Members Present: Connie Phifer, Dan Pinard, Cameron Purdie, Mykle Zoback, Kyle Mutz, Michele Betzen, Chris Bonhorst, Aurie Clifford, Wendy Dosch, Linda Ellis, Robert Ramirez, Irene Sherlund, Shani Stewart, Sriura Weirich, Leslie Hollander, Jorge Caballero, Edie Pearson, Rose Bolz, Fatima Wilson, Dana Brentt, Shawn Graham

Excused Absence: Becky Petelle, Donna Cohn, Autumn Palmer, David Clark, Jan Posz, Walter Silvas, Tim Kelliher

Unexcused Absence: Terra Benson, Christy Yebra

Non-voting Members/Visitors/Guests: Dr. Roy Flores, Dr. Suzanne Miles, Deborah Yoklic, Doreen Armstrong, Janet May, Shawnee Hanzlick, Ross Zimmerman

1. GENERAL MATTERS

1.1 Introductions
Introductions were made.

1.2 Agenda Modifications
None.

1.3 Approval of Minutes for September 2, 2011
The minutes were approved.

1.4 Public Comment and/or Questions
None.

2. BUSINESS

2.1 Provost Report – Dr. Suzanne Miles
Major thank you for those who participated in the United Way Days of Caring and the ceremony at the Board of Governors’ Meeting for the t-shirt design contest. The College recently received two grants: 1) Northwest Campus – United States Department of Education, Title III, for five years at just under $2 Million to strengthen ability to serve low-income students; and 2) West Campus – United States Department of Education, STEM: Science, Technology, Engineering, and Mathematics, five years at a total of $4.3 million to serve low-income students seeking a degree or certificate in science, technology and math.

2.2 Liaison Report – Janet May
Janet May shared the follow recruitment statistics:

- 889 applications were received in the month of September with 69% indicating they applied directly from the PCC website; 20% from other website and advertising referrals and 11% from employee referrals

- 556 applicants signed up to receive interest cards; a total of 7,871 requests for calendar year 2011 to-date

- 21 positions general, designated and restricted were filled with internal and external candidates
  - 14% from internal candidates and 86% external applicants

Other updates from Human Resources included:

- The deadline for submission of the initial step progression plan for Classified Exempt staff is October 31, 2011. Please refer to the Exempt Personnel Policy Statement, Appendix E for more details.

- Cyclical Review of Job Classifications – Standard Practice Guide 1502/BA Changes - The Cyclical Review of Job Classifications is posted for on the Pima Community College web site for comments. Significant changes to the Standard Practice Guide were recommended by the Job Evaluation Committee at the end of fiscal year 2010 – 2011. An overview of the changes was presented to Staff Council.

2.3 Chancellor Report – Dr. Roy Flores and Debbie Yoklic

New admissions requirements: implement in summer for summer enrollment. It will provide a pathway for those testing at lower levels in reading, writing and math. Currently many students are testing into grades 3,4,5,6. This will not deny an education to students but provide a way to strengthen their skills. Pathways to Pima is non-credit and out of Community Campus. Open admission doesn’t mean people can come to us with no education or little/no English. PCC non-credit programs have had great success so there are still avenues for enrolling in educational programs at PCC.

Chancellor Flores will be having heart surgery, to be scheduled as soon as possible. Doctors say physically he is in great shape and good health. Chancellor Flores will be out on leave between 4 – 6 weeks for recovery. Dr. Miles will assume the day-to-day at district; Dr. John Carroll to assume some of her duties at Community Campus.

Deborah Yoklic reported that SPG 3117 a/b is currently posted for a few more days for review and comment.
3. EMPLOYEE REPORTS

3.1 AFSCME Report – Director for Southern Arizona AFSCME
AFSCME has realized that members and families need support. Executive board met twice and took funds normally utilized for 2-4 yr scholarships to offer members/families 15 GED assistance scholarships; partnering with PCC in January launching literacy program for members and dependents. Benefit program with Aflac established and have been trying to contact members. Productive meet and confer.

3.2 ACES Report – Wendy Dosch on behalf of Andrew Plucker

- **First General Membership Meeting** of the year was held on September 15th where new and prospective members were welcomed and initiatives and activities for the upcoming year were discussed.

- **General Membership Meet and Confer Kick-off meeting** will be held on Tuesday, November 1, 2011, 8:00–11:00 am at the Manning House. In preparation, all exempt staff are asked to email any issues that they would like to be addressed during this year’s meet and confer process to an ACES Officer. Topics may include any changes to College policies regarding:
  - Professional development
  - Working conditions
  - Benefits
  - Compensation

- **7th Annual Oktoberfest BBQs** will be taking place all month long where $5 will buy you a lunch of a hamburger & hot dog, chips, cookies and a drink:
  - Downtown Campus Tuesday, October 11th
  - Northwest and East Campus Wednesday, October 12th
  - Community Campus Friday, October 14th
  - Desert Vista Campus Wednesday, October 19th
  - Davis-Monthan AFB Friday, October 21st
  - West Campus Tuesday, October 25th
  - District/M&S Friday, October 28th

  All proceeds go to holiday food baskets and emergency requests from the families of the men and women who have been deployed from Davis-Monthan AFB.

4. COUNCIL REPORTS

4.1 Board of Governors Report – Rose Bolz
- The PCC Board of Governors met on September 21, 2011 at the District Office. Staff Council members were there to make a presentation to the winning artist of the Gabe Zimmerman t-shirt contest, Stephanie Redmond and Gabe’s father, Ross Zimmerman.

- The public came out in force to voice their opinion on the change to the College’s admission standards. The board members listen intently to both sides of the argument. Most people presented well thought out responses with the exception of one couple. The open forum started at 7:00 pm and the last speaker ended at around 9:00 pm.

- Amber Wright spoke on behalf of Downtown, East, and North West Campus. The Downtown campus presented Hispanic Heritage Week with discussions, performances, activities and food. Students gave speeches as well as facility members on the Spanish Culture. East Campus held an outstanding “Healing Ceremony” for remembering 9-11. They had demonstrations on CPR and EMT training displays, as well as a Healing Wall for comments and their feelings. Faculty and students wrote thank you cards to the military men and women in uniform. There were some 135 cards written and sent off. The bookstore had a 9-11 window display while the library did a book display. Desert Vista campus held a family event at Oak Tree Park. This event happens every October and the students assist with food booths, game, music, singing and dancing. West Campus celebrated Latino Heritage Month with dance performances and activities throughout the month of September. On October 4th the campus will be doing a trivia game to close out their celebration.

- Donna Gifford and Kate Schmidt stated that the new (Desire 2 Learn) management program is now on the Intranet for those who wish to view it.

- The new college wide SLO interface will begin this December when instructors go in and insert their grades for Fall 2011. For more information go to the Intranet.

- Adjunct Faculty representative Mary Mitchell reported that the committee is trying to find ways in which adjunct faculty can communicate with each other and are open to suggestions. She also mentioned the idea of an “I accept” button for students before registration. The “Accept” would certify that they have read and accepted Student Code of Conduct.

- Dr. Miles began by thanking the D2L team, Donna Gifford and Kate Schmidt for their work as well as for the Student Learning Outcomes Faculty team.

- On the October Faculty Senate meeting there will be a presentation that will provide details and the new noncredit program “Pathways to Pima” which will begin in March 2012.

- President Diana Porter noted the following two topics in her report.
  - Elections for three of the campuses will start in October.
  - The need for clarification as to what happens if an Adjunct Faculty is elected as senator but is not currently teaching.

- Dr. Flores stated that the United Way campaign will be kicking off and expressed his hope that all of those who can donate please support your favorite cause. If you do not have a cause, Dr. Flores suggested that Pathway to Pima is looking for donations.
• Dr. Flores addressed the open forum and suggested that we all come together after the vote no matter what the outcome is so that we will be for the purpose of helping the students.
• The big announcement was that PCC was selected by the White House to hold and host the upcoming Hispanic Action Summit. Dr. Flores stated that it is a great honor for the college. It will be held at West Campus on Oct 15. Subjects for discussion will be jobs, Education, Health, and Immigration. The college also suggested additional matters such as; Civility and Discourse, Environment, The National Debt, the War on Drugs, Boarder Issues, Medicare, and Social Security. The Chancellor will form a steering committed in the coming days.

The next BOG meeting will be held at the District Office on October 19, 2011, 7:00 pm.

4.2 Campus/District Report(s)

DC - November 10th Veterans Center to open; new copy center grand opening today
NW – Earth day on October 12th; Speed Advising for quick resources-6 different booths

5. OTHER BUSINESS

5.1 T-shirt Sales Report and Progress – Wendy Dosch and guest Ross Zimmerman

We have raised $6,240 to-date in t-shirt sales. Dan Pinard shared pictures of the presentation at the BOG. It made channel 13 news and the AZTEC press conducted interviews.

Ross Zimmerman, an employee of PCC, is Gabe Zimmerman’s father. He has been at PCC for 11 years and is a member of the Network Services group and holds a Ph. D. from the UofA. T-shirt project was a perfect project the design has gotten more attention than any other media honoring the event. Mr. Zimmerman shared info about Gabe and his life as he was very much a “product of Tucson”. Gabe established the first Congress on Your Corner at the same Safeway. The shooting was the 20th Congress on Your Corner event. What Mr. Zimmerman would like out of this is twofold: 1) for people to remember his son and 2) community behavior to change. Mr. Zimmerman feels that due to the positivity received from the community, Gabe will be remembered as a positive and influential person in our community. A room resolution is in progress to name a room after Gabe in the House of Representatives. There are so far 330 co-sponsors out of 435 members in the House of Representatives that support the resolution; Mr. Zimmerman feels the resolution will pass. Mr. Zimmerman shared that the January 8th, 2011 tragedy is a historical event. Gabrielle Giffords is the first elected official at federal level wounded in US history; Gabe Zimmerman is the first congressional staff member murdered in US history. Several funds and movements are taking place throughout Tucson and US. Behavioral change is taking place at PCC as well, the t-shirts being just one of those impetuses. We need to keep doing positive things and moving forward.
5.2 AVIVA School Supplies Report – Wendy Dosch

Tim Kelliher delivered 3 truckloads of supplies to AVIVA.

5.3 Staff Council Representative Election/Marketing – Mykle Zoback

Survey Monkey will be used for elections; results will be announced at the December meeting. It will be open for voting for two weeks. Suggestion from Debbie Yoklic was made to distribute in the campus newsletters. Staff asked to encourage people to nominate as well as vote. Last day to nominate is October 14th but will take nominations for a week after. Poster was created to display. Mykle will email the dates to Jorge for the poster.

6. OPEN FORUM/QUESTIONS

- Kyle making final arrangements for the December meeting at the DV campus. It will be a breakfast.
- Wendy will send out a thank you to supervisors for allowing staff to come to meetings.
- Cashiers have funds from 2010 and are waiting to hear where to put the funds.

7. ADJOURNMENT

Next meeting: Friday November 4, 2011 8:30 am – 10:30 am at the Community Campus — TV Studio