Staff Council
Minutes
Friday, February 2, 2007
Community Campus
8:30AM – 10:30AM

MEMBERS PRESENT: Paul Brown, Barbara Carey, Shawnee Hanzlick, Julie Hecimovich, Luisa Hernandez, Regina Sutt, Libby Swanson, Joan Warfield, Fatima Wilson, Olga Encinas, Barbara Byrnes, Joe Dolan, Rita Ladd-Carpenter, Prisila Mata, Carrie McLaughlin, Alicia Rosales, Jennifer Schowengerdt, Carmen Turner, Eric Welch, Rosalind Williams, MaryAnne Wilson, Frank Wood, Manny Durazo, Suzanne Blackburn, Paula Swindle, Gail Fritz, Sherry Wright, Clare Strom, Bob Brodie, Carol Carder, Terrie Fisher, Diane Miller

MEMBERS ABSENT: Leslie Hargrove, Jeanne Heisman

EXCUSED: Robert Swindle

GUESTS: Suzanne Miles, Charlotte Fugett
Notetaker: Linda Ashenbrener

1. GENERAL MATTERS
   a. Introductions
   b. Agenda Modifications
      No changes.
   c. Approval of January 5 minutes
      Approved with changes:
      2.4 Spring Fundraiser Update, “The menu will include 1/3 chicken, a sliced beef or a sliced pork sandwich with coleslaw and beans…”
      Change Jeanne Heisman from Present to Absent.
   d. Announcements
      - Mykle Grant left Desert Vista and accepted a position at Davis-Monthan AFB. Eric Welch accepted a position at Desert Vista and will be the Desert Vista representative, as voted approved by Staff Council. The next person in line with the most number of votes will be contacted and asked if there is interest in filling the representative position for the District Office.
      - Feb 19-23 is Adult Literacy Week statewide
      - Feb 20, 2:00 pm, El Rio Learning Center, 18 students will be honored into the Adult Ed Honor Society

2. BUSINESS
   2.1 Provost Report: Dr. Suzanne Miles
      - The Provost’s office is in the middle of Program Review of academic programs which occurs in 3-year or 5-year cycles. There are currently 10 academic or occupational programs under review. There are also service reviews being done to see if the College is meeting the needs of the students. The pilots include review of student life, advising/counseling, and assessment services.
The Provost will attend the National Legislative Week in Washington, DC in February and will be attended by a team to include the Chancellor, members of the Board of Governors, Imelda Cuyugan (Grants), Jacquelyn Jackson (Director of Government Relations), and two students who are the Board of Governors’ Representatives (Carlos Tapia is the current rep and Ryan Isaacs was the previous rep). Students will be briefed on national legislative issues and they will attend meetings with State representatives.

2.2 Liaison Report: Charlotte Fugett

- Brenda Keane is the new Acting Director of Human Resources Operations.
- District Office Human Resources has completed work on the College-wide processes in regards to the College Plan, Getting and Keeping Talent, which resulted in twenty working processes that are still in research stages.
- Dr. Sharon Blanton accepted a position at Portland State University beginning March 2. Kirk Kelly will be the Acting Vice Chancellor for Information Technology.
- Dr. Mary Vanis will begin Feb 5 as Interim Campus President at Desert Vista.
- There was a request for new applications for Admission. There is a draft of the new application and Charlotte will discuss it with the Provost.
- There was an inquiry in regards to Proposition 103 (will bilingual pay go away?). It will not go away, but the language will need to be modified.
- In regards to Proposition 300, the College will not verify citizenship, but will ask the students to attest to their citizenship. The College will get the Attorney General’s opinion on this matter.
- A proposition was passed that states the American Flag and the U.S. Constitution are to be displayed in classrooms.
- Meet and Confer sessions have began. PCCEA and AFSCME have met and ACES will begin on Feb 8.

2.3 Elections

Julie Hecimovich called for nominations of officers and voting by members followed. Results:
1. Chairperson: Barbara Byrnes
2. Vice Chair: Clare Strom
3. Secretary: Rita Ladd-Carpenter
4. Rollkeeper: Alicia Rosales
5. Historian: Fatima Wilson
6. Board of Governors Representative: Julie Hecimovich

2.4 Community Service Report

Due to State legislation required language concerning raffles, flyers for the Progress spring fundraiser will be changed by Paula Swindle to read “non-taxable deduction and PCC Foundation sponsored.” All are asked to inform Paula of prize donations and the number of tickets sold.

There was information requested during the January meeting on how last year’s donated funds were spent by Youth on Their Own. The Chair reported that four students received funds with approximately $1800 spent with a balance of approximately $2000. Staff Council members voiced concerns about why all the funds were not utilized.

3. COUNCIL REPORTS

a. Board of Governors’ Report

Board of Governors Meeting, January 9.
Richard Fimbres was elected Chairman of the Board of Governors.
Michael Racy gave an update on the legislature.
There was a farewell to Dr. Duran, Campus President at Desert Vista, who has accepted a position in California.
Interpreters feel they have not been treated fairly by the College and there is a need for additional interpreters.
Dr. David Bea, Vice Chancellor for Finance, has given the proposed budget to the State Board. It may be accessed on the College webpage.
A new State board is to be formed to oversee operations of Community Colleges.
The next Board meeting is scheduled Feb 7.
Clare Strom thanked Staff Council for the opportunity to be a representative.

3.2 Campus/District Reports
Center for the Arts: Feb 21-Mar 4, 42nd Street, employee/student discounts available.

Community Campus: Feb 3-April 15, Income Tax Assistance, El Pueblo Learning Center, Free

3.3 Committee Reports
Benefits Committee:
The recommendation of a medical insurance provider for the College will be presented at the March Board meeting. The cost to employees will be below the national average. Charlotte Fugett will ask Staff Council to assist with promoting open enrollment due to the quick turnaround. Once a provider has been selected, there will be a five-year commitment with an annual renewal review.

4. EMPLOYEE REPORTS
a. AFSCME
The majority of available professional development funds have been spent for the year. Meet and Confer sessions have started. AFSCME Officers include Bob Brodie, Bruno Loya, Fred Duren, Arlene Muniz, Mike Gonzales, and Liz Rollins. The schedule will be posted on PimaNews. A questionnaire will be sent to Staff Council by the Chair to members. Results from the questionnaire will determine topics to be reviewed during the Meet and Confer sessions.

b. ACES
The ACES Team is prioritizing issues and topics to bring to the table during Meet and Confer. ACES Officers include Nick Curtis, Manny Amado, Clare Strom, Terry Hawkins, Laura Profirio and Patsy June. The regular ACES membership meeting will be held in March. There are approximately 340 exempt staff members, 145 employees are members.

5. OPEN FORUM/QUESTIONS
For questions on step progression plans, contact Charlotte Fugett (x4562), Jack Redavid (x4624), Lee Nichols (x4633), or Doreen Armstrong (x4708). Step progression is a three-year pilot program and is an ongoing work in progress for the remaining two years. The pilot will continue to be reviewed and problems will be worked out. Charlotte Fugett will bring a list of agencies served by employees at the next meeting.

6. ADJOURNMENT