Members Present: Dee Burns, Dan Pinard, Cameron Purdie, Mykle Zoback, Cindy Gomez, Amy Parker, Chris Bonhorst, Linda Ellis, Chris Hauser, Jan Posz, Robert Ramirez, Mark Roybal, Irene Sherlund, Shani Stewart, Wendy Turner, Sriura Weirich, Christy Yebra, Tim Kelliher, Dana Brentt, Fatima Wilson, Jorge Caballero, Edie Pearson, Shawn Graham, Carissa Urbalejo

Excused Absence: Donna Cohn, Benetta Jackson, Terra Benson, Ranee Tanner, Leslie Hollander, Rose Bolz, Jennifer Wellborn

Unexcused Absence: Connie Phifer

Non-voting Members/Visitors/Guests: Lori Cox, Charlotte Fugett, Janet May, Andrew Plucker, Kay Dodder

1. GENERAL MATTERS
   1.1 Introductions
       Introductions were made.
   1.2 Agenda Modifications
       No agenda modifications.
   1.3 Approval of Minutes for May 4, 2012
       Approval and review of meeting minutes was tabled for the July meeting as the minutes were not yet available.
   1.4 Public Comment and/or Questions
       No public comment.

2. BUSINESS
   2.1 Liaison Report – Janet May

       Vice Chancellor May shared the follow recruitment statistics:

       - 787 applications were received in the month of May.
       - 19 positions general, designated and restricted were filled with internal and external candidates
         - 37% from internal candidates and 63% external applicants. The year-to-date numbers are 80 positions hire with 36% from internal candidates and 64% from external.

       Other updates from Human Resources included:
• The Exempt staff Professional Development day went well. The Non-Exempt staff Professional Development day will be June 20 at West Campus Proscenium Theater. Registration is available through MyPima. A concern and a question was raised that some staff have trouble attending due to time limits, and could the timeframe be extended? Staff surveys are clear that staff prefer this event to only last 1 day.

• Salary notifications will go out by email, excluding faculty, in early July. Notifications will include:
  o adjustments to the salary schedule
    ▪ the retirement adjustment
      • approximately 2% will be folded in to the schedule
    ▪ banked Step Progressions will be applied (each staff member was able to bank one Step while the plan was in hiatus)
      • the banked step will apply even if the employee changed jobs within the College, or changed employee group.
        o Now that the banked Steps can be funded, all Step Progression Plans will start from scratch on July 1, 2012
    ▪ remaining funds from the pool of money available will be applied to lift the entire salary schedule
      • Exact numbers are not yet available as it depends on the Steps awarded, but it is expected that there will be some lift to everyone’s base salary
        o increase for faculty will be applied in August.

2.2 Acting Provost and Executive Vice Chancellor Report – Char Fugett

The July meeting will be Ms. Fugett’s last meeting as Acting Provost and Executive Vice Chancellor. She will be returning to her home position as President at East Campus. Dr. Jerry Migler will begin his role as Provost and Executive Vice Chancellor effective July 30, 2012.

Others items announced were:

• The planned roll-out of electronic book vouchers has been delayed until fall.
• The Higher Learning Commission Monitoring report that was requested by the Accreditation Committee is under way and making progress in measuring student outcomes. A preliminary report should be ready for review in January.
• The GED graduation is June 7, 2012. The oldest graduate is 79 years old.
• Several grant applications are in process.

2.3 Interim Chancellor Report – Lori Cox on behalf of Dr. Suzanne Miles

Lori Cox reported on behalf of Dr. Suzanne Miles:

• An internal audit is underway.
• A web page, accessible through the intranet, is a new added feature. This includes progress reports and a hotline link for Ethics and Compliance concerns.
3. EMPLOYEE REPORTS

3.1 AFSCME Report – No report.

3.2 ACES Report – Andrew Plucker

- The new president of ACES, Jason Brown, will begin his term starting July 1, 2012 and will serve as the ACES liaison for the Council.
- The general membership meeting will take place June 7, 2012 from 3 – 5 pm at the District Office in the Community Room.
- ACES is now accepting applications for Professional Development funds for exempt staff for Fiscal Year 2013. The budget for professional development funds has increased and the deadline for the first round of disbursement is July 15, 2012.
- As previously reported by Human Resources, the banked Steps will be funded.
- ACES recently had several successful networking events and a Professional Development day event.
- The next ACES event is Saturday June 30. It is a Tucson Padres baseball game and fireworks show. Pre-registration will close June 18.

4. COUNCIL REPORTS

4.1 Board of Governors Report – Tim Kelliher

- At the last Board meeting, there was considerable concern from the public about Board members and College upper management about how the College has been handling recent personnel issues and the Chancellor’s resignation. A citizen’s group called C-FAIRR called for the resignation of the entire Board and College administrators. There were also calls for an independent investigation of the issues rather than just the internal one now in progress.

- Mary Mitchell, Chair of the Adjunct Faculty Sub-Committee, addressed the Board requesting that adjunct faculty be included in the proposed pay increase.

- Scott Stewart reminded all that Board meetings will be rotating and will be held at different campuses and that they will be videotaped and broadcasted on the College’s channel. Mr. Stewart announced that some Board meetings will be held at different College locations. He announced the cancellation of the July meeting but that the Board may hold a special meeting to present and vote on the Request for Proposal selection.

- Mr. Stewart reminded everyone of Graduation Day on May 17 and noted that it will be the largest with over 36,000 graduates ranging from 17 years old to 73 years old. The College will award over 51 degrees and certificates. He also mentioned that in addition there are other smaller graduations ceremonies for Fire Science Academy, Aviation Technology and Emergency Medical Technology and the GED.
Mr. Stewart gave an update on the Chancellor’s search. He noted that the Request for Proposals is due May 30 and that the selection team will review them and make a recommendation in June or later.

Interim Chancellor Miles recognized Facilities staff for the award the College received by APA (Association of Physical Plant Administrators); she also informed that Upward Bound Grants have been awarded to the Desert Vista, Downtown, East and Northwest Campuses for another 5 years. Dr. Miles presented outgoing student representatives Silvia Baiza and Amber Bright with a plaque and thanked them for their work.

Dr. Miles announced Charlotte Padilla and Kris Swank as the recipients of the Faculty Professional Enrichment Recognition Award which were presented by Acting Provost Charlotte Fugett. Dr. Nancee Sorenson, East Campus Acting President, introduced Diane Deskin and Timothy Krone who gave an update on the following: Diane Deskin, East Campus Program Manager, gave a presentation on the program SOAR, a TRIO Student Support Services Department of Education grant that assists students with disabilities to succeed in college. This program has shown a success rate above the standards. Timothy Krone, East Campus Program Director gave a presentation on the Veterinary Technology Program. Employee groups AFSCME, ACES and Faculty Senate gave their presentations.

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending March 2012. He noted the total net assets through month end is approximately $219.2 million, which is an increase of about $2.7 million compared to the same time last year.

The next Board meeting will be June 20. There will be no meeting in July.

4.2 Campus/District Report(s) and Updates

- A professional development class will be offered on June 13 at the District Office in room A 206 from 8 am – Noon. The topic is: Telephone Techniques for Difficult Calls. This should be a very timely and informative class which will be useful to everyone.
- Downtown Campus is sponsoring a Community Conversation on Race on June 14 from 8 am to Noon.

5. OTHER BUSINESS

5.1 Announcements

- Carrie McLaughlin has resigned from Staff Council due to work load.
- Dana Brentt will be leaving PCC, as she accepted a teaching position at a charter school
  o A new East Campus representative will need to be chosen to complete Dana’s term.
A vote was taken and Shani Stewart was elected to assume the duties of Roll Keeper for the remainder of the calendar year.

5.2 Fundraising update

- Golf Tournament raised $13,000 before expenses
- Staff Council T-shirts raised $130
- Total funds raised for the Gabe Zimmerman fund equal $3,831
- New t-shirt design process is on track and the faculty advisor has been contacted.
- Tim and Jorge visited AVIVA Children’s Services was given a tour of the facilities
  - This is a Staff Council sponsored charity that provides a number of services for children removed from their homes.
  - This summer we will collect backpacks and school supplies—collection boxes will be out week of June 11th. Deadline is set for July 12th meeting.
  - Suggestion was made to have a Day of Caring at AVIVA.

6. OPEN FORUM/QUESTIONS – None.

7. ADJOURNMENT

Next meeting: Thursday July 12, 2012 8:30 am – 10:30 am at East Campus — Community Room