Members Present: Dan Pinard, Connie Phifer, Cameron Purdie, Mykle Zoback, Donna Cohn, Amy Parker, Cindy Gomez, Chris Bonhorst, Linda Ellis, Chris Hauser, Jan Posz, Mark Roybal, Ranee Tanner, Wendy Turner, Sriura Weirich, Tim Kelliher, Dana Brentt, Fatima Wilson, Jorge Caballero, Rose Bolz, Carissa Urbalejo

Excused Absence: Dee Burns, Benetta Jackson, Terra Benson, Shawn Graham, Carrie McLaughlin, Robert Ramirez, Irene Sherlund, Shani Stewart, Jennifer Wellborn, Edie Pearson

Unexcused Absence: Christy Yebra, Leslie Hollander

Non-voting Members/Visitors/Guests: Dr. Heather Tilson, Deborah Yoklic, Janet May, Andrew Plucker

1. GENERAL MATTERS

1.1 Introductions

Introductions were made.

1.2 Agenda Modifications

None.

1.3 Approval of Minutes for January 6, 2012

The minutes were approved.

1.4 Public Comment and/or Questions

None.

2. BUSINESS

2.1 Provost Report – Dr. Heather Tilson on behalf of Dr. Suzanne Miles

Dr. Tilson shared some announcements on behalf of Dr. Miles:

- Faculty student learning outcomes is progressing well with 100% participation.
- Program and Service review is underway and on track
- Disabled Student Resources has a new Program Coordinator: Janice Conway; Paul Chamberlain, DSR specialist at WC, is retiring and will be replaced, effective March 1st by Annette Gallardo.
- The Pima Prep Academy program is on track. Info sessions are being conducted at the various campuses. The changes to registration begin with summer registration March 12, 2012.

2.2 Liaison Report – Janet May
Vice Chancellor May shared the follow recruitment statistics:

- 922 applications were received in the month of January with 69% indicating they applied directly from the PCC website; 22% from other websites and advertising referrals and 9% from employee referrals.

- 1002 applicants signed up to receive interest cards. This is also the number to date for the year.

- 21 positions general, designated and restricted were filled with internal and external candidates
  - 14% from internal candidates and 86% external applicants. Again, these are the year-to-date numbers as well.

Other updates from Human Resources included:

SPG 4006 AA, Employee Drug and Alcohol Testing and Reporting is now on the website for a 21 day review for comments. It has gone to legal counsel to ensure that all areas are covered sufficiently. This includes statements and procedures related to the Safety Sensitive Positions, disclosure of prescription medications, drug and/or alcohol convictions, and reasonable cause testing of individuals for alcohol and drugs pursuant to this practice guide.

2.4 Chancellor Report – Debbie Yoklic

Debbie Yoklic, Assistant Vice Chancellor, had two announcements to make on behalf of the Chancellor:

- The Chancellor sends his regards. Assistant Vice Chancellor Yoklic also stated there had been questions related to his retirement letter as to what the statement “no later than the end of the year” meant. She stated that the BOG determines the timeline and process for the hiring of the Chancellor and as of today, that had yet to be determined. Dr. Flores had stated that he will give the BOG what is needed and if that means June or December or some other timeline he will do so.

- BP 3601, Student Immunization is currently on the web for 21 comments. It has recommended for deletion as there are no statutes within the Arizona Revised Statutes which requires Community Colleges to collect immunization information or imposes other immunization obligations on Community College students. There are currently, and will remain, requirements in place for those programs such as nursing and dental to have immunization records from students.

3. EMPLOYEE REPORTS

3.1 AFSCME Report – Rose Bolz
The AFSCME Met and Confer is ongoing and positive. Proposals will be submitted at the next BOG meeting. The annual picnic is scheduled for March 17th from 10 am to 2 pm at Reid Park. To volunteer, call 571-8884.

3.2 ACES Report – Andrew Plucker

Andrew Plucker, ACES President, announced that four proposals for policy changes will be presented at the Feb. 8th BOG meeting. These will include options for distribution of the proposed 3.5% increase, if that should be approved and funded. There is discussion about whether the funds would go for “banked” step increases, or be applied across the board, or a combination. It was observed that many people’s wage decreased due to the change from 37.5 to a 40 hour week, and that the 3.5% might compensate for that. A meeting is scheduled Feb. 9th with David Bea to discuss options.

Also, there is still funding available for Professional Development for Exempt staff. Originally there was $60,000 that was available. Approximately $11,000 is still available should anyone like to apply.

4. COUNCIL REPORTS

4.1 Board of Governors Report – Tim Kelliher

The new chair for the BOG is Scott Stewart. The new secretary is Brenda Evan.

Mr. John Roldan is the first recipient of the Gabe Zimmerman Memorial Scholarship. The Pima Community College Foundation established this scholarship for students who plan careers in social work and public or community service.

The BOG approved the new plan for the City of Tucson’s Oracle Area Revitalization Plan and the Tucson Historic Preservation Foundation project to place the “Vintage Tucson Neon Art Walk” project at the Downtown Campus along Drachman Street. It should be completed at end of April of beginning of May 2012.

The Statement of Revenue shows a small drop from last year’s. This is the result of a combination of the decrease in state aid revenue and our substantially lower secondary tax levy this year.

The General Fund revenues and expenditures are in line with the budget and expectations. The preliminary budget has the following recommendations:

- 2% Tax Levy on new property which will generate approximately $1.8 million
- Tuition increase of $5.00 per unit and a full year of the tuition differential which will generate approximately $3.5 million
- Restoring the State Appropriations level to FY 2011/2012
- Recommending that the college pick up the employee health benefits increase. Currently the provider is CIGNA and will remain so. We are in 3rd year of contract with them and do not need to go out for bid this year.
- Restoring faculty sabbatical program
• Incorporating the employee retirement pay supplement and salary pool increase of 3.5%.

4.2 Campus/District Report(s)

• DC is experiencing a lot of upset students lately, with more conflicts, police involvement, etc. The Vet Center is becoming the place for people to go to calm down which was not the originally intended purpose of the center. The presence at the park across the street on Speedway of Occupy Tucson demonstrators may be escalating the problems, and it is getting harder to distinguish legitimate students using facilities from activists and/or homeless people. It was suggested to invite the Police Chief Bay to address Staff Council about the issue. Janet May & Debbie Yoklic will send this forward to the Dr. James Sanchez, PCC Psychologist and appropriate Administrators.

• The 21st annual golf tournament will be held at Randolph Park on June 2. T-shirts will be sold to benefit the Gabe Zimmerman scholarship fund.

• East campus will have a Health and Wellness fair March 1st from 10-2. This is presented in partnership with Marana Health Clinic and PCC health programs. Also, Student Life is promoting various programs for African-American history month, for more details see PimaNews.

• The new website design will premier Monday, Feb. 6th starting at 5 a.m.

• For the Arizona Centennial, each campus will have tree plantings, and most will have celebrations, possibly with cake/cupcakes.

• The Festival of Democracy was a success, with a good turnout, good media coverage of the readings from the Constitution and other documents. 32 t-shirts were sold for a total of $640.00. Video of the event is available on the website homepage, under Spotlight.

5. OTHER BUSINESS

5.1 Ice Breaker Activity – Mykle Zoback

Mykle led the activity which included everyone posting their hometown on a map and giving a brief summary of how they came to Tucson and PCC, what they liked about it and what they missed about their hometown. Surprisingly, the majority were from Tucson or other Arizona towns!

5.2 Council Sub-committees – Wendy Turner

5.2.1 Fundraising
Members are: Jorge Caballero, Sriura Weirich, Fatima Wilson, and Mykle Zoback

5.2.2 Marketing

Members are: Jorge Caballero, Dan Pinard, Connie Phifer, and Chris Hauser

6. OPEN FORUM/QUESTIONS

7. ADJOURNMENT

Next meeting: Friday March 2, 2012 8:30 am – 10:30 am at Community Campus — TV Studio