Members Present: Dan Pinard, Mykle Zoback, Donna Cohn, Kyle Mutz, Terra Benson, Michele Betzen, Wendy Dosch, Linda Ellis, Irene Sherlund, Walter Silvas, Shani Stewart, Sriura Weirich, Leslie Hollander, Tim Kelliher, Jorge Caballero, Edie Pearson, Rose Bolz, Shawn Graham

Excused Absence: Connie Algarin-Phifer, Becky Petelle, Cameron Purdie, Autumn Palmer, Chris Bonhorst, David Clark, Aurie Clifford, Jan Posz, Robert Ramirez, Janet May, Shawnee Hanzlick

Unexcused Absence: Christy Yebra

Non-voting Members/Visitors/Guests: Debbie Yoklic, Doreen Armstrong, Dr. Heather Tilson on behalf of Dr. Miles

1. GENERAL MATTERS
   1.1 Introductions
       Introductions were made.
   1.2 Agenda Modifications
       None.
   1.3 Approval of Minutes for May 6, 2011
       The minutes were approved with correction of Members Present: Debbie Yoklic
   1.4 Public Comment and/or Questions
       None.

2. BUSINESS
   2.1 Provost Report – Dr. Heather Tilson on behalf of Dr. Suzanne Miles

       Dr. Tilson reminded everyone that beginning July 1 Dr. Miles became the Provost and President of Community Campus. She will be alternating between the District Offices and Community Campus.

       Dr. Tilson also shared that the Disabled Student Resources (DSR) staff will now report to her office.

       Dr. Tilson suggested that anyone that had not read SPG 3501/AA should do so as the changes for college admission to PCC will begin summer 2012. This includes requiring a GED/High School diploma and reaching the benchmarks of assessment. This lead to a discussion about those students that miss the benchmarks.

       Originally, the college had established a plan to create the “Readiness Academy” to help developmental students prepare for mathematics, reading, and writing instruction. This has now been renamed “Pathways to Pima.” The physical location for this program will be at the Community Campus, however, students not meeting the benchmarks will also be referred to outside agencies, such as Adult Ed, that currently have successful models in place. Most of the work through
“Pathways to Pima” will be technology driven with limited face-to-face time. The coursework will be in module format but other details have not be completely developed. It will be fee based with some scholarships available.

The different CDACs determined that 1 and one-half courses needed to be cut from the disciplines (REA, WRT and MAT) thus raising the cut scores for the assessment benchmarks. The three CDACs did this individually and Dr. Tilson commended them on the decisions that proved to be unanimous.

2.2 Liaison Report – Doreen Armstrong on behalf of Janet May

Doreen Armstrong shared the follow recruitment statistics:

- 735 applications were received in the month of June with 73% indicating they applied directly from the PCC website; 11% from other website and advertising referrals and 16% from employee referrals
- 972 applicants signed up to receive interest cards; a total of 5,286 requests for calendar year 2011 to-date
- 25 positions general, designated and restricted were filled with internal and external candidates

Other updates from Human Resources included:

- The fiscal year 2011 – 2012 salary notifications were mailed to all regular staff at their campus address on record prior to July 1, 2011. If you have not received your notification, you are requested to contact Sam McGlone in Human Resources at 206-4624
- The changes from the Meet and Confer process have been made to the on-line Personnel Policy Statements for exempt and non-exempt staff to include a summary of the changes.
- The Office of Professional Development will be hosting a one (1) day training opportunity for supervisors on July 2, 2011. The focus will be on communications and team development.
- All College Day is scheduled for the morning of August 19, 2011. Offices will reopen at 1:00 pm that day. More information will be coming soon.

2.3 Chancellor Report – Debbie Yoklic

Debbie Yoklic shared that as of Tuesday, July 5, 2011, all college standing committees have now been filled and posted. However, as vacancies can occur at any time throughout the year other positions may open.

The new College Plan for 2011 – 2013 has been posted in draft format. The final version will be distributed at All College Day, August 19, 2011. Still to be finalized are some of the reporting responsibilities.
Debbie also commented on the “Pathways to Pima” stating that community forums have been tentatively scheduled at three (3) campuses. The first will be Tuesday, July 19th at 8 am at the Downtown Campus. The second is in September and the third in October. The thought is that at that time in the morning it is easier for community members to attend before work rather in the middle of the day or evening. She did state she would bring up the suggestion that evening, especially at some locations, might produce a better turn out.

Debbie shared that Chancellor Flores and at least one (1) board member have been attending meetings to discuss the changes to admission. Some of the groups have included: Rotary Club, Hispanic Chamber of Commerce and School Superintendents. Dr. Flores is also writing an article for AZ Illustrated on the changes.

3. EMPLOYEE REPORTS

3.1 AFSCME Report – Rose Bolz

Newly elected AFSCME officers are: Virginia Ortega, Chair; Rose Bolz, Vice Chair; Anna Richards, Recording Secretary; and Bruno Loya, Chief Steward.

AFSCME now has a newsletter and the first edition was distributed to all ASFCME members. Electronic copies are available upon request. Contact Rose Bolz at rbolz@pima.edu

3.2 ACES Report – No report available.

4. COUNCIL REPORTS

4.1 Board of Governors Report – Tim Kelliher

The meeting started by having a public hearing to get any comments and or questions answered on the Truth in Taxation- Notice of Tax Increase resolved prior to the board voting on the subject matter.

There was a Special meeting for voting on the fiscal year 2012 Property Tax Levies and the proposed budget for 2012. Dr. Bea gave a short presentation on how the property tax will affect the home owner in the coming year. Basically, on a home worth $100,000 dollar’s, the tax was set at $106.34. With the new increase that price would climb to $108.46 or $2.12 increase. However, when factoring in decreased property valuations and a decrease in secondary taxes, the average homeowner will end up paying less tax compared to this year. Both proposals were discussed and passed with 5-0 vote.

PCC is making attempt to close a major gap in funding by several means. First, by increasing the levy tax, increasing In-state tuition from $53.50 to $58.50, as well as Out-of State tuition, and finally by adding a tuition differential for high cost programs.

Other ways PCC is going to save money include implementing the following:

- Operating Budget Reductions
- Budget Sweeps
- Hiring Freezes
- Utilities Efficiencies and lease cost reductions
- Warehousing consolidation
- Administrative and Staff position elimination
- Capital Budget Reductions

During the Chancellor comments Dr. Flores emphasized the college’s new two year plan for 2011-2013. There are mainly five initiatives to take place in the coming years.
- Strengthen developmental education
- Improve the overall success of student learning
- Enhance course delivery
- Expand educational and workforce opportunities
- Enhance operations

In closing, the Chancellor made a public announcement thanking everyone that took an active part in helping the college close the major funding gap.

The next BOG meeting will be held at the District Office on July 14, 2011, 6:00 pm.

4.2 Campus/District Report(s)

Desert Vista’s garden is up and going—slightly slowed by the monsoons but by fall fresh vegetables should be produced for use in the culinary program.

5. OTHER BUSINESS

5.1 AVIVA School Drive – Bonnie Demorotski

Bonnie Demorotski, Director of Development and Community Relations at AVIVA came to discuss the school supply drive that Staff Council had decided to participate in this year. Bonnie began with a brief overview of what AVIVA is/does and shared their newsletter. Their new location is 153 S. Plumer Ave.

The supplies collected last year by staff council allowed AVIVA to jump start this year’s back pack stuffing. They try to give out the backpacks to children at the end of July—this year they are scheduled for July 29th and 30th. Staff council will begin a drive for drop off July 27th and again throughout fall semester as Bonnie indicated that supplies are needed all year long. For more information about AVIVA you can visit: [http://www.avivatucson.org/](http://www.avivatucson.org/)

5.2 Staff Council Representation/Election

Wendy Dosch, Chair, spoke with Janet May about the current status of staff representation on the council. Some campuses have no representation and some are lacking a “back-up” in the event that a staff member must withdraw from the council. Janet gave us the go-ahead to do an immediate election for the campuses that absolutely MUST have representation (i.e. East at this time) and that we can write into our bylaws something about always have at least one rep, but we are NOT allowed to appoint or pull staff reps that resigned due to switching positions at the College.

Wendy Dosch, Kyle Mutz and Jorge Caballero will begin the election process to fill vacant slots.
5.3 California Pizza Kitchen Fundraiser Update

Jorge Caballero showed the flyers that California Pizza Kitchen made for the staff council fundraiser. Electronic copies will be sent out so staff council members may distribute. The event will be held on July 27th, 28th, and 29th. Presenting the flyer results in 20% of your check, including dine-in, take-out, catering and all beverages, being donated to the PCC Endowment Fund in honor of Gabe Zimmerman.

5.4 T-shirt Design Contest Update – Jorge Caballero/Wendy Dosch

Students enrolled in Dennis Landry’s art class that begins July 11th, will design a t-shirt in honor of Gabe Zimmerman, highlighting his ideals and the PCC community. Entries from this class will be presented to a committee to discuss and select a winning design. The design will then be printed and sold by either PCC employees or PCC Bookstores. 100% of proceeds from the t-shirts sold will be donated to the PCC Endowment Fund in honor of Gabe Zimmerman. August is the targeted month for this to be sold. The t-shirts will cost approximately $6 - $10 and will be sold for approximately $20. It was suggested that the shirts be sold at the campuses with the most t-shirt sales recorded: West, Downtown and East. The bookstores can utilize a special SKU to track the sales in order to write the Foundation a check.

It is the goal, between the California Pizza Kitchen and T-shirt Design Fundraisers, that staff council will help fill the Foundation’s goal of $40,000 for the Endowment Fund. The golf tournament raised $30,000.

6. OPEN FORUM/QUESTIONS

   N/A

7. ADJOURNMENT

   Next meeting: Thursday August 4, 2011 8:30 am – 10:30 am at the West Campus — AG-19 (Cafeteria)