PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, May 11, 2005 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
Richard Fimbres, Member
Scott Stewart, Member

BOARD REPRESENTATIVES
Barbara Byrnes, Staff
Jack Mertes, Faculty
Diane Lussier, Faculty
Ryan Isaac, Student
Stephen Krueger, Student

RECORDING SECRETARY
Joanne Wilhelmsen

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, President, West Campus
David Bea, Assistant Vice Chancellor for Financial Operations
Johnson Bia, Acting President Downtown Campus
Toppy Burke Senior Assistant to the Chancellor
Ann Christensen, Division Dean, West Campus
Vicki Cook, Dean of Instruction, West Campus
Richard Durán, President, Desert Vista Campus
Shelley Fortin, AVC for Student Development
Charlotte Fugett, Executive Vice Chancellor for Human Resources & Institutional Effectiveness
John Gabusi, Vice Chancellor, Government Relations
Jim Johnson, Dean of Instruction, Community Campus
Kirk Kelly, Acting Vice Chancellor for Information Technology
Jana Kooi, Campus President, Community Campus
Sylvia Lee, Dean of Instruction, East Campus
Cecilia Lou, Dean of Student Development, Downtown Campus
John Madden, Dean of Instruction, Desert Vista Campus
Anne-Marie McCartan, President, Northwest Campus
Leticia Menchaca, Acting Dean of Student Development, Desert Vista Campus
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Harry Muir, Dean of Instruction, Downtown Campus
Raul Ramirez, Campus President, East Campus
Jack Redavid, Assistant Vice Chancellor, Human Resources
GENERAL MATTERS

Call to Order
Sherryn Marshall called the meeting to order at 7:15 p.m.

Pledge of Allegiance
Richard Fimbres led the audience in the Pledge of Allegiance.

Public Comment and Reports

Public Comment
There were no requests to address the Board.

Staff Representatives
Barbara Byrnes highlighted the May 6 Staff Council meeting. Reports to the Staff Council included updates on legislative activities, marketing and the new college committee structure by Provost Miles; and updates on faculty and administrative recruitment, the Meet & Confer process, and benefits open enrollment by Jack Redavid. ACES and AFSCME representatives gave overviews of the Meet & Confer sessions.

Student Representatives
Ryan Isaac and Stephen Krueger gave the student reports. Desert Vista student leaders hosted 600 high school students at campus orientations. A Year-of-Languages fair was held at the Downtown Campus, and events recognizing employees and students were held at the Desert Vista and Downtown campuses. The Northwest Campus will host the all-campus Phi Theta Kappa picnic and West Campus students will be screening films created by digital arts students.

Faculty Representatives

Jack Mertes reported on the May 6 Faculty Senate meeting. Congratulations were extended to George Welch for winning the Tucson Pima Arts Council 2005 Arts Educator Award.

Beth Ann Johnson presented the Faculty Success Program and Sarah Dempsey and Jodylee Duek presented the Testing Centers Committee Report. Erich Saphir and Chancellor Flores talked about a communication/feedback mechanism to improve the college, and Provost Miles reviewed the College Committee Structure. The Chancellor’s report included an update on legislative activities, a recent meeting with Governor Napolitano, and this semester’s meeting of the UA President’s and PCC Chancellor’s cabinets. Scott Collins gave the PCCEA report and indicated
that discussions on most issues had been concluded, including compensation and a pilot Step Progression Plan.

*Suspend Regular Order of Business*

**Motion No. 6606**  
**Motion to Suspend Regular Order of Business** PASSES

Brenda Even – M, Scott Stewart – S to suspend the regular order of business to consider Item 15.9 from the Consent Agenda.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

*Faculty Emeritus*

Barbara Armenta, representing the East Campus faculty, the Math CDAC and the Faculty Senate, presented this recommendation. She said Dr. Alberding’s gift was in the classroom and that he was a consummate teacher who, in retirement, continues to be an inspiration as an adjunct faculty member and mentor to students and faculty. Chancellor Flores read a Resolution conferring the title of Faculty Emeritus upon Arthur Alberding.

**Motion No. 6607**  
**Motion to Approve Faculty Emeritus Status for Dr. Arthur Alberding** PASSES

Richard Fimbres – M, Brenda Even – S to approve Faculty Emeritus status for Dr. Arthur Alberding.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

*Report — Chairperson of the Board*

**Motion No. 6608**  
**Motion to Authorize Executive Sessions** PASSES


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

*Report — Secretary of the Board*

There was no report.

*Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)*

Mr. Stewart reported the good news that community colleges will receive full funding. SB 1109 did not have enough support to go forward in the Senate, but is in Conference Committee and
would likely emerge as a more limited version that would allow some community college
districts to offer baccalaureate degrees in certain fields.

Chancellor’s Report

Chancellor Flores and the Board members presented the keys to a car to student Delilah Fraijo.
The car was donated by David Timm.

Chancellor Flores introduced Jerry Haynes, new Dean of Student Development at the
Community Campus, and Imelda Cuyugan, Director of Grants Development.

Provost Suzanne Miles and Vice Chancellors Charlotte Fugett and Kirk Kelly gave progress
reports on the various initiatives of the College Plan.

Call for Recess
Board Chair Sherryn Marshall called for a brief recess at 8:30 p.m.

The Board reconvened at 9:00.

Report — Monthly Financial Statements and Current Fiscal Update
Vice Chancellor Janice Stroh was available to answer questions regarding the financial report
through March 31, 2005. There were no questions from the Board.

Information Items

Voluntary Separations from Employment
This item was noted as an information item.

First Reading – Proposed Board Policy
Information Technology Resource Management
This policy will enable the College to develop guidelines that will provide direction to
Information Technology to use resources to support and protect the College’s mission. The
proposed policy will appear on the June meeting agenda for a second reading.

Approval of Minutes

Action Items

Motion No. 6609
Motion to Approve Minutes PASSES

Scott Stewart – M, Brenda Even – S, to approve the minutes of the Regular Meeting of April 13,
2005.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion
carried.
**Consent Agenda**

**Motion No. 6610**
**Motion to Approve Consent Agenda PASSES**
Richard Fimbres – M, Scott Stewart – S, to approve the Consent Agenda, minus Item 15.9, Faculty Emeritus, which had been voted on separately earlier in the evening.

**Item Title**
- 15.1 New Appointments
- 15.2 Administrator Appointments
- 15.3 Student Hires
- 15.4 Temporary Appointments
- 15.5 Contract: American Institute of Technology, Inc. Truck Driver Training Program Agreement
- 15.7 Curriculum Recommendation – New Program – English Immersion Certificate
- 15.8 Curriculum Recommendation – New Program – Medical Laboratory Technician A.A.S.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Contract: Sun Life Financial – Employee Life Insurance Benefit**

**Motion No. 6611**
**Motion to Approve Sun Life Financial – Employee Life Insurance Benefit PASSES**

Richard Fimbres – M, Brenda Even – S, to approve the Sun Life Financial contract based upon the stated proposed rates to provide employee life insurance benefits for the period July 1, 2005 through June 30, 2005.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Contract: Merit Building General Contractor for Renovation/Expansion of Building “A” at Northwest Campus**

**Motion No. 6612**
**Motion to Approve Merit Building General Contractor for Renovation/Expansion of Building “A” at Northwest Campus PASSES**
Richard Fimbres – M, Scott Stewart – S to approve a contract with Merit Builders for the Renovation/Expansion of Building “A.”

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

_Fiscal Year 2005-2006 Changes in Student Charges_

**Motion No. 6613**  
Motion to Approve Fiscal Year 2005-2006 Changes in Student Charges PASSES


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

_Fiscal Year 2005/2006 Proposed Budget_

Vice Chancellor Janice Stroh presented the proposed tall Funds Budget for the 2005/2005 fiscal year as well as the six individual fund budgets. The proposed All Funds Budget is $187.4 million, up from $184.3 million this year. State appropriations account for $19.6 million of the revenue; tuition, $35.0; primary property tax, $63.9 and contracts & grants, $31.3. The remaining revenue--$37.6--is from college equity reserves, secondary property tax and state capital appropriations.

The largest fund is the General Operating budget ($115.0 million). 73% of that budget is for wages and benefits that support instruction, academic support, student services and general operations and maintenance. It is funded by property taxes, state appropriation and tuition. The Designated fund ($13.4 million) is used for self-supporting activities, predominantly non-credit programs, athletics, adult education and contract instruction. This fund is self-supporting from fees and contract revenue. The Auxiliary fund ($1.4 million) supports activities that produce revenue - food services, bookstores and rentals, and is supported by revenues generated by the activities. Restricted funds ($30 million) are restricted by donors or outside agencies, i.e., federal/state awards, vocational education grants, etc. Capital ($14.4 million) accounts for construction projects, facility improvements and land or building purchases. Source of funds for the capital budget are state appropriations, bond revenues, investment income and the general fund. The Debt Payment fund ($13.2) consists of accumulated resources for payment of principal, interest and other debt service charges. It is funded primarily from property tax revenue allocated for bond repayment.

**Motion No. 6614**  
Motion to Approve Fiscal Year 2005/2006 Proposed Budget PASSES

Brenda Even – M, Richard Fimbres – S to approve the Fiscal Year 2005/2006 proposed budget for a public hearing on June 8, 2005, and, immediately following the public hearing, a special
board meeting for the purpose of adopting the proposed budget; and directs that the proposed budget be published in the *Arizona Daily Star* on May 24 and June 1, following statutory requirements.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

*Adjournment*

**Motion No. 6615**  
**Motion to Adjourn PASSES**

Richard Fimbres – M, Scott Stewart – S, to adjourn the meeting.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

The meeting adjourned at 9:35 p.m.