Members Present: Dan Pinard, Mykle Zoback, Donna Cohn, Benetta Jackson, Linda Ellis, Robert Ramirez, Mark Roybal, Irene Sherlund, Shani Stewart, Wendy Turner, Sruira Weirich, Jennifer Wellborn, Tim Kelliher, Dana Brentt, Fatima Wilson, Jorge Caballero, Edie Pearson, Rose Bolz, Shawn Graham,

Excused Absence: Connie Phifer, Dee Burns, Cameron Purdie, Cindy Gomez, Amy Parker, Chris Hauser, Carrie McLaughlin, Jan Posz, Ranee Tanner, Leslie Hollnder, Carissa Urbalejo, Kay Dodder

Unexcused Absence: Terra Benson, Chris Bonhorst, Christy Yebra

Non-voting Members/Visitors/Guests: Dr. Suzanne Miles, Charlotte Fugett, Janet May, Andrew Plucker, Bill Howard

1. GENERAL MATTERS

1.1 Introductions
Introductions were made.

1.2 Agenda Modifications
ACES report moved to follow Liaison report.

1.3 Approval of Minutes for March 2, 2012
The minutes were approved with the following corrections: The job title for Cindy Dooling was corrected to, “Acting Vice Chancellor for Information Technology”; “MOU” was spelled out “Memorandum of Understanding”; last bullet under 3.2 corrected to, “This year Christmas Eve falls on a Monday; a request was made for the ½ day to be extended to a full day so employees wouldn’t have to work a partial day before the college break begins.”

1.4 Public Comment and/or Questions
No public comment.

2. BUSINESS

2.1 Liaison Report – Janet May
Janet shared the follow recruitment statistics:

• 516 applications were received in the month of April.

• 20 positions general, designated and restricted were filled with internal and external candidates
45% from internal candidates and 55% external candidates. The year-to-date numbers are 61 positions hired with 36% from internal candidates and 64% from external.

Other items announced by Janet May included:

- **Outstanding Employee Nominations**
  - Send your Outstanding Employee nominations to the Human Resources, Employee Relations Office at mail code 1180 or e-mail to lashenbrener@pima.edu. Nominations are due by 5 pm on Friday May 11, 2012. This is your opportunity to recognize your regular non-exempt, exempt staff and faculty for their commitment and major contributions to the college during the last fiscal year.

- **Professional Development Opportunities**
  - The Exempt Staff Professional Development Day is from 8 am to 5 pm on June 1, 2012 in the Amethyst Room at Downtown Campus.
  - The Non-Exempt Professional Development Day is from 8 am to 5 pm on June 20, 2012 in the Proscenium Theater at West Campus.

- **Meet and Confer**
  - The Meet and Confer process has concluded for this year. The process was very collegial and Janet thanked all the Employee groups for their participation. The Employee Groups will be making their presentations to the BOG at the May 16th meeting which will be at East Campus.

### 2.2 Acting Provost Report – Charlotte Fugett

Acting Provost Fugett made the following announcements:

- May 3rd was the Multicultural Convocation at West Campus. It was a great success and there were about 1,000 people in attendance. She stated that all the student speakers, including Staff Council Chairperson, Wendy Turner, gave superb speeches.
- PCC graduation will be May 17th.
- New Automated Process for Bookstore Vouchers - The College continuously strives to improve services and processes for students. As part of this ongoing effort, a new automated process for bookstore vouchers will go live on May 11th, instead of the originally announced date of May 4th. The new process allows financial aid and VA-eligible students to go directly to the bookstore, show their PCC ID, and purchase books and materials. This new process eliminates many steps for staff and, most importantly, makes it much more convenient for students to purchase their books and supplies.
- She also thanked Staff Council for the wonderful work accomplished for the year.

### 2.3 Interim Chancellor Report – Dr. Suzanne Miles

Dr. Miles shared the sad news of the passing away of Andy Radtke (IT employee) and Fernando Millan (mail room employee). She reminded everyone to remember how fragile life is and put things in perspective.
She invited everyone to attend PCC Graduation at the TCC on May 17th at 7 pm and Picnic in the Park on May 19th from 10 am to 1 pm at Udall Park.

Other announcements:

- There is now a link on the home page for the Chancellor’s search. Dr. Miles encouraged everyone to watch for regular updates.
- Candidate forums for the new Provost & Executive Vice Chancellor will be held Tuesday May 8th. Feedback is requested from those who are able to attend.
- Candidate forums for the new Vice Chancellor of IT will be held May 18th. Feedback is also requested for those as well.
- Congratulations go to Facilities and Bill Ward for receiving national recognition from APPA (Association of Physical Plant Administrators). This honor is very prestigious and has been given to institutions such as the Smithsonian and MIT.

Dr. Miles concluded with thanking staff council representatives for everything that has been done for the students and community this past year. She wished the Council the best for summer activities.

2.4 Web Time Entry – Bill Howard

Assistant Vice Chancellor Howard presented information on the Automated Time and Leave Accounting System (referred to as Web Time Entry). He gave handouts that reflected the timeline of the project. Exempt staff and Administrators rollout 8/13/12 followed by Non-Exempt 9/24/12 and Faculty 11/5/12.

3. EMPLOYEE REPORTS

3.1 AFSCME Report – No report.

3.2 ACES Report – No report.

4. COUNCIL REPORTS

4.1 Board of Governors Report – Tim Kelliher

The Board of Governors met on April 11th. The following was discussed:

Interim Chancellor Miles welcomed the honorees and recognized their achievements. Awards were presented to students, employees and community members.

Mario Gonzalez, Chair for C-FAIRR (Coalition for Accountability, Integrity, Respect and Responsibility) congratulated the teachers and students who were recognized. Mr. Gonzalez stated that a request from C-FAIRR has been submitted to the offices of Barbara LaWall, Pima
County Attorney; Linda Arzoumanian, Pima County School Superintendent and Sylvia Manning, President of the Higher Learning Commission for an investigation regarding the policies and procedures of the College.

Samantha Reed, Northwest Campus student, addressed the Board of Governors and requested that the Honors Program have graduation regalia.

Student Representatives Robert Owens, on behalf of Amber Bright, and Silvia Baiza reported on recent events from each campus. Highlights included:

- **Community Campus**: The Adult Education Student Leadership Council and the City of Tucson Parks & Recreation hosted a Carnival Fundraiser at El Pueblo Neighborhood Center.
- **Desert Vista Campus**: Hosted an Earth Day event in partnership with the Green Thumb Club.
- **Downtown Campus**: Sponsored an American Red Cross Blood Drive event.
- **East Campus**: Will host the 10th Annual Japanese Speech contest.
- **Northwest Campus**: Will be hosting the NorthwestFest.
- **West Campus**: Will be hosting the Asian Pacific American History Month.

Dr. Nancee Sorenson, East Campus Acting President and Dr. Christopher Bonn, Principal of Santa Rita High School gave a presentation on the East Campus and Santa Rita High School Partnership. Board Member Even commended the efforts made for this outstanding program.

Board Member Marshall requested data regarding contracting personnel services. Secretary Even and Board Member Cortez congratulated the outlay of the work done. Chairperson Stewart noted the commitment to deliver the community the best along with quality education.

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, gave a presentation about the College’s cost saving measures. He noted the total net assets through month’s end are approximately $230.5 million, which is an increase of about $9.3 million compared to the same time last year.

The meeting adjourned at 8:37 pm. The next BOG meeting is scheduled for May 16, 2012 at East Campus.

### 4.2 Campus/District Report(s)
- Downtown Campus
- Community Campus
  - 10, 20, 30 Years of Service with Dessert Buffet
- East Campus
- Northwest Campus
  - May 11: NWC Student Life partners with the Northwest YMCA to host "Cinema Under the Stars: Puss in Boots" - NWC -Level 2; 7:30 – 10 pm.
- West Campus
• May 4: Fashion Design students Spring Fashion Show, CFA Proscenium Theatre, West Campus, $2, 7 p.m.
• May 6: Pima Community College Chorale and College Singers, under the direction of Dr. Jonathan Ng, presents a Spring Concert, CFA Proscenium Theatre, West Campus, $6 (discounts available to PCC faculty/staff), Sun. at 3 p.m.
• May 11-12: PCC Dance performs “The Four Seasons” under the direction of Aurora Gonçalves-Shaner, CFA Proscenium Theatre, West Campus, $10 (discounts available to PCC faculty/staff), Fri. at 7:30 p.m., Sat, at 2 p.m.
• May 13: PCC Orchestra performs a Mother’s Day concert under the direction of Dr. Alexander Tentser, CFA Proscenium Theatre, West Campus, $6 (discounts available to PCC faculty/staff).

• Desert Vista Campus
  • May 5: Market On the Move, pay $10 and receive a box containing up to 60 pounds of produce, North parking lot, Desert Vista Campus, 8 a.m.-noon
  • May 8: 10, 20, 30 Years of Service, Retirements, and Recognitions, 1:00 p.m.

• District wide
  • May 17: 2012 Graduation Ceremony, Tucson Convention Center Arena, 260 S. Church Ave., free, 7 p.m.
  • June 2: PCC Foundation’s 21st Annual Scholarship Golf Tournament, proceeds designated for the PCC Scholarship Endowment Fund set up to honor the memory of the victims from the Jan. 8, 2011 tragedy, Randolph Park Dell Urich Golf Course, 600 S. Alvernon Way, see registration page to sponsor or register as a golfer, 206-4809, golftournament@pima.edu

5. OTHER BUSINESS

5.1 Summer Meeting Locations – Wendy Turner

Locations for Staff Council will rotate again this summer. The following locations have been scheduled:
  • June: East Campus (still pending confirmation)
  • July: Northwest Campus (A-207 possible location) and date will be July 12th due to the 4th of July holiday
  • August: Desert Vista Campus, Ocotillo Room – Pueblo building.

5.2 Fundraising Subcommittee update – Wendy Turner/Jorge Caballero

T-shirt design contest will again take place with the students from the WC art department (both digital and design students). The theme for the t-shirts will be based on the Neon lights. There will also be a calendar which will be based on Tucson life and the Centennial. It could also include the t-shirts runner-ups.
5.3 Marketing Subcommittee update – Wendy Turner/Jorge Caballero

It was decided to sell the Papa Murphy’s cards as a fundraiser for staff council auxiliary funds. This fund has been set up by Janet May and to be used for expenses that occur toward fundraising event when money is needed up front. We will begin to sell the cards for summer.

6. OPEN FORUM/QUESTIONS

7. ADJOURNMENT

Next meeting: Thursday June 7, 2012 8:30 a.m. – 10:30 a.m. at East Campus