PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, October 12, 2005 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

- Sherryn Marshall, Chair
- Marty Cortez, Secretary
- Brenda Even, Member
- Richard Fimbres, Member
- Scott Stewart, Member

BOARD REPRESENTATIVES

- Barbara Byrnes, Staff
- Clare Strom, Staff
- Diane Lussier, Faculty
- Jack Mertes, Faculty
- Gloria Campos, Student
- Paul Cruz, Student

RECORDING SECRETARY

- Joanne Wilhelmsen

ADMINISTRATION

- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- David Bea, Assistant Vice Chancellor for Financial Operations
- John Carroll, Acting Assistant Vice Chancellor for Facilities
- Richard Durán, President, Desert Vista Campus
- Charlotte Fugett, Executive Vice Chancellor for Administration
- Mary Beth Ginter, Division Dean, West Campus
- Greg Hart, Dean of Pima Community College Adult Education
- Jerry Haynes, Dean of Student Development, Community Campus
- Jim Johnson, Dean of Instruction, Community Campus
- Jana Kooi, President, Community Campus
- Cecilia Lou, Dean of Student Development, Downtown Campus
- John Madden, Dean of Instruction, Desert Vista Campus
- Anne-Marie McCartan, President, Northwest Campus
- Leticia Menchaca, Dean of Student Development, Desert Vista Campus
- Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
- Lorraine Morales, Dean of Student Development, Northwest Campus
- Harry Muir, Dean of Instruction, Downtown Campus
GENERAL MATTERS

Call to Order

Sherryn Marshall called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Bobby Riza, representing the Boy Scouts of America, led the audience in the Pledge of Allegiance.

Resolution Honoring John Gabusi

Motion to Consider Item #16, Resolution Honoring John Gabusi, Out of Order PASSES

Motion No. 6632

Richard Fimbres – M, Brenda Even – S, to take agenda out of order and consider Item #16, Resolution Honoring John Gabusi.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Chancellor Flores read the resolution and, with the Board members, presented it to Mr. Gabusi. Board members complimented and thanked Mr. Gabusi for his many contributions to the college and the community. Mr. Gabusi thanked the Board and Chancellor Flores for the opportunities afforded him at Pima Community College.

Motion to Approve Resolution Honoring John Gabusi PASSES

Motion No. 6633

Richard Fimbres – M, Brenda Even – S, to approve the resolution honoring John Gabusi on his retirement from Pima Community College.
Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Barbara Byrnes and Clare Strom reported on the October 7 Staff Council meeting. AVIVA Children’s Services presented Staff Council with a plaque in appreciation for the school supplies donated by Pima employees in this year’s “Back to School” drive. The next community service project will be with Habitat for Humanity. The Provost’s report included information on the new electronic “Provost’s Newsletter” and updates on new hires in the Academic and Student Affairs areas. Charlotte Fugett fielded questions regarding changes in the exempt employees step progression plan and identifying employees eligible for bilingual pay.

Student Representatives

Paula Cruz and Gloria Campos gave the student reports that included information on upcoming activities on each of the campuses. Students have been involved in American Red Cross blood drives, candy drives for the Safe Halloween event at El Con, and fundraising activities for Hurricane Katrina victims. Activities relating to Alcohol Awareness Week, Native American History Month, and Disabled Student Resources week are scheduled at the various campuses.

Faculty Representatives

Jack Mertes reported on the October 7 Faculty Senate meeting. The Senate discussed the college committee structure document because of concerns brought forward regarding the Benefits and the Personnel Services Committees. Faculty member Barbara Armenta said these committees did not fall under the committee structure as they are covered in BP-1401 under “common policy.” This led to a discussion of Board policies, regulations and standard practice guides and the Senate passed a motion requesting that administration forward to the Senate leadership all board policy, regulation and standard practice guide draft proposals and revisions in a timely manner.

The Senate accepted proposed BP-5702, Information Technology Resource Management, and suspended a third reading unless changes are made to the policy prior to Board approval.

Dr. Wendy Kilgore discussed the “I” grade and presented changes to the “I” grade form and drafts of the letter that will be sent to students.

Scott Collins gave the PCCEA report which included information on PCCEA elections. He also said PCCEA is concerned about the composition of the Benefits Committee and the Personnel Services Committee. Chancellor Flores has agreed to discuss a more comprehensive solution to
this problem which will meet the needs of the college as well as PCCEA and the other employee groups. The Faculty Senate passed a motion to fully support PCCEA in their efforts to designate representatives to the Benefits and Personnel Services Committees.

Report — Chairperson of the Board

Motion to Authorize Executive Sessions PASSES
Motion No. 6634

Richard Fimbres – M, Brenda Even – S, to authorize an Executive Session of the Board of Governors on November 9, 2005.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Mr. Stewart announced that AADGB is setting legislative priorities for next session: dual enrollment, adult ed, and community colleges offering baccalaureates are being considered as ACCA’s possible priorities. He also noted that he had made a presentation on international education at the ACCT Leadership Conference in Seattle and would give a report on the conference at another time.

Brenda Even reported that the Joint Conference Committee is still struggling with a recommendation on community colleges awarding baccalaureate degrees.

Chancellor’s Report

Chancellor Flores asked Geneva Escobedo to talk about the first statewide conference on Developmental Education, which was sponsored by Pima Community College. Two nationally known speakers, Robert McCabe and David Coverly, addressed about 130 participants. The conference was a success, with most participants supporting an annual state conference on Developmental Ed and forming a chapter of the National Association on Developmental Education.

Dr. Flores reported that about 100 college employees volunteered for United Way’s Day of Caring.

Dr. Riza, Athletic Director, updated the Board members on the six athletic programs in progress the fall semester. He also informed the Board that the West Campus gym floor that has been under construction since May will be ready for practices and games in another week. He thanked Pima’s Facilities staff and also the Tucson Boys & Girls Club who allowed Pima teams to use their facilities while the floor was being refinished.
Report — Monthly Financial Statements and Current Fiscal Update

Vice Chancellor Janice Stroh presented the financial statements for the first month of the 2005/06 fiscal year. This year financial aid was disbursed in increments rather than all at once which, she explained, makes it difficult to make comparisons with last year in some areas. She informed the Board, however, that there is nothing unusual or worrisome about the statements.

Information Items

Voluntary Separations from Employment

Student Aid Hires

Voluntary Separations and Student Aid Hires were noted as an information items.

Action Items

Approval of Minutes

Motion to Approve Minutes PASSES
Motion No. 6635

Brenda Even – M, Richard – S, to approve the minutes of the Regular Meeting of September 14, 2005.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Item 15.3, Employment Contract: Chancellor, and Item 15.7, Grant Award and Agreement: Arizona Department of Commerce, Nursing Faculty to Sustain Nursing Professions, were pulled from the Consent Agenda.

Motion to Approve Pulling Items from Consent Agenda PASSES
Motion No. 6636

Scott Stewart – M, Richard Fimbres – S, to pull Items 15.3 and 15.7.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried

Motion to Approve Consent Agenda PASSES
Motion No. 6637
Richard Fimbres – M, Scott Stewart – S, to approve the Consent Agenda, minus Items 15.3 and 15.7.

**Item and Title**

15.1 New Appointments
15.2 Temporary Appointments
15.4 Intergovernmental Agreement: Pascua Yaqui Tribe, Educational and Support Programs
15.5 Intergovernmental Agreement: Avra Valley Fire District
15.6 Intergovernmental Agreement between Arizona Department of Transportation, Transportation Services Group Civil Rights Office
15.8 Grant Proposal/Subrecipient Award: United States Department of Education, Arizona Department of Education, Carl Perkins III – Basic Grant
15.9 Grant Proposal/Subrecipient Award and Memorandum of Agreement: Maricopa County Community College District, United States Small Business Administration, Small Business Development Center
15.10 Grant Proposal/Subrecipient Award and Agreement, Intergovernmental Agreements and Course Articulation Agreements: United States Department of Education, Arizona Department of Education, Pima County Board of Supervisors/Office of the Pima County School Superintendent, Tech Prep Program
15.11 Contract: Architects for Capital Outlay Projects
15.12 Contract: HAAS Factory Outlet for Entrustment Agreement for CSMD Haas Control Simulator and Renewal Entrustment Agreement of VF-2TR Machine
15.13 Curriculum Recommendation: New Certificate, Center for Training and Development Pre-Apprenticeship Training Program in Highway Construction Trades

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Grant Award and Agreement: Arizona Department of Commerce, Nursing Faculty to Sustain Nursing Professions**

This grant award and agreement will allow the College to implement two cycles of an 18-month accelerated Nursing Program that will operate year-round, including summers. Two additional nursing faculty and adjunct faculty will be hired to conduct classes after 5:00 pm. The added
hours and staff will help shorten the waiting list, which currently is about three years for the nursing program.

Motion to Approve Grant Award and Agreement: Arizona Department of Commerce, Nursing Faculty to Sustain Nursing Professions PASSES

Motion No. 6638

Richard Fimbres – M, Scott Stewart – S, to accept the Nursing Faculty to Sustain Nursing Professions grant award from the Arizona Department of Commerce and approve the related Agreement for the period January 2006 through December 2008.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Employment Contract: Chancellor

Motion to Approve Employment Contract: Chancellor PASSES

Motion No. 6639

Richard Fimbres – M, Brenda Even – S, to reaffirm the employment contract of Roy Flores, Chancellor.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:50 p.m.