PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, March 9, 2005 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
Richard Fimbres, Member
Scott Stewart, Member

BOARD REPRESENTATIVES
Barbara Byrnes, Staff
Jack Mertes, Faculty
Diane Lussier, Faculty
Ryan Isaac, Student
Stephen Krueger, Student

RECORDING SECRETARY
Joanne Wilhelmsen

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, President, West Campus
David Bea, Assistant Vice Chancellor for Financial Operations
Toppy Burke, Senior Assistant to the Chancellor
Ann Christensen, Division Dean, West Campus
Vicki Cook, Acting Dean of Instruction, West Campus
Richard Durán, President, Desert Vista Campus
Terry Forster, Division Dean, Downtown Campus
Shelley Fortin, Assistant Vice Chancellor for Student Services
Ann Franklin, Division Dean, West Campus
Charlotte Fugett, Executive Vice Chancellor for Human Resources & Institutional Effectiveness
Greg Hart, Dean of PCAE
Shirley Jennings, Dean of Student Development, East Campus
Jim Johnson, Dean of Instruction, Community Campus
Jana Kooi, Campus President, Community Campus
Sylvia Lee, Dean of Instruction, East Campus
Anne-Marie McCartan, President, Northwest Campus
Leticia Menchaca, Acting Dean of Student Development, Desert Vista Campus
Lorraine Morales, Acting Dean of Student Development, Community Campus
Harry Muir, Dean of Instruction, Downtown Campus
Richard Patze, Division Dean, West Campus
Raul Ramirez, Campus President, East Campus
Call to Order
Sherryn Marshall called the meeting to order at 7:10 p.m.

Pledge of Allegiance
Richard Fimbres led the Pledge of Allegiance.

Public Comment and Reports

Public Comment
There were no requests to address the Board.

Staff Representatives
Barbara Byrnes reported on the March 4 Staff Council meeting. Suzanne Miles presented a draft copy of the College Committee Structure and asked for input; she also led a discussion on marketing efforts in relation to the College Plan. The Human Relations liaison report included an update on Initiatives 3 & 5 of the College Plan: Improve College Processes and Operations, and Develop our Human Capital.

Student Representatives
Stephen Krueger and Ryan Isaac reported on student activities at the various campuses. In March eight Adult Education and Family Literacy students will participate in the National Adult Education Leadership Institute in Washington, DC. During spring break, Desert Vista students will volunteer at several community organizations. The East and West campuses will host fundraisers for conquering cancer: the Tucson Run/Walk/Skate Against Prostate Cancer, on March 19, and the Climb “A” Mountain event on March 12. Health & Wellness Fairs are scheduled during the spring at the Desert Vista and Northwest campuses.

Faculty Representatives
Jack Mertes reported on the March 4 Faculty Senate meeting. A subcommittee of the Senate has been formed to discuss the topic of the Organization and Purpose of the Faculty Senate. Provost Suzanne Miles presented a draft of the College Committee Structure and asked for feedback. She also announced that Imelda Cuyugan had been hired as Director of Grants Development.
Vice Chancellor Fugett and Assistant Vice Chancellor Fortin discussed the legal issues relating to underage students. Ms. Fugett will get information to the faculty on dealing with minors and has asked the college’s attorneys to facilitate a workshop on All College Day to present issues specific to Pima College.

During the Chancellor’s report, Dr. Flores updated the Senate on legislative discussions regarding HB 2079, community colleges offering baccalaureate degrees, and HB 2030, requiring persons to be citizens in order to receive state services. Chancellor Flores also told the Senate that applicants for deans of instruction and division deans should have a master’s degree in an academic field. A possible exception might be a dean of a technology area.

PCCEA spokesperson Scott Collins referred to the presentations given by employee groups at the February Board meeting. Mr. Mertes said step advancements are a concern.

Report - Chairperson of the Board

Motion No. 6591
Motion to Authorize Executive Sessions PASSES

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)
Mr. Stewart clarified that the proposed bill allowing community colleges to offer baccalaureate degrees had only passed through two subcommittees. He said that while it is making some progress, roadblocks are expected. Mr. Stewart also commented that he felt this bill might be part of the solution to meet the anticipated shortfall of baccalaureates, but he’s concerned how Pima would fill a 4-year program when the college has trouble filling 2nd year classes in the evenings and on weekends.

Dr. Even reported that the community colleges expect the universities to strongly oppose this bill. The major issues for community colleges are full funding, growth funding, and continued dual enrollment.

Chancellor’s Report

Chancellor Flores introduced Luc Tan Ngo, president of Tien Giang Community College in Viet Nam. Mr. Ngo is visiting the United States to learn about the organization and operations of community colleges.
Downtown Campus Division Dean Terry Forster introduced Kelly Brumbaugh, department chair of the Automotive Technology Program. Mr. Brumbaugh began a presentation on the automotive repair industry and introduced Bob Schlanger, owner of British Car Service; Glen Cannon, service manager for Beaudry RV; and Len West, Beaudry’s West Coast operations manager. They discussed how the repair industry has changed and the kind of experience required before someone can make a good living in the field. Mr. Schlanger said there is a major disconnect between the high schools and Pima College, mostly because the high schools and middle schools are ignoring students who aren’t interested in attending college. Kelly Brumbaugh has worked out articulation agreements with high schools so students can get college credit while in high school. Representatives of the local automotive repair industry and members of the Automotive Service Association sit on the automotive program’s advisory board.

Chancellor Flores made a presentation on Dual Enrollment. The College developed the concurrent enrollment program (now dual enrollment) in 1997. Dual enrollment is a partnership between PCC and high schools in which students are enrolled in a college course as part of the high school day. Students receive both high school and college credit. Instructors are high school teachers paid by the high schools. The College does not receive tuition from the students, and alternative funding mechanisms are being explored by college staff. State funding for dual enrollment programs is usually targeted by the Legislature during budget discussions. Last fiscal year 1,870 students were enrolled in the dual enrollment program at Pima College. 33% of those students attended Pima after graduating from high school.

*Report — Monthly Financial Statements and Current Fiscal Update*

Vice Chancellor Janice Stroh presented the financial statements for the seven-month period from July 1, 2004 through January 31, 2005. She explained the differences in this year’s cash, revenues, expenditures and liabilities from last year and reported that the financial status of the college is looking very good for the end of the year.

*Information Items*

*Voluntary Separations from Employment*

These separations were noted.

*Action Items*

*Approval of Minutes*

Motion No. 6592

Motion to Approve Minutes PASSES

Brenda Even – M, Richard Fimbres – S, to approve the minutes of the Regular Meeting of February 9, 2005.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Consent Agenda

Motion No. 6593
Motion to Approve Consent Agenda PASSES
Marty Cortez – M, Richard Fimbres –S, to approve the Consent Agenda.

Item  Title
14.1  New Appointments
14.2  Temporary Appointments
14.3  Student Aide Hires
14.4  Involuntary Separations from Employment
14.5  Administrator Regular Appointments
14.6  Summer Schedule 2005
14.7  Intergovernmental Agreement: United States Air Force, Davis-
      Monthan Air Force Base Educational Program
14.8  Grant Proposal/Subrecipient Award: University of Texas at San
      Antonio, National Aeronautics and Space Administration
      Proyecto Access Program
14.9  Curriculum Recommendation – New Option – Associates of
      Fine Arts Degree for Transfer
14.10 Curriculum Recommendation – New Program – Health
      Information Technology Certificate

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion
carried.

Contracts: Employee Medical Benefits
Contracts: Employee Dental Benefits
Requests for Proposals were issued for medical and dental benefits. Proposals were reviewed and
analyzed by the Benefits Committee with the assistance of a benefits consultant. Based on their
recommendation, the Chancellor is recommending that the College offer medical benefits
through PacifiCare healthcare and SystemEd Pharmacy Benefit Manager for the prescription
plan. PacifiCare’s proposal, combined with the prescription plan, represents a 10% increase for
medical benefits. Services are not decreased.

Two dental benefits plans are being recommended: a prepaid plan through Employers Dental
Service and a preferred provider organization/indemnity plan through United Concordia.
Employers Dental proposed a 9% decrease in premiums over the current provider. The plan
maintains the current benefits and offers a greater selection of providers. United Concordia’s
proposal provided equivalent benefits at a decrease of almost 13% over the current provider.
Almost all of the current dentists are in these plans.

Contracts: Employee Medical Benefit
Motion No. 6594
Motion to Approve Contracts: Employee Medical Benefits PASSES

Brenda Even – M, Richard Fimbres – S, to approve the PacifiCare healthcare and SystemEd Pharmacy Benefit Manager Program contracts based upon the stated proposed rates for the period July 1, 2005 through June 30, 2006.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Contracts: Employee Dental Benefits

Motion No. 6595
Motion to Approve Contracts: Employee Dental Benefits PASSES

Richard Fimbres – M, Scott Stewart – S, to approve the Employers Dental Service and United Concordia dental contracts based upon the stated proposed rates for the period July 1, 2005 through June 30, 2006.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

Motion No. 6596
Motion to Adjourn PASSES

Scott Stewart – M, Richard Fimbres – S, to adjourn the meeting.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

The meeting adjourned at 8:55 p.m.