A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, January 12, 2005 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
Richard Fimbres, Member
Scott Stewart, Member

BOARD REPRESENTATIVES
Clare Strom, Staff
Jack Mertes, Faculty
Diane Lussier, Faculty
Ryan Isaac, Student
Stephen Krueger, Student

RECORDING SECRETARY
Joanne Wilhelmsen

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, President, West Campus
David Bea, Assistant Vice Chancellor for Financial Operations
Johnson Bia, Acting President Downtown Campus
Toppy Burke Senior Assistant to the Chancellor
Ann Christensen, Division Dean, West Campus
Sarah Dempsey, Assistant Vice Chancellor for Academic Services
Richard Durán, President, Desert Vista Campus
Charlotte Fugett, Executive Vice Chancellor for Human Resources & Institutional Effectiveness
Donna Gifford, Acting Division Dean, Downtown Campus
Greg Hart, Dean of Pima Community College Adult Education
Cheryl House, Executive Director, PCC Foundation
Jim Johnson, Dean of Instruction, Community Campus
Jana Kooi, Campus President, Community Campus
Sylvia Lee, Dean of Instruction, East Campus
Cecilia Lou, Dean of Student Development, Downtown Campus
John Madden, Dean of Instruction, Desert Vista Campus
Mark McCabe, Acting Dean of Student Development, Northwest Campus
Anne-Marie McCartan, President, Northwest Campus
John Merren, Division Dean, Downtown Campus
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Lorraine Morales, Acting Dean of Student Development, Community Campus
Call to Order

Sherryn Marshall called the meeting to order at 7:20 p.m. She announced that at the Annual Meeting, she had been elected Chairperson; Marty Cortez, secretary; Scott Stewart, AADGB rep, and Brenda Even, Alternate AADGB rep.

Pledge of Allegiance

Richard Fimbres led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Clare Strom reported on the January 7 Staff Council meeting. Jack Redavid gave the Human Relations liaison report which included updates on the Meet & Confer process and faculty and administrative recruitment. Sarah Dempsey, Assistant Vice Chancellor for Academic Services, asked Staff Council to discuss the idea of an All Staff Day to occur at the end of the spring semester. New Staff Council members were present at the meeting and received an orientation on the role and expectation of Staff Council representatives. Ana Joseph informed Staff Council that the Benefits Committee had met with a consultant who will be working with the Committee in putting together a medical coverage plan for college employees.

Student Representatives

Ryan Isaac and Stephen Krueger reported on upcoming student activities at the six campuses. Student organizations at the campuses will host welcome back activities during the first week of classes, and student clubs will be showcased to encourage membership.
Faculty Representatives

Jack Mertes was introduced as the new faculty representative, replacing Erich Saphir. Faculty Senate met January 7 during All Faculty Day, welcomed new senators and elected officers for two positions. Provost Miles informed the Senate that standing committees are being reviewed to determine the number of committees, the membership and the charge of each of the committees. An ad-hoc committee on late registration is being formed and Provost Miles asked for volunteers to serve on that committee. Chancellor Flores discussed legislative issues, the joint meeting he and other members of the administrative team had with their colleagues from the Maricopa District, and the possibility of the nursing program and other health professions being part of a health campus housed at one of the local hospitals.

Report — Chairperson of the Board

Motion to Authorize Executive Sessions PASSES

Motion No. 6582

Richard Fimbres – M, Brenda Even – S, to authorize an Executive Session of the Board of Governors on February 9, 2005.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Mr. Stewart announced that an interim director has been hired at ACCA. He noted that, again this year, the Legislature will be looking at dual enrollment and adult education as they enter into budget discussions.

Chancellor’s Report

Chancellor Flores expressed condolences to the families of Tina Time and Ed Wintz. He reported that the Foundation had received over $7,000 to donate to the Al-Shamiri family. Mr. Al-Shamiri was a faculty member who was killed in an automobile accident in December.

Dr. Flores introduced and welcomed David Bea, new Assistant Vice Chancellor of Finance.

Cheryl House reported on Foundation activities. The Foundation was established in 1977 with the sole purpose of supporting PCC by fundraising, asset management and facilitating development activities conducted by campuses and programs.
Last year the Foundation raised $2.2 million in cash and 3.1 million in in-kind gifts. Funds are raised through direct solicitation, planned giving and the annual recognition dinner.

The Foundation Investment Committee manages funds for growth and stability. Total assets are $4.9 million. About half of that is in permanently endowed funds. The Foundation also manages over 150 scholarship funds.

The Foundation will meet in February to discuss and plan activities for the coming year. The College Plan will be used as a guide for the Foundation in determining how to meet the College’s needs.

Dr. Flores welcomed representatives from the Instituto Tecnologico de Sonora (ITSON) who are visiting Pima to explore partnership possibilities.

Provost Suzanne Miles reported that All Faculty Day was well received. Evaluations of the day are being reviewed for suggestions to improve the day and utilize the time better.

Chancellor Flores told the Board that as budget development begins for the upcoming year, the College must look at ways of supporting expensive technical programs. He suggested that at some point differential tuition for some programs might be considered.

**Report — Monthly Financial Statements and Current Fiscal Update**

Vice Chancellor Janice Stroh presented the financial statements for the five-month period from July 1, 2004 through November 30, 2004. She reported that investments and cash for this year are higher than last year. Liabilities are down due to payment of bonds. Revenues from tuition and fees have increased as have state appropriations. Property taxes have increased for primary taxes and decreased for secondary taxes. Ms. Stroh informed the Board that the financial picture through the end of November is positive.

**Information Items**

**Voluntary Separations from Employment**

These separations were noted.

**Action Items**

**Approval of Minutes**

**Motion to Approve Minutes PASSES**

**Motion No. 6583**
Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion to Approve Consent Agenda PASSES

Motion No. 6584

Scott Stewart – M, Brenda Even – S, to approve the Consent Agenda.

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14.15 Curriculum Recommendation – Center for Training and Development New Program: Medical Office Transcription
14.16 Curriculum Recommendation – Center for Training and Development New Program: Medical Office Clerk
14.17 Curriculum Recommendation – Center for Training and Development New Program: CCS-P Test Preparation
14.18 Curriculum Recommendation – Center for Training and Development New Program: Pre Apprenticeship Culinary Skills
14.19 Curriculum Recommendation – Program Inactivation AAS Travel Industry Operations Options – Tourism
14.20 Curriculum Recommendation – Program Inactivation Certificate Travel Industry Operations

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:10 p.m.