A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 8, 2005 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

**BOARD MEMBERS**
Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
Scott Stewart, Member

Absent:
Richard Fimbres, Member

**BOARD REPRESENTATIVES**
Barbara Byrnes, Staff
Clare Strom, Staff
Jack Mertes, Faculty
Diane Lussier, Faculty
Ryan Isaac, Student

**RECORDING SECRETARY**
Joanne Wilhelmsen

**ADMINISTRATION**
Roy Flores, Chancellor
Lou Albert, President, West Campus
David Bea, Assistant Vice Chancellor for Financial Operations
Johnson Bia, Acting President Downtown Campus
Richard Durán, President, Desert Vista Campus
Shelley Fortin, Assistant Vice Chancellor for Student Development
Charlotte Fugett, Executive Vice Chancellor for
Human Resources & Institutional Effectiveness
Greg Hart, Dean of Pima Community College Adult Education
Kirk Kelly, Acting Vice Chancellor, Information Technology
Jana Kooi, Campus President, Community Campus
Cecilia Lou, Dean of Student Development, Downtown Campus
John Madden, Dean of Instruction, Desert Vista Campus
Mark McCabe, Acting Dean of Student Development, Northwest Campus
Anne-Marie McCartan, President, Northwest Campus
Leticia Menchaca, Acting Dean of Student Development, Desert Vista Campus
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Harry Muir, Dean of Instruction, Downtown Campus
Raul Ramirez, Campus President, East Campus
Jack Redavid, Assistant Vice Chancellor, Human Resources
Call to Order
Sherryn Marshall called the meeting to order at 7:08 p.m.

Pledge of Allegiance
Board members led the audience in the Pledge of Allegiance.

Public Comment and Reports

Public Comment
Arlene Muniz, AFSCME Chairperson, addressed the Board regarding this year’s Meet & Confer process. The AFSCME team was pleased with the process and the outcome of the discussions. Mr. Stewart commended AFSCME for “stepping up to the plate” on the step progression plan.

Staff Representatives
Barbara Byrnes and Clare Strom gave the report from the June Staff Council meeting. The Staff Council was updated on the college committee structure and Pima’s efforts to address the concerns of remedial education. Gail Perry gave the Human Resources report, which included updates on faculty and administrative recruitments as well as informing the Council that the ASRS contribution will increase 1.7% this year.

Student Representatives
Ryan Isaac reported that El Pueblo/Liberty Student Council members and El Pueblo Neighborhood Center staff are organizing an Appreciation Day for the City of Tucson. They will be doing yard work and general cleanup around the educational center. Student Life coordinators will meet during the summer to plan activities for the 2005/06 school year.

Chancellor Flores and the Board members presented Mr. Isaac with a plaque recognizing his service to students and the District as student representative to the Board.

Faculty Representatives
There was no report.

Report — Chairperson of the Board

Motion No. 6618
Motion to Authorize Executive Sessions PASSES

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board
There was no report.

Report - Pima County Representative to the Arizona Association for District Governing Boards (AADGB)
Mr. Stewart announced that the legislative session had ended and that community colleges had received full funding for growth and adult education. He also noted that a new Executive Director of the Arizona Community College Association had been selected.

Brenda Even reported on the most recent Joint Conference Committee meeting. One of the discussion items was whether there are enough opportunities for students to achieve a four-year degree. Members of the committee agreed there is no one way to achieve the degree and the committee will identify several options for presentation to and discussion by the Board of Regents and the District Governing Board representatives.

Chancellor’s Report
Provost Miles and Grants Coordinator Imelda Cuyugan gave a presentation on the Grants One-Stop Center. The Center’s mission is to develop a collaborative team approach to increase the number of competitive grants the College receives. The presentation included an overview of the types of grants the College has and upcoming grants opportunities.

Chancellor Flores provided the Board with an End-of-the-Year report on the College’s athletics program.

Report - Monthly Financial Statements and Current Fiscal Update
Vice Chancellor Janice Stroh presented the financial statements for the eight-month period from July 1, 2005 through April 30, 2005 and reported that the College is in good financial condition.

Information Items

Voluntary Separations from Employment
Second Reading - Proposed Board Policy
Information Technology Resource Management
These items were noted as information items.

Action Items

Approval of Minutes
Motion No. 6619
Motion to Approve Minutes PASSES

Scott Stewart – M, Brenda Even – S, to approve the minutes of the Regular Meeting of May 11, 2005.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion No. 6620
Motion to Approve Consent Agenda PASSES

Scott Stewart – M, Brenda Even – S, to approve the Consent Agenda.

Item Title
15.1 New Appointments
15.2 Administrator Contract
15.3 Student Hires
15.4 Temporary Appointments
15.5 Unclassified Pay Rates for Temporary Employment
15.6 Grant Award: United States Department of Education, Campus-Based Federal Student Financial Aid Programs
15.7 Grant Proposal/Subrecipient Award: Department of Education Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) Arizona Board of Regents on behalf of the University of Arizona, Sunnyside Unified School District, Tucson Unified School District
15.8 Grant Proposal: National Science Foundation Collaborative Research – Transfer Shock Reduction: Improving Transfer Student Success
15.9 Intergovernmental Agreement: Pima County Community College District and the Vail School District
15.10 Contract: Pima County Workforce Development and Educational Programs, Intergovernmental Agreement Extension
15.11 Contract: Liberty Press Community Education Schedule of Activities, Printing and Delivery
15.12 Contracts: Property, General Liability and Automobile Insurance
15.13 Contract: SCF of Arizona, Workers’ Compensation Insurance
15.14 Contract: Qwest Communications, Network Equipment Replacement
15.15 Contracts: Computer Equipment Maintenance – FY 06
15.16 Contract Proposal: Consultant to Write Proposals for the United States Department of Education’s Strengthening Institutions
Title III and Title V Grant Programs
15.17 Grants and Contracts: Consolidated Schedule: Pima College
   Adult Education
15.18 Curriculum Recommendation – New Certificate – Center for
   Training and Development
15.19 Curriculum Recommendation – New Program – Basic Software
   Applications for the Web: Macromedia Certificate for Direct
   Employment
15.20 Curriculum Recommendation – New Program – Integrated
   Software Applications for the Web: Macromedia Certificate for
   Direct Employment
15.21 Curriculum Recommendation – New Program – Microsoft
   Office Specialist (MOS) Master Certification Preparation
15.22 Curriculum Recommendation – New Workforce Program –
   Advanced Business and Industry Technology Certificate for
   Direct Employment – Network System Management
15.23 Curriculum Recommendation – New Workforce Program –
   Advanced Business and Industry Technology Certificate for
   Direct Employment – Networking Technologies
15.24 Curriculum Recommendation – New Workforce Program –
   Basic Business and Industry Technology Certificate for Direct
   Employment – Medical Support
15.25 Curriculum Recommendation – New Workforce Program –
   Basic Business and Industry Technology Certificate for Direct
   Employment – Computer-Based Design
15.26 Curriculum Recommendation – New Workforce Program –
   Basic Business and Industry Technology Certificate for Direct
   Employment – Customer Service
15.27 Curriculum Recommendation – New Workforce Program –
   Basic Business and Industry Technology Certificate for Direct
   Employment – Networking Technologies
15.28 Curriculum Recommendation – Inactivation – Public Safety
   Communications Certificate for Direct Employment
15.29 Curriculum Recommendation – Inactivation – Basic Public
   Safety Communications Certificate for Direct Employment
15.30 Curriculum Recommendation – Inactivation – Pre-Architecture
15.31 Fiscal Year 2004-2005 Adopted Budget Reductions

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion
carried.

Personnel Policy Statement for Specific Employee Groups
Vice Chancellor Charlotte Fugett reviewed the recommended changes to the employee policy
statements that resulted from this year’s Meet & Confer sessions. Major outcomes of Meet &
Confer included a base salary increase for employees, no increase in medical insurance cost for
employees, a new pilot plan for employee step increases and an increase in the base life insurance amount. The faculty salary schedule was also modified.

**Motion No. 6621**  
**Motion to Approve Personnel Policy Statement for Specific Employee Groups PASSES**

Brenda Even – M, Scott Stewart – S, to approve the Personnel Policy Statement for Specific Employee Groups

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment  
The meeting adjourned at 9:40 p.m.