Members Present: Shawnee Hanzlick, Becky Petelle, Dan Pinard, Carol Munoz, Kyle Mutz, Autumn Palmer, Wendy Dosch, Carrie McLaughlin, Elizabeth Robredo, Walter Silvas, Shari Stewart, MaryAnne Wilson, Shari Dill, Jorge Caballero, Rose Bolz, Shawn Graham,

Excused Absence: David Clark, Gloria Coronado, Gary Roderick, Norma Gutierrez, Mary Lou Rosas, Sharon Sinibaldi, Suzanne Blackburn, Tim Kelliher, Karyza Ochoa, Ed Gallagher,

Unexcused Absence: Anna Richards

1. GENERAL MATTERS
   1.1 Introductions
       Introductions were made.
   1.2 Agenda Modifications
       There were no agenda modifications.
   1.3 Approval of Minutes for October 1st and November 5th 2010
       A vote was taken and the minutes for October and November were approved.

2. BUSINESS
   2.1 Public Comment
       There was no public comment.
   2.2 Provost Report – William Scurrah
       The College received the final report from the HLC evaluations in November. This report will be posted on the website on the accreditation activities page. HLC recommended continued accreditation for ten more years. The next accreditation visit is scheduled for 2019-2010.
   2.3 Chancellor’s Report - Dr. Roy Flores
       The Chancellor offered his congratulations on the reaccreditation. The College put together the best effort he has ever seen in preparation for the HLC evaluation. Community support really carried the day. HLC recommended that the college improve the slow hiring process.

       The college could face another reduction in state funding due to the poor economy. However, the college was awarded $26 million in grants last year. The college plans to collaborate with the county to provide job training. We must continue to look for ways to meet the needs of the current student population.

   2.4 Liaison Report – Janet May
       HR Recruitment - Month of November statistics:
       - 993 applications received in the month of November with 75% indicating they applied directly from the PCC website; 8% from other website referrals and 7% from employee referrals
       - 20 New hires in November
       - Along with 6 temporary instructors and 4 Community Service Officers
• 501 applicants signed up for interest cards; a total for 2010 to date of 8,798 requests (calendar year beginning January 2010).

• With 57 jobs posted we had 18,505 hits to those announcements

• 75 requisitions to fill jobs were received

• 125 open positions to fill currently

Winter Recess Reminder:
Winter recess begins Friday, December 24, 2010, and continues through Sunday, January 2, 2011. Full-time regular staff and administrative employees are eligible for six days (48 hours, prorated for employees scheduled to work less than a 40-hour week) of paid time off for winter recess. To be eligible for winter recess pay, you must work your last full scheduled work day before the recess begins, and your first scheduled work day after the recess, or be on approved paid leave for the full day.

Timesheets for the pay period December 18 – 31, 2010, are due to the Employee Service Center by noon on December 21st.

Employee Identification Cards (handout):
Starting this month, all regular, active employees have the option of receiving an employee identification card, which will contain legal name, photograph and library bar code number.

On Dec. 8, employees can stop by the District Office break room or any of the campus Cashier Offices to receive a card. After Dec. 8, employees may visit the campus Cashier Offices or contact Human Resources at myhr@pima.edu or 206-4624.

To receive a card, employees need to bring a valid government or state issued photo ID and complete an Employee Identification Card Request form. The Employee ID Card Request form is available on the Intranet (accessed through MyPima) under the Human Resources page.

Meet and Confer:
Meet and Confer sessions are scheduled. January 20, 2011 is the first meeting for AFSCME and January 27, 2011 for ACES; meetings will run through the end of April. ACES and AFSCME meetings are scheduled every other Thursday afternoon, and PCCAE on selected Fridays. Please check the website for specific dates, time and locations

2.5 AFSCME Report – Rose Bolz
AFSCME will hold an election soon for its officers.

2.6 ACES Report – Shani Stewart
Meet and Confer starts January 27th. ACES will hold a membership meeting on February 1st, from 8:00-9:30 at the Community Campus room.

2.7 Board of Governors Report – November 10, 2010
The fall recognition awards were held to highlight professional awards received by employees. The soccer coach and team were congratulated on their winning season. HLC has recommended that the Student Learning Outcome program be strengthened by January 2013. Chairperson Marshall thanked veterans for their service. Congratulations were given to Scott Stewart and David Longoria for their re-election to the Board.

Chancellor’s Report:
The 1% sales tax increase did not pass. As a result, the state will have more than a $1 billion deficit. It’s expected that K-12 and higher education will be significantly affected. The federal stimulus money will dry up. PCC has been streamlining for several years now. We have fewer administrators and provide student services with more efficiency. Dr. Bea reported that the budget use is consistent with expectations. We
have paid off some long-term debt. There have been some changes in curriculum and the agreements for JTED Tech Prep articulated credit program. The next Board meeting will be on December 8th at Community Campus.

2.8 Campus Updates
The Alumni Night at Zoo Lights will be held on December 13th at the Reid Park Zoo.

West Campus: The Louis Carlos Bernal Gallery will show a “Retrospective: George Welch” from November 8 – January 28.

Community Campus: Cookie Crunch on December 6th to raise money for our troops overseas.

West Campus: The student lounge area near the cafeteria is being converted into a dance classroom and multipurpose room.

M&S: A sealed bid public auction of surplus equipment and supplies will be held at the M&S Warehouse on Dec. 10, 13 and 14 from 9 a.m. to 4 p.m.

3. STAFF COUNCIL SUBCOMMITTEE UPDATES
3.1 Election – Wendy Dosch
Wendy thanks the election committee members for their help with the election. The ballots were well designed. There was a suggestion a way to gather votes electronically for the next 2011 election process.

New Staff Council Members (term ends Dec. 2012)

<table>
<thead>
<tr>
<th>Name</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cameron Purdie</td>
<td>CC</td>
</tr>
<tr>
<td>Connie Algarin</td>
<td>CC</td>
</tr>
<tr>
<td>Amy St. John</td>
<td>CC</td>
</tr>
<tr>
<td>Donna Cohn</td>
<td>DV</td>
</tr>
<tr>
<td>Irene Sherlund</td>
<td>MS</td>
</tr>
<tr>
<td>Christy Yebra</td>
<td>DO</td>
</tr>
<tr>
<td>Jan Posz</td>
<td>DO</td>
</tr>
<tr>
<td>Chris Fox</td>
<td>DO</td>
</tr>
<tr>
<td>Sharon Sinibaldi</td>
<td>DO</td>
</tr>
<tr>
<td>Robert Ramirez</td>
<td>DO</td>
</tr>
<tr>
<td>Chris Bonhorst</td>
<td>DO</td>
</tr>
<tr>
<td>Terra Benson</td>
<td>DO</td>
</tr>
<tr>
<td>Leslie Hollander</td>
<td>DC</td>
</tr>
<tr>
<td>Tim Kelliher</td>
<td>DC</td>
</tr>
<tr>
<td>Jennifer Lauer</td>
<td>EC</td>
</tr>
<tr>
<td>Michael Tearne</td>
<td>NW</td>
</tr>
<tr>
<td>Rose Bolz</td>
<td>WC</td>
</tr>
</tbody>
</table>

4. OPEN FORUM
Wendy’s restaurants, KIIM-FM and Fox-11, are teaming up to encourage people to write letters to our troops overseas. Letters may be dropped off at any Wendy’s restaurant during the holiday season. Shari Dill has holiday stationery that can be used.

Some Staff Council members are finishing their terms at the end of December. They are Carol Muñoz, Gary Roderick, Norma Gutierrez, Carrie McLaughlin, Mary Lou Rosas, MaryAnne Wilson, Suzanne Blackburn, Ed Gallagher, and Dawn Huntsinger. Shawnee Hanzlick will remain to assist new Chairperson. The new Chairperson will be announced at the January meeting. A new note-taker is needed for next year’s meeting minutes.

5. ADJOURNMENT
The meeting adjourned at 10:00am. The next meeting is:

Date: Friday, January 7, 2011, Time: 8:30-10:30am, Place: Community Campus TV Studio