Members Present: Connie Phifer, Becky Petelle, Dan Pinard, Cameron Purdie, Donna Cohn, Kyle Mutz, Terra Benson, Michele Betzen, David Clark, Aurie Clifford, Wendy Dosch, Linda Ellis, Jan Posz, Robert Ramirez, Walter Silvas, Shani Stewart, Sriura Weirich, Jorge Caballero, Edie Pearson, Rose Bolz, Fatima Wilson, Dana Brentt

Excused Absence: Mykle Zoback, Autumn Palmer, Irene Sherlund, Tim Kelliher

Unexcused Absence: Chris Bonhorst, Christy Yebra, Leslie Hollander, Shawn Graham

Non-voting Members/Visitors/Guests: Dr. Roy Flores, Dr. Suzanne Miles, Deborah Yoklic, Doreen Armstrong, Dr. James Sanchez, Jason Brown, Shawnee Hanzlick

1. GENERAL MATTERS
   1.1 Introductions
       Introductions were made.
   1.2 Agenda Modifications
       None.
   1.3 Approval of Minutes for August 4, 2011
       The minutes were approved.
   1.4 Public Comment and/or Questions
       None.

2. BUSINESS
   2.1 Provost Report – Dr. Suzanne Miles

       Dr. Miles thanked everyone for getting the fall semester off to a great start. Things seem to be running smoothly.

       She also informed us that the college is completing the final processes for two Program Specialists positions in DSR at the Downtown Campus. The goal is to have the two candidates names submitted to the September Board of Governors’ meeting. This meeting, Dr. Miles reminded everyone has been changed from September 14th to September 21st.

       The next public forum on the credit admissions and registration procedures will be Saturday, September 17th at 10 in the Proscenium Theatre at West Campus. Dr. Miles was asked about the overall reception of the changes from the community and she responded that the comments have been favorable as people see PCC is not removing students but rather redirecting them. A small group has expressed displeasure with the changes but the number is very small against the proposed changes.

   2.2 Liaison Report – Doreen Armstrong on behalf of Janet May
Doreen Armstrong shared the follow recruitment statistics:

- 846 applications were received in the month of August with 66% indicating they applied directly from the PCC website; 23% from other website and advertising referrals and 11% from employee referrals
- 1151 applicants signed up to receive interest cards; a total of 7,148 requests for calendar year 2011 to-date
- 21 positions general, designated and restricted were filled with internal and external candidates
  - A question was asked as to whether PCC keeps track of the positions filled internally vs. externally. Doreen said they do and she will have Janet May add that to the statistics she reports to staff council each month.

Other updates from Human Resources included:

- Dena Wakefield has asked for suggestions, on behalf of the Non-Exempt Professional Development Committee, for workshops, speakers, etc. for the Non-Exempt Professional Development Day, fiscal year 2011-2012. Dena can be contacted at dmwakefield@pima.edu or 206-4673. Please contact no later than September 30.
- The August 8, 2011 “Policy Update for Administrators-Fiscal Year 2011-2012” session is now available for viewing through Employee Development. To access session:
  - Login MyPima
  - Select @ Work tab
  - Select Log in to Employee Development
  - Select Catalog
  - Select the Custom courses for Pima Community College folder
  - Select the Administrator Training folder
  - Hover the cursor over the course Policy Update for Administrators-Fiscal Year 2011-2012
  - Select [Launch]

Doreen then introduced Dr. James Sanchez, PCC Psychologist.

- Dr. James Sanchez outlined some of his responsibilities and charges at PCC. He will be chairing the behavioral assessment committee; overseeing Student Code of Conduct and consulting with administrators, faculty and staff regarding behavioral issues as necessary.
  - A question was asked as to the members on the behavioral assessment committee. The members include: Dr. James Sanchez, psychologist; Chief Stella Bay, Dept. of Public Safety; PCC attorney; and Anne Vosberg, Vice-President of Student Development.

2.3 Chancellor Report – Dr. Roy Flores

Dr. Flores stated that the enrollment for PCC should remain flat for the next 2 years which he sees as a good thing.

Dr. Flores announced that C.J. Karamargin was the new Vice Chancellor of Public Relations.
3. EMPLOYEE REPORTS

3.1 AFSCME Report – Rose Bolz

AFSCME is planning a Labor Day Picnic at Reid Park from 10 am to 2 pm. They have also begun a new project that will provide GED scholarships.

3.2 ACES Report – Jason Brown on behalf of Andrew Plucker

Jason reminded everyone about the 1st ACES meeting will be September 15, 2011 at the District Office in the Community room at 8:30am.

Meet and Confer kick off breakfast is November 1st from 8 – 11 am at Manning House.

The social committee has been very busy planning events these include: Diamond Backs baseball game on September 11, Gaslight Theater in October, U of A football game, a Walk/Run event in November and the Oktoberfest barbeques to raise money for military families.

4. COUNCIL REPORTS

4.1 Board of Governors Report – Tim Kelliher

None.

The next BOG meeting will be held at the District Office on September 21, 2011, 7:00 pm.

4.2 Campus/District Report(s)

None.

5. OTHER BUSINESS

5.1 AVIVA School Drive – Wendy Dosch

Wendy will deliver all the items collect to date that were brought to staff council today to AVIVA. They have scheduled another round of distribution to children for Monday September 5th. Originally, the next scheduled pick up was to be September 19th. A suggestion was made to see if it could be after our October staff council meeting so everyone could bring the items to the October staff council meeting on October 7th. Wendy will ask when supplies are delivered today if that is possible.

5.2 T-shirt Sales Report and Progress – Wendy Dosch and Jorge Caballero

The sale of T-shirts, for the Gabe Zimmerman Scholarship fund, to date has produced: $4,060. Ross Zimmerman stated that this was the most positive thing he has seen come of the event on January 8th. Wendy will count the remaining t-shirts and deliver to the bookstore for sales to continue. An account was established with the cashiers for collection of money from the sale of
t-shirts. This account will now continue as the Staff Council fundraiser account for any event and to establish a base to use money to hold more fund raising events.

Staff Council members will be presenting Ross Zimmerman and the artist with a framed t-shirt at the September Board of Governors meeting on September 21st. This will be as part of the staff council report. Staff Council members are asked to wear their t-shirts that night.

Students that help sell/distribute t-shirts at All College Day will be given certificates thanking them for their assistance.

5.3 Upcoming Staff Council Representative Election/Marketing – Wendy Dosch

Committee needs to be formed to begin the process of staff council elections. One member from each campus needs to be on the committee and should be a first year member. The committee will be:

- District – Sriura Weirich
- Desert Vista – Donna Cohn
- East Campus – Fatima Wilson
- Downtown – Tim Kelliher
- Northwest – Edie Pearson
- West Campus – Rose Bolz

5.4 Staff Council Network – Jorge Caballero

In addition to the staff council website it was discussed about the possibility of an internal shared drive. This would allow council members to communicate with each other, and share info not necessarily needed on the website. The lead on this would be the historian. The possibility is to be investigated further.

6. OPEN FORUM/QUESTIONS

A reminder was noted about the end of the year gathering in December. It is tentatively scheduled to be a breakfast at DV campus. Details will follow at a later date.

7. ADJOURNMENT

Next meeting: Friday October 7, 2011 8:30 am – 10:30 am at the Community Campus — TV Studio