MEMBERS PRESENT: Evelyn Brown, Mike McGuire, Shawnee Hanzlick, Rachael Eldridge, Michele Rorabaugh, Lucy Schubert, Joan Warfield, Hector Acosta, Carol Munoz, Wendy Dosch, Rick Gary, Norma Gutierrez, Carrie McLaughlin, Mary Lou Rosas, Laura Rutkoski, Robert Teso, MaryAnne Wilson, Tim Kelliher, Cliff Shuttleworth, Marjorie Crook, Ed Gallagher, Jason Stone, Lorraine Dischinger

Guests: Dr. Suzanne Miles, Lynne Wakefield, Gail Fritz

EXCUSED ABSENCE: Delso Bosquez, Teresa Guy, Pam Lanser, Sam McGlone, Hal Melfi, Robert Ramirez, Sharon Sinibaldi, Margie Torres, Manny Durazo, Holly Tackett, Barbara Byrnes, Carol Carder, Terrie Fisher, Darlene Godoy, Dawn Huntsinger

1. GENERAL MATTERS
   1.1 Introductions - Betty Wheeler, Division Dean at Desert Vista Campus, welcomed Staff Council on behalf of President Dr. Christal Albrecht.
   1.2 Agenda Modifications - There were no agenda modifications.
   1.3 Approval of June 2009 Minutes - Staff Council voted to approve the June minutes.
   1.4 Announcements – There were no announcements

2. BUSINESS
   2.1 Public Comment and/or Question - none

2.2 Provost Report – Dr. Suzanne Miles touched on and followed up on several items.
   - Dr. Miles- Commented that she was excited about the Jail and Bail Staff Council Scholarship fundraiser, and that she looked forward to bailing out a detainee.
   - Dr. Miles- appreciates the commitment and the dedication of Staff Council members and the Council’s effort in assisting with community sponsored programs and services.
   - The Provost reported on the following topics that were previous discussed:
     - College Plan Strategies – The focus is currently on the redesign of the Student Service Centers to ensure that processes and changes are consistent throughout PCC and the refinement of the Financial Aid processes.
     - My Degree Plan and Adjunct Faculty contract process
     - Following up on Organizational Climate findings, specifically those responses from students and employees.
     - Reaccreditation process is moving forward with the self-study and the planned visit by North Central in September 2010.
     - The College has just signed an agreement with Eastern New Mexico University for them to offer a baccalaureate degree at PCC

2.3 Liaison Report – Lynne Wakefield gave a update on the new job interest card available online. Employees can complete the form, which can be found in Pima Jobs
under job opportunities. By checking all categories of interest, the employee will be notified by email when a position opens up.
There are still some open positions for staff. There hasn’t been a complete freeze.
Check on line.

If you have enrolled in the flexible spending account and still have not heard from ASI contact Gwen Goodman. The debt cards (if you purchased one) should be arriving by mail in about a week. Any questions about benefits should be directed to Gwen Goodman.

2.4 American Cancer Society October Fundraiser Walk – Rick Gary distributed information about the American Cancer Society’s 7th Annual Making Strides Against Breast Cancer Walk. The kick-off breakfast is August 6th at the Holiday Inn Palo Verde 7:00am registration, breakfast 7:30-8:30am.

The walk is October 25th at the Rillito Downs. Registration begins at 7:00am and the walk begins at 8:00am. Rick will bring more information to future meetings.

3. EMPLOYEE REPORTS
3.1 AFSCME – no report
3.2 ACES – no report

4 COUNCIL REPORTS
4.1 Board of Governors’ Report – No July meeting
4.2 Fundraising Committee Report – Carrie McClaughlin

4.2.A Carrie reported the following information on the upcoming Jail and Bail Event. The event will be held on Tuesday, July 14 however the time was changed from 1:00 p.m. to 5:00 p.m. to 1:00 p.m. to 3:00 p.m.

Event Clarification - Staff member(s) felt that the purpose of the Jail and Bail event was not clearly understood by employees. The purpose of this event is to raise scholarship funds and this needs to be emphasized Carrie will meet with the Chancellor again to address any last minute concerns.

Crews will be needed for the following assignments:

- Tuesday morning from 10-12 at the District Office to help with the setting up of the jail and backdrops in the lunch room. Tim will be on hand to set up the jail. The backdrops are a scene of an old western town canteen from the inside looking out, and a brick wall that has the appearance of the inside of a jail.
- Staff Council member to help highlight their Campus President at the individual campuses and collect donations.
- Staff Council representatives from DO will be assigned to each detainee to act as administrative assistants.
  - Chancellor Flores
  - Jana Kooi – John Fulginiti (proxy)
  - Dr. Christal Albrecht – Ted Roush (proxy)
  - Dr. Johnson Bia
  - Charlotte Fugett
  - Dr. Sylvia Lee
Dr. Lou Albert

- A clean-up crew will also be needed after the event to restore order around 3:30 – 5:00 p.m.

Event Preparation included the following items:

David Tang from Media Productions will be available to take photos of the detainees from 1:00 to 2:30pm.

Sedexo will be providing coffee and water for the event, possibly small trays of snacks. The Web-service will be up and running, fully operable to receive online donations for the Jail and Bail event.

Event Sandwich Boards that are worn around the neck were constructed and will be available on Monday, July 13th. The Sandwich Boards was just one way in which Council members could advertise the event at their individual campuses.

Various methods of collecting donations were discussed, with the focus on providing different venues for making the donation accessible for everyone that want to donate. Council members are to direct pledges to the Jail and Bail Event On-line web link that is available on the PCC Foundation home page. Pledge Tracker Forms were made available and are to be returned to the PCC Foundation. Everyone that pledges a donation will receive an acknowledgement of their donation from the Foundation. Mary Lou Rosas will be the College-wide Staff Council Tracker keeping the thermometer current.

Cliff ended the event discussion reminding everyone that the priority of the Jail and Bail event is to raise funds for scholarships, and that this year’s event will be low-key with more opportunity for growth in the future.

4.2.B. AVIVA – Back to School Drive

Staff Council will once again be holding a Back to School Supplies drive to benefit AVIVA Children Services. The kick off will be early August and the drive will extend into the fall, probably end of September. Each location should provide and decorate their own boxes placing them around each site as the representative see fit. Suggestions include the President’s Office, Student Services areas, Faculty and adjunct faculty areas. Collected items will be brought to the Staff Council meeting and then can be transported to AVIVA. Tim Kelliher offered his truck to transport the supplies. More information will be forthcoming at the August meeting.

4.3 Staff Council Member Manny Durazo has accepted a teaching position with the University of Phoenix so has resigned from Staff Council, Suzanne Blackburn will complete Manny’s term.

4.4 Campus/District Reports

Campus Report

North West Campus – Construction will begin shortly on the new Student Services area. In the meantime Business Services and the Vice President of Instruction offices have been moved. The Northwest Campus Vice President of Instruction will be retiring July 31, 2009.
Community Campus – Student Services is under a full blown construction project, advisors and offices are displaced. The entire campus flow-plan is under consideration; entire departments have been relocated with additional modification to come. Campus services have not been interrupted.

Northwest and Community Campus both have new Campus Presidents. The Presidents switched locations effective July 1, 2009.

5. OPEN FORUM/QUESTIONS

6. ADJOURNMENT - The meeting adjourned at 10:00am

Next meeting - Thursday, August 6
District Office A206
8:30 – 10:30am