Members Present: Shawnee Hanzlick, Becky Petelle, Dan Pinard, Kyle Mutz, David Clark, Wendy Dosch, Norma Gutierrez, Mary Lou Rosas, Sharon Sinibaldi, Shani Stewart, MaryAnne Wilson, Suzanne Blackburn, Shari Dill, Tim Kelliher, Anna Richards, Ed Gallagher

Excused Absence: Teresa Guy, Kyle Mutz, Gloria Coronado, Gary Roderick, Carrie McLaughlin, Elizabeth Robredo, Walter Silvas, Karyza Ochoa, Jorge Caballero

Unexcused Absence: Carol Munoz

1. GENERAL MATTERS

1.1 Introductions
Introductions were made.

1.2 Agenda Modifications
There were no agenda modifications.

1.3 Approval of Minutes for August 5, 2010
A vote was taken and the minutes were approved.

2. BUSINESS

2.1 Public Comment
There was no public comment.

2.2 Provost Report - Dr. Suzanne Miles
The Chancellor is at a meeting this morning with the Foundation, but sends his regards. Dr. Miles expressed thanks to all for a smooth start to the new semester.

The eleven-member team from the Higher Learning Commission (HLC) will visit the College September 13-15. It is not yet known which HLC member will visit which campus. The team leader will visit Community Campus on Monday morning in addition to reviewing East Campus on Tuesday.

Bill Scurrah serves as the faculty coordinator for the event. A link to the latest schedule for the visit can be found on the College website under “Spotlight” on the home page. The ultimate goal is to receive another ten years of accreditation. The evaluation could result in one of three outcomes – institutional follow-up, a written report, or a follow up visit.

The advantage of conducting the self-study is finding things that need to be changed. The key word for the accreditation evaluation is transparency. The self-study report describes things that have been changed.

The accreditation visit will end with a meeting at District Office during which the HLC members will give an overview of their findings. The College will receive an official written report with more specifics in early November.
Fall sports are in full swing. The men’s soccer team is undefeated. The women’s soccer and volleyball teams are doing fairly well. The football team won the first game last week in many years. The next home game will be tomorrow night at 7:00am. Shawnee Hanzlick expressed thanks to the Provost for her guidance in preparing for the HLC visit.

2.3 Liaison Report - Doreen Armstrong
The new Vice Chancellor for Human Resources will be Janet May, previously the Assistant Vice President of Human Resources for Texas Tech University in Lubbock, Texas. She starts the first week in October, spending a week in Human Resources, then visiting the campuses.

Professional Development classes can be accessed through the website under “MyPima, @Work.” For more information about professional development, call x4706.

East Campus is dedicating room E3-309 as a space where employees may have access to online professional development training away from their workstations with supervisor approval.

Board of Governors packets may be viewed online at http://www.pima.edu/board/packets/index.shtml. They contain information about new hires and retirements.

2.4 AFSCME Report – Rose Bolz
AFSCME is currently addressing five grievances. Michael Coiro, AFSCME Local 449 Executive Director, was at West Campus for All College Day. He is planning to be at East Campus on Wednesday, September 15th from 3:15-5:00 for an AFSCME event.

2.5 ACES Report – Ed Gallagher
ACES had their first membership meeting yesterday at District Office. They went over a few issues and changes in policy language. There were giveaways for all the ACES members. The next ACES meeting will be on November 3, from 8am-10am. Exempt staff is welcome to suggest topics to discuss at the spring Meet and Confer.

Locations and dates for the BBQ fundraisers are set and have been emailed to the ACES membership and all exempt staff. The BBQs start in mid-October and will be held at all campuses and at Davis Monthan Air Force Base. Funds raised will be donated to families of military personnel serving overseas. Ed will bring the dates for the BBQs to the next Staff Council meeting.

2.6 Board of Governors Report, September 8, 2010 – Shari Dill
- Enrollments are up 2%, which is considered a nice increase in growth.
- The new book rental program is considered a success. Students have shared that this program is cutting their books costs as much as 50%. Thanks are given to David Bea for putting the program together with Follett.
- Propositions 301 and 302 could affect our budgets in the upcoming fiscal year. If they do not pass in November it could mean possible double digit cuts for education.
- Currently 6% of the College’s budget is from the state compared to 16% seven years ago.
- The Board may be looking at tuition rates again and may explore differential tuition.
- The Higher Learning Commission team will visit the College on September 13-15 for accreditation renewal.
2.7 **Campus Updates**

West Campus: Sept. 22-Oct. 3: PCC Theatre Arts presents “Charlotte’s Web,” CFA Proscenium Theatre, West Campus, $6 (discounts available), Friday-Saturday at 7 p.m. and Saturday-Sunday at 2 p.m., 206-6986 or centerforthearts@pima.edu. There will be free activities for families and opportunities to meet the cast. Six matinee performances offered at schools have sold out.

3. **STAFF COUNCIL SUBCOMMITTEE UPDATES**

3.1 **AVIVA Back-to-School Drive, Aug. 5 - Sept. 30**

Staff Council plans to keep a list of donations received. Follett has donated school supplies also. All the supplies collected for AVIVA will be brought to the Staff Council meeting on October 1st.

3.2 **Fundraiser with Sodexo, Aug. 30 – Sept. 10**

Sodexo has flyers posted outside the cafeterias about the fundraiser. Sales have increased slightly.

3.3 **Form Election Committee**

Staff Council needs to form a committee for elections this fall. There was discussion about time involved to participate on the committee as well as serving as an officer for Staff Council. People in first year of their term will be on the committee. Shawnee Hanzlick will help steer the committee. A motion was made to form an elections committee. A vote was taken and the motion passed.

**Fall election committee members by campus:**

DO – District Office – Lead Roll --- Wendy Dosch & Assistant helpers: Shanie Stewart

Assistant helpers: MS – Walter Silvas & David Clark

Desert Vista – Autumn Palmer Assistant helper: Kyle Mutz

Downtown Campus – Shari Dill

East Campus – Karyza Ochoa

West Camps – Shawn Graham

Northwest Campus – Jorge Caballero

4. **OPEN FORUM**

There were no comments for open forum.

6. **ADJOURNMENT**

The meeting adjourned at 9:30am. The next meeting is Friday, October 1, 2010, from 8:30-10:30am, at Community Campus – TV Studio.