MEMBERS PRESENT: Barbara Carey, Shawnee Hanzlick, Julie Hecimovich, Luisa Hernandez, Regina Suitt, Joan Warfield, Olga Encinas, Joe Dolan, Dave Gittings, Leslie Hargrove, Rita Ladd-Carpenter, Prisila Mata, Carrie McLaughlin, Carmen Turner, Eric Welch, Rosalind Williams, Maryanne Wilson, Frank Wood, Manny Durazo, Suzanne Blackburn, Robert Swindle, Sherry Wright, Jeanne Heisman, Clare Strom, Carol Carder, Terrie Fisher, Diane Miller

MEMBERS ABSENT: Paul Brown, Irma Ojeda, Gail Fritz

EXCUSED: Libby Swanson, Rosa Whaley, Barbara Byrnes, Jennifer Schowengerdt

GUESTS: Dr. Flores, Suzanne Miles, Doreen Armstrong

1. GENERAL MATTERS
   1.1 Introductions
   1.2 Agenda Modifications
   1.3 Approval of September Minutes
      Sept and Oct minutes approved with changes.
   1.4 Announcements
      Benefits Committee work group is getting started. SC members no longer have representation. Due Thursday. Email Julie, Barb or Clare if you would like to represent us.

2. BUSINESS
   2.1 Public Comment and/or question
      No comments or questions.

   2.2 Provost Report: Suzanne Miles
      • Newsletter sent electronically.
      • Three new Financial Aid Coordinators. We are fully staffed, they report directly to Anna Reese.
      • Athletics Department staff moving back to WC. Exec Director and three clerical staff have already moved. Sports and Athletics will all be housed there. Report to Dr. Riza
      • All-Faculty Day – Wednesday Jan 16, 2008, WC Cafeteria and Gym, Dr. Michael Crow – Pres, ASU
2.3 Chancellor’s Report: Dr. Flores

- The county is contemplating bonds, depending on several factors next year or the following year. The county looks at ways to fund projects. The Freedom Park Project will allow AE Projects. The Kino Hospital Project from 3 years ago, the county envisions it substantially bigger, to create a facility for a Community College for Nursing and Health Related Professions leaving room at WC for other things. They have a total of $3 Billion in projects. 3 options: 1) Nothing, 2) all at once, 3) $800 M in consecutive years.

- The college is continuing to work with universities to measure articulation. He met yesterday with the UofA. Working Particularly on Science and Math Studies. Working to improve K-12 education

- State revenues are dropping. Gov has proposed cuts in state agencies and a reduction in the Rainy Day Fund and borrowing form school facilities funds. No decrease in this years budget but most likely in next years.

- Working on SPGs. Drug & Alcohol, Unlawful discriminations. Wants input form different perspectives

- Institutional Climate Committee – Every 10 years, re-accreditation with the NCA. Bill Scurrah is writing the self-study portion. A committee of six faculty, staff studied to hire a company to look at us. An RFP is out. They should decide by the end of November.

- Discussion about ICC and accreditation

- Non-exempt Step Progression – Meet & Confer. Meet & Confer is a public session.

2.4 Liaison Report: Doreen Armstrong

- Recruitment Area, Brenda Keane assigns an analyst. They are open for various lengths of time. Working on Pooled Recruitment – they encourage you to apply. Website for job postings in three areas: Administration, Faculty and Internal candidates.

- Cyclical Review – Forms and desk audits due by November 26. Exempt ended Oct 31. Supervisor review and return to employees, except new employees, which are 60 days from the date of hire. 995 people, non-technical.

- OPD- ED online

- Nov 9 deadline for names of staff council reps to be sent to Jack Redavid for the benefits committee

- Employee Assistance Program – Eldercare solutions – website

- Jorgenson Counseling

- Retirement – ASRA – Getting Ready to Retire Booklet, online estimator

2.5 Election Committee Update – Carrie McLaughlin

- Oct 23, nominations back, format ballots ready to be mailed

- Committee thought of sending out ballots electronically but decided hard copy would keep the number of ballots correct. Mailed Nov 7, due back Nov 27, Reps will count ballots. We will announce election results at Dec meeting
2.6 **Holiday Meeting Update – Carrie McLaughlin**
- Meal Changes. Turkey, gravy, mashed potatoes, salad, cranberry, holiday cookies & bites. Tea, punch and water.
- Setup crew needed at 9:00AM, email Carrie. December 7, B-218.
- Donations of unwrapped toys will be accepted

2.7 **Community Service Committee**
- Dinner Theatre Feb 20 to March 2, Family Theme, 420 seats, we could choose preview night, $2 off a $10 ticket.
- Discussion to host BQ like ACES
- CSC committee will meet and send their suggestions for the Dec meeting. Motion to table discussion, final vote in Dec

2.8 **Alumni Night**
- If you wish to volunteer, contact Toppy Burk by Nov 20th

3. **COUNCIL REPORTS**

3.1 **Board of Governor’s Report – Julie Hecimovich**
- Legislature update, State Board of Community Colleges, by end of the year
- Ellen McGregor, Software Transfer Information
- Faculty Sabbaticals – more competitive process
- Faculty and Staff retirements
- Synopsis of Security
- BOG approved one more year for Dr. Flores

3.2 **Campus/District Report:**
- No Reports

4. **EMPLOYEE REPORTS**

4.1 **AFSCME: Arlene Munoz**
- No Report

4.2 **ACES- Clare Strom**
- Meet & Confer 7:30 a.m., Arizona Inn

4.3 **Other Business**
- Send email to report on a committee.
- KUAT final fundraising, Nov 28- Dec 9, contact Erin Deely at EDeely@kuat.org
- Student Services Day – NW Campus, Nov 30, all day

5. **ADJOURNMENT**
The meeting adjourned at 10:40 a.m.