Members Present: Becky Petelle, Dan Pinard, Mykle Zoback, Kyle Mutz, Donna Cohn, Autumn Palmer, Michele Betzen, Chris Bonhorst, David Clark, Wendy Turner, Jan Posz, Linda Ellis, Robert Ramirez, Irene Sherlund, Walter Silvas, Shani Stewart, Christy Yebra, Sriura Weirich, Leslie Hollander, Tim Kelliher, Dana Brentt, Fatima Wilson, Jorge Caballero, Edie Pearson

Excused Absence: Connie Phifer, Cameron Purdie, Aurie Clifford, Terra Benson, Rose Bolz, Shawnee Hanzlick

Unexcused Absence: Shawn Graham

Non-voting Members/Visitors/Guests: Dr. Suzanne Miles, Deborah Yoklic, Janet May

1. GENERAL MATTERS

1.1 Introductions
Introductions were made.

1.2 Agenda Modifications
None.

1.3 Approval of Minutes for November 4, 2011
The minutes were approved.

1.4 Public Comment and/or Questions
None.

2. BUSINESS

2.1 Provost Report – Dr. Suzanne Miles

Dr. Suzanne Miles passed on greetings from Dr. Flores.

The Speakers’ Series schedule was announced for 2012. The following dates and topics are to take place:

- Tuesday, February 7: What was the Miracle of the Sun at Fatima in 1917? An Astronomer’s View by David Iadevaia, Physics & Astronomy faculty
- Tuesday, March 6: Making a Difference Worldwide by Anne Franklin, Mathematics faculty
- Tuesday, April 3: Closed, Open and Hyper-Open Form Seeing: An Aesthetic and Historical Perspective by Michael Stack, Art faculty
- Tuesday, October 2: Solstice Markers at Monte Alban, Oaxaca, Mexico by Donna Gifford, Vice President of Online Development
Tuesday, November 13: We Roared into the Twenties: Women, Advertising and Shifting Image in the 1920’s by Kimlisa B. Salazar, History faculty

Tuesday, December 4: Ethical Relativism: A Platonic Response by Stewart Barr, Humanities & Philosophy faculty

Dr. Miles thanked Staff Council members for all the hard work that has been done this past semester for our students and the community. She wished everyone “Happy Holidays” and looked forward to seeing everyone in January.

2.2 Website Redesign Report – Cindy Dooling, Keith McIntosh and Michael Tulino

Cindy Dooling, Keith McIntosh and Michael Tulino presented the new PCC website. Staff Council was the first group presentation on the new site. During the month of December there will be a series of presentations to groups such as Staff Council and Faculty Senate and campuses. A video conference will be scheduled as well. It is planned for the new website to be up and going in January. They did state, however, that until it was fully ready it would not go live.

2.3 Liaison Report – Janet May

Janet shared the follow recruitment statistics:

- 1402 applications were received in the month of November with 49% indicating they applied directly from the PCC website; 40% from other websites and advertising referrals and 11% from employee referrals. The 40% from other websites is due to all the faculty positions that are out on numerous websites.

- 863 applicants signed up to receive interest cards; a total of 9,422 requests for calendar year 2011 to-date

- 10 positions general, designated and restricted were filled with internal and external candidates
  - 3% from internal candidates and 97% external applicants
  - Year-to-date there were 183 positions filled in general, designated and restricted with 40% being internal and 60% external. This is consistent with last year

- Full calendar year 2011 statistics will be given at the January meeting.

Other updates from Human Resources included:

- The announcement came out in @PimaNews about the classified Exempt and Classified Non-Exempt Personnel Policy Statements about transferring unused accrued sick leave to annual leave. For that regular exempt and non-exempt staffs that have anniversary dates between July 1st and December 31st and wish to transfer unused sick leave to annual leave, the opportunity to make the request is December 2011. For assistance or more information you can contact 206-4945.
• Meet and Confer meeting dates for January to April can be found on the website. The first meeting will be in mid-to-late January and the rest of the dates determined at that time.

2.4 Chancellor Report – Debbie Yoklic

Debbie Yoklic had three announcements to make on behalf of the Chancellor’s office:
• The American Association of Community Colleges (AACC) launched on December 3rd the first ever custom framework to measure how two-year colleges perform in serving their students. This Voluntary Framework of Accountability, or VFA, gives specific metrics that assess how community colleges are doing in areas such as student progress and achievement, implementation of career and technical education programs and transparency in reporting outcomes. The proposed metrics were a pilot tested over a 5-month period by 58 community colleges, including Pima Community College. Dr. Flores was a member of the original group that proposed the VFA and its components. PCC was the only community college in Arizona to participate.

• “PELL running” is becoming a growing issue for many large institutions that offer distance learning. As reported in the Arizona Daily Star shortly before Thanksgiving, 71 students from Mississippi engaged in PELL fraud at PCC during the Fall 2011. Thanks to the diligence and quick thinking of Community Campus student services personnel, these individual were identified early, saving the College even greater potential losses. A team of College staff is working to control and stop this type of activity.

• Lastly, Debbie issued an invitation to all to attend the Holiday Reception hosted by the Board of Governors and the Chancellor. The Reception is being held Wednesday, December 14 from 4:30 until 6:30 pm at the Courtyard of the Community Campus.

3. EMPLOYEE REPORTS

3.1 AFSCME Report – none

3.2 ACES Report – none

4. COUNCIL REPORTS

4.1 Board of Governors Report – Tim Kelliher

The PCC Board of Governors met on November 9, 2011 at the District Office.

Some of the items discussed included:
• A report from Staff Council members Rose Bolz and Tim Kelliher on the November 4, 2011 Staff Council meeting.
• Campus activities that included: Pancake Breakfast on November 10; NASPA Western Regional Conference; 7th Annual Adult Learner Institute in Sacramento,
California; and Native American Student Association Celebration

- Faculty Representatives Kimlisa Duchicela and Patty Figueroa provided highlights from the Faculty Senate meeting of November 4. Discussed was: presentation of results of CCSSE (Community College Survey of Student Engagement) Survey; reports from PCCEA, Adjunct Faculty Subcommittee, and an open forum question about selection of faculty for honors classes.

- Governing Board Recognition and/or Awards included:
  - Keith McIntosh: 2011 EDUCAUSE Rising Star Award
  - David J. Raymond: Master Instructor specializing in Aeronautical Science by the National Center for Aerospace & Transportation Technologies (NCATT)
  - Antonio Arroryo: Special Recognition Award from HPAC
  - Mario Diaz de Sandy: Chef of the Year from the local chapter of the American Culinary Federation, the Chef’s Association of Southern Arizona (CASA)
  - Lonnie Burke: 2011 College Educator Award for Excellence in Teaching from the Southern Arizona Region of the American Chemical Society
  - Bryce Morthland: Silver National Paragon Award from the National Council for Marketing and Public Relations (NCMPR)
  - Ricardo Castro-Salazar: elected Advisor/Council Member for the Institute of Mexicans Abroad of the Ministry of Foreign Relations of Mexico
  - Trisha Silva: Who’s Who Among Students in American Community Colleges for 2010-2011
  - Mark Nelson: awarded the Arizona Music Education Association’s Excellence in Music Administration Award
  - Shannon McBride-Olson: Certificate of Appreciation and Recognition from the City of Tucson, Mayor's Office
  - Abel Moreno: 2011 40 Under 40 Man of the Year
  - Richard Foster: partnerships with Pima Community College to provide a variety of professional certification and training opportunities such as Structured English Immersion and the Middle School Endorsement for Tucson Unified School District (TUSD) teachers

- There was a presentation on Adelante Performance-Based Scholarship, a national Performance-Based Scholarship (PBS) demonstration study and is comprised of the most robust and prescriptive service components in the national study.

The next BOG meeting will be held at the Community Campus on December 14, 2011, 7:30 pm in rooms A-109/112.

4.2 Campus/District Report(s)

- “Zoolights” will take place December 6th from 6 – 8 pm. Admission is $5.00/person. If you are interested in helping out contact Christy Yebra.

- “Festival of Democracy” will be on January 7, 2012 from 8 am – Noon (see below for more details).
5. OTHER BUSINESS

5.1 T-shirt Sales Report and Progress – Wendy Turner (formerly Dosch)

- We have received a check for $740 which brings our total we have raised to $7,160, giving us a profit of $3,640.
- In conjunction with the “Festival of Democracy” at WC on January 7th, Staff Council will sell T-shirts. Anyone interested in helping should contact Wendy by email. This will be from 8 am to Noon.

5.2 Staff Council Representative Election/Marketing – Mykle Zoback

- Elections are done and the following have been elected or re-elected to Staff Council:
  - **Community Campus – Needed 2**
    - Dan Pinard
    - Dee Burns
  - **Desert Vista Campus – Needed 3**
    - Amy Parker
    - Cindy Gomez
    - Benetta Jackson
  - **Northwest Campus – Needed 3**
    - Jorge Caballero
  - **District/MS – Needed 7**
    - Christopher Hauser
    - Wendy Turner
    - Renee Tanner
    - Shani Stewart
    - Mark Roybal
    - Carrie McLaughlin
    - Jennifer Wellborn
  - **West Campus - Needed 2**
    - Shawn Graham
    - Carl Urbalejo
  - **Notetaker – DO/MS**
    - Kay Dodder

  These members will be joining us at the January meeting.

5.3 January 7, 2012 “Festival of Democracy” T-shirt Sales Event – Wendy Turner/Christy Yebra

As mentioned above, Staff Council will sell t-shirts at this event. Anyone interested should contact Wendy by email. This event will include: health and safety fair, create a tile for display and a massive “Sing-Along”. This is being sponsored by BEYOND. BEYOND is a community-wide event to commemorate the anniversary of January 8th, celebrate the spirit of togetherness we felt in the days and months afterward, and re-commit ourselves to working together to build a stronger community every day. You can visit the BEYOND
website for to see more about the organization and mission/goals. http://www.beyond-tucson.org/

6.  OPEN FORUM/QUESTIONS
7.  ADJOURNMENT

Next meeting:  Friday January 6, 2012 8:30 am – 10:30 am at Community Campus — TV Studio