MEMBERS PRESENT: Shawnee Hanzlick, Julie Hecimovich, Luisa Hernandez, Libby Swanson, Joan Warfield, Fatima Wilson, Olga Encinas, Rosa Whaley, Barbara Byrnes, Leslie Hargrove, Carrie McLaughlin, Alicia Rosales, Carmen Turner, Rosalind Williams, MaryAnne Wilson, Frank Wood, Manny Durazo, Suzanne Blackburn, Robert Swindle, Gail Fritz, Sherry Wright, Jeanne Heisman, Bob Brodie, Carol Carder, Terrie Fisher, Diane Miller

MEMBERS ABSENT: Clare Strom,

EXCUSED: Paul Brown, Barbara Carey, Regina Suitt, Joe Dolan, Rita Ladd-Carpenter, Prisila Mata, Jennifer Schowengerdt(LOA), Eric Welch,

GUESTS: Imelda Cuyugan, Charlotte Fugett, Dawn Huntsinger

1. GENERAL MATTERS
   1.1 Introductions
   1.2 Agenda Modifications
       Summer flex schedule will be discussed under item 2.5.
   1.3 Approval of April Minutes
       Motion to approve, vote taken and passed.
   1.4 Announcements
       Welcome to Rosa Whaley filling in the rest of the term for DV.

2. BUSINESS
   2.1 Provost Report: Imelda Cuyugan
       • State legislature: The statewide oversight board for community colleges will be delayed until next year. The House and Senate are reviewing budget appropriations; the draft House bill shows level funding.
       • Proposition 300 addresses eligibility verification for public programs. Students are required to demonstrate lawful presence by showing documentation; self-declaration isn’t accepted per draft bill HB2794. The Auditor General may conduct random audits of state agencies. The proposition was effective December 7, 2006 and applies to federal and state funded adult basic education programs.
       • The House and Senate discussed dual enrollment. Changes to language include striking the minimum 2.5 GPA requirement for admission. The language of that bill has been added to HB2791. The Higher Education Budget Conciliation bill which outlines college courses that count toward high school and college graduation. The Joint Legislative Budget Committee convened an ad hoc
committee of community college academic officers to review the curriculum affected.

- The Arizona Community College Association is watching two tax initiatives. A Scottsdale group has filed an initiative with the State Secretary to roll back taxable value of homes to 2001 value with a tax growth limit of two percent per year. A Mohave County group plans to file a tax initiative which would limit the tax levy, change the base year to the average four-year value of homes and limit tax growth to two percent per year plus construction.

- The Strive Act is pending federal legislation that may take precedence over Proposition 300. The Strive Act includes the Dream Act which allows kids born in the U.S. to be allowed access to education. (When a federal law and a state law are in conflict, the federal law “trumps” the state law. This follows the Pre-emption Doctrine.)

2.2 Liaison Report: Charlotte Fugett

- Stand for Children day is on May 12. Employees and family get free admission to the zoo all day. Special events are from 9:00 – 1:00 and include cookie decorating.

- Graduation is on May 17 at the Tucson Convention Center.

- Christie Yebra is available to help organize Staff Council events.

- Safety and response is top priority with the College and is addressed in the college plan which will be ready for the fall. The safety committee will have a retreat to discuss and improve the plan. Key elements include preparation which means reinvigorating campus action teams. The initial training and overview will be May 15 with on-site team training to follow. CAT teams will prepare to direct staff and evacuate buildings during emergencies. Safety measures include prevention, conflict resolution, recovery, communication and practice drills. PCC is under the protection of local law enforcement agencies and the fire department. The governor asked all Arizona colleges to report on their emergency response plans. Suggestion made to put stickers on phones listing phone numbers to call during emergencies.

- New phone system installation is in progress.

- Comp time - At the end of May or December banked comp time must be used or paid out to employees. If departments are short on staff, it’s not possible to roll over comp time to vacation because of FLSA regulations.

- Hiring committees - Typically, the hiring supervisor works with HR to select committee members. HR processes are under review. One model would be to have content experts college-wide to serve on a standard hiring committee varying the members according to the position being filled. Individuals interested in serving on hiring committees are encouraged to email Brenda Keane or Jack Redavid.

- June 1st is the deadline for non-exempt step progression plans. Please submit plans before the deadline to allow time for committee plan review. AFSCME
conducted surveys addressing the amount of time needed to fulfill plan requirements, but received 17 completed surveys. Char Fugett will work with AFSCME to initiate another survey to elicit feedback to improve SPP requirements.

2.3 **Community Service Committee Update – Julie Hecimovich**

Staff Council expressed thanks to Paula Swindle and Barbara Byrnes at the Project Progress end-of-year celebration. Wal-Mart donated $1,000 of their grant money to Project Progress. Julie read aloud a letters sent in response to scholarship funds raised for Project Progress expressing appreciation to the Staff Council for money raised toward the Project Progress book scholarship fund.

2.4 **Staff Council Letters for Step Progression**

Barbara Byrnes will prepare letters verifying Staff Council volunteer participation for step progression plans. They will be ready next week.

2.5 **June 7 Meeting Location and Summer Flex Schedule**

Summer meetings will be at campus locations on Thursdays from 8:30 to 10:30 to accommodate the summer flex schedule. More details to come by email. Summer meetings: June 7 at WC, July 12 at DC, August 2 at El Pueblo Liberty Learning Center. Members are welcome to bring food and refreshments.

3. **COUNCIL REPORTS**

3.1 **Board of Governor’s Report – Sherry Wright, Julie Hecimovich**

*Chancellor’s report:*

- Students, faculty and staff were recognized for their work with local, state, regional, national and international organizations. Awards recipients: the All-Arizona Academic Team, Kennedy Stogsdale as the 1st Team awards, the National Adult Education Honor Society, members of the community and friends of PCC.

- Stella Bay, Chief of Police and Kirk Kelly, VC for IT presented the Emergency Preparedness Plan. The plan addresses readiness, response and internal communication which includes a two-year plan to install a new phone system college-wide to include phones in classrooms which have broadcast capability for emergency announcements. The phones are already installed at District Office and Northwest Campus.

- Joanne Wilhelmsen is now Support Coordinator for Dr. Lee at NW, Linda Ashenbrener is Administrative Assistant to the Chancellor, Tom Tomasky is Division Dean at EC, Brigid Murphy is Dean of Instruction at NW.

- Dr. Flores will be honored by LULAC as a top educator.

- The Governor’s office will look at the ENCHEMS report studying the gap between what is provided by baccalaureate degrees and places where the education is offered since there is a great gap between need and capacity. The Governor decided this should be a state-wide study.

*Faculty report:*
• Faculty have requested an institutional climate survey.

3.2 Campus/District Reports

10-20-30 Year Recognition Celebrations:
• East Campus on April 26 honors retirees
  Steve Wallace, Barb Anderson, Jackie Kemp
• Desert Vista Campus on May 3
• West Campus on May 3 honors seven retirees
• Downtown Campus on May 7
• Northwest Campus on May 15 honors retirees
  Rosemarie Schulz and Bob House
• Community Campus on May 18

Announcements:
• DV had a successful Family Day barbecue on April 14 and Raul Grijalva
  attended.
• Beth Hunter, counselor at CC, received an international reward on April 20 for
  her work in Phi Beta Kappa. Beth will retire on June 30 this year.
• DC resurfacing the roof of RV building. Yoga class offered on May 8 in CC-180.
  Call 7241 if interested. DC will be audited for phone installation. Employees are
  asked to clear their work stations to accommodate the workers.
• The Center for the Arts is nearing the end of their season. The Importance of
  Being Earnest” sold out nearly every performance. Next year’s presentations:
  “The Big Friendly Giant,” “Much Ado About Nothing,” “Wonderful Town”
  (musical), and Sam Shepard play “Buried Child.” Mother’s Day concert with the
  chorale and college singers is on May 13. Tucson Magnate school orchestra
  performs May 5. PCC dance performance, “Dance Diaries,” in on May 10-12
  featuring student choreography. They will also perform “Alicia in Wonderland,”
  a dance drama for children. Digital video and film arts is holding an end-of-
  semester screening of student works, including feature film “The Adventures of
  Ace Proton.”

3.3 Committee Reports

The Professional Development catalog and calendar ready in July.

4. EMPLOYEE REPORTS

4.1 AFSCME

Char Fugett reported that AFSCME Meet and Confer sessions are still in
progress. Employees may attend Meet and Confer, offer comments during the
first five minutes and may listen and observe during the remainder of the meeting.
AFSCME meeting next week Thursday, May 10 at 12:30 in La Placita Union
Hall.

4.2 ACES
Char Fugett reported ACES has concluded their Meet and Confer session. It was a productive session. ACES and AFSCME may always present public comment at Board meetings, but there is no formal presentation planned for the May Board meeting.

5. OPEN FORUM/QUESTIONS
   Stand for Children at Reid Park on May 12 is open to the public. Tucson families are welcome to attend with free admission all day.

6. ADJOURNMENT
   The meeting adjourned at 9:55am.