marshall, Chair
- Marty Cortez, Secretary
- Brenda Even, Member
- Richard Fimbres, Member
- Scott Stewart, Member

BOARD REPRESENTATIVES

- Barbara Byrnes, Staff
- Diane Lussier, Faculty
- Jack Mertes, Faculty
- Paul Cruz, Student

RECORDING SECRETARY

- Joanne Wilhelmsen

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- David Bea, Assistant Vice Chancellor for Financial Operations
- Johnson Bia, President, Downtown Campus
- John Carroll, Acting Assistant Vice Chancellor for Facilities
- Vicki Cook, Dean of Instruction, West Campus
- Richard Durán, President, Desert Vista Campus
- Shelley Fortin, Assistant Vice Chancellor, Student Services
- Charlotte Fugett, Executive Vice Chancellor for Administration
- Mary Beth Ginter, Division Dean, West Campus
- Greg Hart, Dean of Pima Community College Adult Education
- Jerry Haynes, Dean of Student Development, Community Campus
- Jim Johnson, Dean of Instruction, Community Campus
- Kirk Kelly, Acting Vice Chancellor for Information Technology
- Jana Kooi, President, Community Campus
- Sylvia Lee, Dean of Instruction, East Campus
- Cecilia Lou, Dean of Student Development, Downtown Campus
- John Madden, Dean of Instruction, Desert Vista Campus
- Anne-Marie McCartan, President, Northwest Campus
GENERAL MATTERS

Call to Order

Sherryn Marshall called the meeting to order at 7:15 p.m.

Pledge of Allegiance

Richard Fimbres led the audience in the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Barbara Byrnes gave the report from the November 4 Staff Council meeting. Council members were given updates on various personnel issues, including recruitment, identification of staff eligible for bilingual stipend, projected ASRS increase in July 2006, and the college committee structure. Staff Council is discussing community service projects with Habitat for Humanity and Casa de los Ninos.

Student Representatives

Paula Cruz gave the student reports. Activities on the campuses included blood drives, participation in the Safe Halloween event, celebrations honoring Native American Heritage Month, and various fundraisers and community service projects. Students participated in the Pima Leadership Institute Series and the El Rio Student Council is working with SunTran to get evening bus service established.

Faculty Representatives
Jack Mertes reported on the November 4 Faculty Senate meeting. Charlotte Fugett presented information on college phone directory and encouraged faculty to use the online directory which is updated every 24 hours. Senate members and Registrar Wendy Kilgore discussed I & Y grade procedures and documentation. Lynne Wakefield answered questions regarding *The Aztec Press*.

Chancellor Flores informed the Senate of issues that are being discussed at the statewide level that may become part of discussions during the next legislative session, particularly full funding for growth and community colleges offering baccalaureate degrees. He noted that articulation is an issue being discussed by the Governor’s P-20 Council and Dr. Flores informed the Senate that representatives from the UA and Pima are scheduled to meet to discuss expanding articulation efforts for students enrolled at both institutions. The Joint Conference Committee, composed of representatives from community colleges and the Board of Regents, is discussing expanding the 3+1 and 2+2 offerings. In response to concerns raised at the October Senate meeting regarding appointments to committees, Dr. Flores assured the Senate members that there is no intent to prevent employee groups from appointing people to committees. He also told the Senate that the Benefits Committee will operate as it has in the past.

The Provost’s report, given by Christina Gastellum, included updates on the academic calendar, the distribution of student activity dollars, and some of the goals of the new Native American Student Retention Specialist.

Scott Collins gave the PCCEA report. New officers have been elected and PCCEA’s Meet & Confer team is being determined. PCCEA is developing a survey to be distributed to faculty to determine issues to discuss during this year’s Meet & Confer process.

Results of the Faculty Senate election should be available at the end of the month. One of the outcomes of the Senate Self-Evaluation meeting is the need to craft a mission and values statement.

**Report — Chairperson of the Board**

**Motion to Authorize Executive Sessions PASSES**

**Motion No. 6640**


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Report — Secretary of the Board**

There was no report.

**Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)**
Brenda Even reported that members of the Joint Conference Committee are aware that students experience problems when transferring from community colleges to universities and the committee is discussing ways to make transferring seamless. Regarding community colleges offering baccalaureates, she noted that the committee has agreed that they cannot agree. The topic will be discussed at the ACCA and ABOR meetings in December.

**Chancellor’s Report**

Jan Alberts, president of the Greater Tucson Chapter of the National Association of Women Business Owners (NAWBO) addressed the Board. The rate of women-owned businesses in the United States is growing at twice the rate of male-owned businesses, with one in 18 women in the U.S. being a business owner. Many women-owned businesses are small with fewer than 10 employees and they face many challenges, including access to capital, markets, training and technological assistance, network and the need for legitimacy. NAWBO helps propel women into social, economic and political spheres of influence. The local chapter of NAWBO, with 300 members, is one of 80 in the country. NAWBO has collaborated with Pima’s Small Business Development Center in the past. She said Pima could be a resource for NAWBO and women business owners in terms of affecting their ability to be effective in building their businesses.

Following up on a discussion on PCC students who transfer to the universities, Dave Padgett and Marci Kim made a presentation on transfer education. They described how students learn about transfer options, the advising students receive, they demonstrated the online Course Equivalency Guide used by advisors and students alike, and showed how PCC students who transferred to the University of Arizona after two years at Pima performed compared to native UA juniors.

**Report — Monthly Financial Statements and Current Fiscal Update**

Vice Chancellor Janice Stroh presented the financial statements for the period ending September 2005. She reported that the College’s finances look good and are in line with last year’s budget. She also reported that in October the State Auditor’s office had completed the field work for the annual audit and auditors are now reviewing the materials. A decision is expected at the end of the year. Ms. Stroh informed the Board that preliminary reports are good.

**Information Items**

**Voluntary Separations from Employment**

**Student Aide Hires**

Voluntary Separations and Student Aide Hires were noted as information items.

**Action Items**

**Approval of Minutes**

Motion to Approve Minutes PASSES
Motion No. 6641

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Consent Agenda**

**Motion to Approve Consent Agenda PASSES**
**Motion No. 6642**

Scott Stewart – M, Brenda Even – S, to approve the Consent Agenda.

**Item and Title**

15.1 New Appointments

15.2 Temporary Appointments

15.3 Administrator Appointments

15.4 Grant Award and Agreement: United States Department of Housing and Urban Development, Education for Economic Empowerment Program

15.5 Grant Award and Agreement: Arizona Commission on the Arts Ceramics Visiting Artist Program

15.6 Tucson Unified School District (TUSD), Aztec Middle College Program Amendment to the License Agreement

15.7 Contract: General Contractor for Enrollment Related Space Renovations at Northwest Campus Buildings A and B First Floor

15.8 Contract: General Contractor for Community Campus Truck Driving Building Replacement

15.9 Contract: IKON for Photocopying Services

15.10 Contract: Hewlett-Packard, Instructional and Administrative Technology Replacement

15.11 Technology Upgrade: Luminis and Intranet Hardware

15.12 Optional Retirement Plan Language

15.13 Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education, Leveraging Educational Assistance Partnership Program
Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Final Reading – Proposed Board Policy - Information Technology Resource Management

This proposed policy has been reviewed by Staff Council and Faculty Senate prior to coming to the Board for approval.

Motion to Approve the Proposed Board Policy: Information Technology Resource Management PASSES

Motion No. 6643


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 9:00 p.m.