

### **STAFF COUNCIL MINUTES**

Friday, September 8, 2023 8:30am – 11:00am Virtual, Google Hangouts

## ATTENDANCE

#### **VOTING MEMBERS**

Aurie Clifford Antje Cruce Shari Dill Erika Elias Denise M Kingman Susanna Loree

## NON-VOTING MEMBERS

Issac Abbs David Bea Brandye D'Lena Dolores Duran Cerda

# NOT IN ATTENDANCE

Gayle Bell Adelita Cortez Denise M Quijada Joseph M Forish James Johnson Sabrina Lovato Erica Martin Milo Mazanec Dorothy Netherlin Christi Noyes Christopher Rodriguez

Keri Hill David Parker Morgan Phillips Jon Wesley

Wendy Scheder Black Maricruz Ruiz Mariya D Varava Julian Vega Seana Chaves Guadalupe Serrano- Villela Celia Tapetillo FrancineTupiken Ruelas Cody Watts Lucy Simpson

Carleen Thompson Jeff Thies Michael Tulino

#### PROXIES

Christopher Rodriguez for Maricruz Ruiz Denise Kingman for Wendy Scheder Black Lucy Simpson for Seana Chaves

General Matters..... 8:30am

- Welcome & Introductions
- o Roll Call Cody Watts
- o August Minutes Approval
  - July minutes approved with 17 votes
  - August minutest approved with 20 votes
- Business Reports ...... 8:45am
  - o Provost's Office: Jeff Thies, Acting Provost

- Provost's Report
  - HLC Highlights Town Halls
  - Guided Pathways updates
  - General Education requirement updates
  - Acting Vice Provost is Michael Parker
  - Testing and Placement and vacant dean hiring updates
  - Office Hours Campus location schedules provided
- o IT Updates: Isaac Abbs, Assistant Vice Chancellor of IT & CIO
  - Various Areas
    - Reclaiming of PCC equipment upon employee departure discussion
      - Issac Abbs, Carleen Thomspson and Brandye D'Lena responded to questions
    - Continue with Security Training- NINJIO
  - Human Resources:Carleen Thompson, Assistant Vice Chancellor of Human Resources
    - Work from Home Presentation David Parker
      - WFH Committee Comments Carleen Thompson
      - Energy conservation question and WFH
      - Human Resources Report
      - College Directed Refresher training due October 13th, 2023
        - Talent Acquisition and Employee Relations
          - Job Fairs ongoing
          - Recruitment updates
      - Compensation/Affirmative Action Updates
        - New team member joining Corine Volk Sept. 11, 2023
- o Facilities: Brandye D'Lena, Assistant Vice Chancellor of Facilities
  - Facilities Report
    - Thanks to HR for helping to recruit and still have openings
    - Advanced Manufacturing Building is up and running
    - Improving access information and badge processes and new employee processes
    - AZTEC grill and Child Care center updates at DV
    - Office spacing updates
- Finance, Admin, & Staff Council Liaison: David Bea, Executive Vice Chancellor-Finance & Administration
  - Finance & Administration Updates
    - Acting Director of Accounts Receivable Melissa Lewis
    - AVC for Finance Recruitment Updates
    - Student Senate Meeting forthcoming
    - ELT budget conversations and conversation with Board around budget
- Committee/Work & Task Group Representatives:
  - All College Council: No Report
    - Need someone to attend due to a schedule change to Thursday meetings
    - Need two staff council representatives to attend
  - Benefits Work Group:
  - Enrollment Management Committee:
  - AERC-All Employee Representative Council:

College Business..... 9:45am

- o A.P.s
- o B.P.s
- Employee Group Reports ..... 10:15am
  - o AFSCME Report: No Report at this time
  - o ACES Report: No Report at this time
- Open Forum and Discussion Topics (Staff Council and Guests)
  - o Guests
  - o Staff Council Members:
    - Aurie Clifford- Gainful Employment Updates
      - AZ Transfer Statistics and College Scoreboard
      - Provided links for repayment of loan programs
      - Loan Forgiveness Programs
        - Public Service Loan Forgiveness (provided links)
        - Loan repayment plan (Save)
- Staff Council Business ...... 10:25am
  - Representative Reports:
    - Constituent Feedback: Christopher Rodriguez, Communications & Outreach Officer
      - Christopher Rodriguez Responded to employee feedback comment Orientation and Registration processes at PCC
    - Governing Board Update: Erika Elias, Governing Board Representative
      - August 18th Special Meeting
    - Treasury: Cody Watts, Treasurer
      - Budget Update
    - o Sub-Committee Reports
      - Election Committee: Staff Council Elections:
        - Ballots will be sent no later than Monday
- Meeting Announcement
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- <u>Next Meeting</u>
- Friday, October 6, 2023 8:30-11:00 am
  - Virtual, Google Hangouts

Adjourn