Members Present: Connie Algarin-Phifer, Becky Petelle, Dan Pinard, Cameron Purdie, Mykle Zoback, Donna Cohn, Kyle Mutz, Michele Betzen, Chris Bonhorst, David Clark, Wendy Dosch, Irene Sherlund, Walter Silvas, Shani Stewart, Suzanne Blackburn, Tim Kelliher, Karyza Ochoa, Jorge Caballero, Edie Pearson, Rose Bolz,

Excused Absence: Autumn Palmer, Terra Benson, Jan Posz, Sriura Weirich, Leslie Hollander, Jennifer Lauer, Shawn Graham,

Unexcused Absence: Linda Ellis, Robert Ramirez, Elizabeth Robredo, Christy Yebra, Shawnee Hanzlick, Shari Dill

Non-voting Members/Visitors/Guests: Deborah Yoklic, Dr. Suzanne Miles, Janet May, Andrew Plucker

1. GENERAL MATTERS

1.1 Introductions
Introductions were made.

1.2 Agenda Modifications
None.

1.3 Approval of Minutes for March 4, 2011
The minutes were approved with two name corrections for Brenda Keane and Andrew Plucker.

1.4 Public Comment and/or Questions
None.

2. BUSINESS

2.1 Provost Report – Dr. Suzanne Miles

Dr. Suzanne Miles reminded everyone that the semester is coming to an end and that graduation would be held May 19th at 7 pm at the TCC. She also thanked those that attended the Multicultural Convocation May 5th at West Campus.

Regarding the Legislative Update Forums, Chancellor Dr. Roy Flores and Executive Vice Chancellor for Administration, Dr. David Bea and Executive Vice Chancellor for Academic and Student Services and Provost, Dr. Suzanne Miles last week held a series of forums to discuss how new laws signed by Arizona Governor Jan Brewer will affect the Arizona State Retirement System.

A DVD of the forum held at Downtown Campus is available at each campus library, and is available on the PCC employee Intranet homepage. Click on Legislative Update Forum to view the video.
Dr. Miles also shared that there are minor changes to our Student Code of Conduct. Workshops will be held in early fall (possibly mid to late September) to inform employees on the changes.

Student Services is still on target to return to campus supervision as of July 1, 2011. Previously this has been under the Provost Office.

Finally, Dr. Miles thanked everyone for their hard work this past academic year.

2.2 Liaison Report – Janet May

Janet May shared the follow recruitment statistics:

- 1,184 applications were received in the month of April with 71% indicating they applied directly from the PCC website; 20.5% from other website and advertising referrals and 8.5% from employee referrals
- 853 applicants signed up to receive interest cards; a total of 3,576 requests for calendar year 2011 to-date
- 23 positions general, designated and restricted were filled with internal and external candidates

Janet also stated that Human Resources is continuing to work with all employees affected by the restructuring of the College. And a reminder that the 2011-2012 Open Enrollment period will close on Tuesday, May 10, 2011. All completed forms are due to the Employee Service Center by 5:00 pm on Tuesday, May 10, 2011.

Janet also shared that our Employee Assistance Program provider, DeerOaks, sponsors monthly Wellness Chat sessions. The schedule of monthly chat sessions will be posted on the Wellness intranet page under Employee Services. Each month DeerOaks publishes a newsletter relating to employee assistance program topics for employees and supervisors. The newsletters are posted on the Human Resources intranet page.

Concerning Professional Development Days, Janet informed the council that the Exempt Professional Development Day will be held on May 20, 2011 at the Downtown Campus in the Amethyst Room from 8:00 am – 5:00 pm. The Non-Exempt Professional Development Day will be held on June 16, 2011 at the West Campus in the Proscenium Theater from 8:00 am – 5:00 pm.

2.3 Chancellor Report – Debbie Yoklic

Debbie Yoklic reported on the changes to the Arizona State Retirement system and the impact on PCC employees. Last month the Arizona Legislature passed bills, later signed into law by Governor Jan Brewer, that redefine how the state administers state retirement plans, such as the Arizona State Retirement System (ASRS).

Senate Bill 1609 contains several provisions, including the establishment of a committee whose purpose over the next 18 months is to examine the feasibility of converting state retirement programs from defined-benefit plans, such as pensions, to defined-contribution plans, such as 401(k)s. In
defined-benefit plans, the contribution is variable but the payout is predictable, based on an employee’s years of service and salary. In defined-contribution plans, the payout can vary, depending on performance of the underlying investments. The College will closely monitor the progress of the committee, whose work could profoundly impact our employees.

Of immediate concern is Senate Bill 1614, which changed mandatory contribution rates of employees and employers into ASRS. In the past, each contributed 50 percent of the total to fund the system; the new law requires that employees pay 53 percent, and employers 47 percent. For PCC employees, it means an increase in their contribution from 9.85 percent to 11.39 percent of their pay.

3. EMPLOYEE REPORTS

3.1 AFSCME Report – Rose Bolz

Meet and Confer was complete and to be presented to the May Board of Governor’s meeting.

3.2 ACES Report – Andrew Plucker

Andrew Plucker stated that for ACES the Meet and Confer process was complete and to be presented to the May Board of Governor’s meeting.

Also, ACES is currently accepting nominations for three positions on the ACES Board of Directors:

- President-Elect (3 year commitment)
- Treasurer (2 year term)
- Member Representative, 1 position (2 year term)

Nominations will be accepted until the end-of-business on Friday, May 13, 2011.

The President-Elect must commit to a three-year term, serving the second year as ACES President, and the third as Past President. The person in this position participates in all leadership and Meet and Confer activities while learning about responsibilities during the first year, leading ACES activities the second year, and advising the Board during the third year.

Responsibilities of the Treasurer include chairing the Professional Development Committee, managing ACES finances, and reporting on financial activity.

The Member Representative will be responsible for chairing various sub-committees such as the Membership, Community Service (BBQ), and/or Networking Committees.

ACES members serving in all three positions participate in the annual Meet and Confer process.

If you are interested (or you know someone who might be interested) in an exciting leadership opportunity that involves supporting the success of your exempt staff colleagues, please consider nominating yourself or someone you know. All active members of ACES are eligible to hold office.

4. COUNCIL REPORTS
4.1 Board of Governors Report – Tim Kelliher

The meeting started with a moment of silence for the passing of Bruce Fleck, the Assistant Coach for the women’s basketball team. This was followed by a recognizing and presenting of the Awards to Students, Employee’s and Community members for outstanding accomplishments during the past year.

Karina Cole addressed the Board regarding her concerns with the music department, in particular, the separation of the Musical Theater Workshop (MUS 148) and the opera Workshop (MUS 149).

Chancellor Flores and Vice Chancellor Debbie Yoklic gave a brief presentation on the Differential Tuition. Following the presentation the board voted to support the new tuition scale.

Chancellor Flores then addressed the 55% reduction by the state to our budget, a 7.1 million dollars appropriation. Dr. Flores also made brief comments on the Gun Legislation, and the a Grand Canyon Diploma. He also made a brief comment on the challenges IT faces because Pima has little down time to test more and more complicated systems.

At the time of the board meeting, PCC was still searching for a new Learning Management System to replace Blackboard Vista.

4.2 Campus/District Report(s)

None.

5. OTHER BUSINESS

5.1 Staff Council Attendance Reminder – Wendy Dosch

Chairperson Wendy Dosch reminded everyone that if you can’t attend staff council you need to send a replacement. It is very important to have all the campuses/district represented adequately. The number of staff council members is based on the amount of staff at each location and balanced to give the best representation.

5.2 Summer T-shirt Design Contest Update/Plan of Action

Chancellor Flores approved the T-shirt Design Scholarship Contest. The West Campus art students will design the t-shirts, be voted on by the PCC staff and community, and the winning design will be printed on t-shirts and sold in Fall 2011. The proceeds will go to the Gabe Zimmerman Scholarship fund.

5.3 Vote – Staff Council Marketing Poster(s)

Several posters, six altogether, were presented for discussion and vote. It was determined that Historian Jorge Caballero will email the designs to everyone and a vote will take place next month.

5.4 Employee Recognition

Historian Jorge Caballero designed a certificate for staff to give out to recognize employees “caught doing good” at the various campuses/district. It was voted and approved to use this as the model.
6. OPEN FORUM/QUESTIONS

Chairperson Wendy Dosch will meet with the Council Liaison to ask about our budget and how to handle money items.

Carry over items from last month:

- Staff Council T-shirts were available for viewing and ordering. BOG Representative Tim Kelliher will collect money for the shirts. All money was to be collected by May 16th. Cash only and hand carry to DC mail-code 3030.

- Fundraising will take place with California Kitchen at Tucson Mall in July. 20% will be given back from money raised at the event. Flyers will be provided by them and the day cannot be a Friday, Saturday, or Sunday.

7. ADJOURNMENT

Next meeting Thursday, June 2nd, 2011 from 8:30 – 10:30 am at the Downtown Campus.