Staff Council Meeting Notes  
Friday, December 7, 2012  
8:30 am – 10:30 am  
Desert Vista Campus, Ocotillo Room (Pueblo Bldg.)

Members Present:  Dee Burns, Dan Pinard, Cameron Purdie, Mykle Zoback, Donna Cohn, Cindy Gomez, Amy Parker, Benetta Jackson, Chris Bonhorst, Linda Ellis, Chris Hauser, Karyza Ochoa, Jan Posz, Robert Ramirez, Mark Roybal, Irene Sherlund, Shani Stewart, Wendy Turner, Sriura Weirich, Tanisha Arnett, Tim Kelliher, Fatima Wilson, Jorge Caballero, Rose Bolz, Shawn Graham

Excused Absence: Jennifer Wellborn, Edie Pearson, Barbara Soto, Ranee Tanner

Unexcused Absence: Connie Phifer, Terra Benson, Christy Yebra

Non-voting Members/Visitors/Guests: Dr. Suzanne Miles, Janet May, Jason Brown, Kay Dodder, Dr. Dolores Duran Cerda, Dr. Jerry Migler

1) GENERAL MATTERS
1.1 Introductions
1.1.1 Introductions were made.

1.2 Agenda Modifications
1.2.1 No agenda modifications.

1.3 Approval of meeting minutes from November 2, 2012
1.3.1 The meeting minutes were approved.

1.4 Public Comment and/or Question(s)
1.4.1 No public comment and/or questions.

2) BUSINESS
2.1 Liaison Report – Vice Chancellor of Human Resources Janet May
2.1.1 651 applications in November, 30% internal, 64% external. Year-to-date: 213 hires, 305 internal, 705 external.
2.1.2 Winter Recess will begin December 24th and the College will reopen January 2nd.

2.2 Provost and Executive Vice Chancellor Report – Dr. Jerry Migler
2.2.1 A letter has been sent to students regarding accreditation, reassuring them that they should not be concerned by any negative publicity. We fully expect to retain full accreditation. Students were provided a link on the website to submit any inquiries.

2.3 Interim Chancellor Report – Dr. Suzanne Miles
2.3.1 Representatives from the Higher Learning Commission of North Central Arizona Colleges and Schools will visit PCC on January 17 – 18, 2013. They are coming to get a better sense of issues raised by some community members in letters sent to the Higher Learning
Commission. This is not an investigation of individuals rather, a look at processes within the college and a focus on the governance, administration and human resources practices.

Dr. Miles noted that the PCC takes this visit very seriously, and will continue to cooperate fully. She also noted that the overall financial health, the quality of instruction and student services, as well as, the value of degrees and certificates are all completely sound and are not in question.

2.3.2 Newly elected Board of Governors member, Dr. Sylvia Lee, will be sworn in before the Board meeting in January 2013 to start her term.

2.3.3 An advisory committee has been created to survey enrollment trends, assessment and placement, and the Prep Academy. This committee will be chaired by the Provost and will offer suggestions for improvements to current procedures. Data should be available in February 2013.

2.3.4 Beginning January 2, 2013, the four Administrators displaced due to the Chancellor vacancy will return to their home positions, except for Dr. Duran-Cerda who will continue to work on projects at the District Office.

2.3.5 The Chancellor search is proceeding well; several finalists will be brought in for interviews in February 2013 and a final selection should be made by March 2013.

3) EMPLOYEE REPORTS
3.1 AFSCME Report – No report.
3.2 ACES Report —Jason Brown, ACES President
   3.2.1 ACES officers are diligently preparing for Meet and Confer in the coming year. Please contact your officers with ideas and questions.
   3.2.2 Upcoming ACES events include: 2nd Annual Holiday Lunch at DV on December 12, 2012 at 12:12. For more info contact Greg Wilson at ext. 6592.
   3.2.3 ACES is supporting the Climb to Conquer Cancer from West Campus to “A” Mountain on March 2, 2013. Please contact Linda Cordier at ext. 6516 if you would like to volunteer or join the Pima team of walkers.

4) COUNCIL REPORTS
4.1 Board of Governors Report – No report.
4.2 Campus/ District Report(s) and Updates
   4.2.1 Downtown Campus: Join the Veterans on Saturday in the Amethyst Room to watch the Army/Navy football game.
   4.2.2 DV/Aviation Center: Holiday Party December 19th at 11:00 am. All are welcome to stop by.

5) OTHER BUSINESS
5.1 Reflection Video
5.2 Certificates/Awards
5.3 White elephant gift exchange

6) OPEN FORUM/QUESTIONS – None.

7) ADJOURNMENT

8) Next meeting: Friday, January 11, 2013
   8:30AM – 10:30AM
   District Office, A-206