

STAFF COUNCIL MINUTES

Friday, June 6, 2022 8:30am – 11:00am Hybrid, Google Hangouts & Amethyst Room CC-180 (Downtown Campus)

Attendance:

VOTING MEMBERS

Roxanne Brumitt Michael Lopez

Wendy Scheder-Black

Kathleen Budway Sabrina Lovato

Guadalupe Serrano-Villela

Seana L Chaves Erica A Martin

Lucy Simpson
Adelita Cortez
Charlie McConnell

Celia Tapetillo
Shari Dill
Dorothy Netherlin

Francine Tupiken Ruelas

Kathleen Hernandez Denise Quijada

Jon Wesley

James Johnson Christopher Rodriguez

Denise Kingman Fatima Wilson

PROXIES

Proxy Erica Martin for David Donderewicz Proxy Christopher Rodriguez for Erika Elias

NON-VOTING MEMBERS

David Bea Ouatfa Chuffe-Moscoso

Morgan Phillips

Gayle Bell Gloria Coronado

Carleen Thompson

Elvia Bow Evan Goldberg

Aida Vasquez

Not in Attendance:

Manny Carrillo Stephen Ebel

Joseph M Forish

Milo Mazanec

Raphael Gill

• General Matters...... 8:30am

Welcome & Introductions

O Guests please say Hello in the Chat

Roll Call - Charlie McConnell, Roll Keeper

- Minutes Status Update Erica Martin, Staff Council Secretary Sent forward 22 votes on May 24th.
- Business Reports 8:45am
 - Chancellor's Office: No Update
 - President of Campuses: See Report
 - o Provost's Office: -
 - No Provost's Report Will provide a report next month.
 - Information Technology: Updates: Evan Goldberg, Deputy Chief Information Officer
 - See Report
 - *Audio/Visual technology update is scheduled for next year for Amethyst room for better camera and microphone systems
 - *Network Upgrade nearing completion, DT campus remaining and will begin 6/13 and complete college wide at the end of June.
 - *New Project Barnes and Noble bookstore implementation, IT
 Websystems and Pima Online. Separate integration project for faculty via Barnes and Noble.
 - Employee question Will textbooks be cheaper with Barnes and Noble.
 - Two explanations for faculty to research low cost books.
 - Employee question Asked about the number of IT staff
 - Explained staff dynamics
 - Human Resources: Carleen Thompson, Asst. Vice Chancellor HR
 - Updates
 - Employee Learning and Development
 - Performance evaluation updates:
 - -Updated staff goals process
 - -46 employees signed up for June/July Crucial Conversations sessions.
 - Employer relations talent Acquisition discussed current recruitments
 - Carleen Thompson and Joy Hall will be out of office re: training (date)
 6/6, 6/7
 - New AVC for IT- 6/21 Issac Abbs
 - 95 open full-time requisitions and 56 temp. recruitments.
 - Federal work study is now live if you'd like to fill out a request form.
 - Aida Vasquez CC held zoom sessions for staff and faculty well attended. Discussed process.
 - Employee question When will follow up sessions be scheduled
 - Response: June 21st would be the latest to schedule zoom sessions. Will send email and link.
 - Employee question How are salaries determined for each employee
 - Response Explained process duties, market, and midpoint salaries.
 - Employee question What criteria are determining the professional category.

- Response Categories determine career path and a document will have definitions of these posted.
- Employee question Are staff required or is it mandatory to be on hiring committees?
 - Response No, please follow-up with HR if there is an issue.
- Employee question Is there an estimated date as to when the work from home survey will be released?
 - Response Discussed steps to release WFH survey to employees.
- Employee question Who will determine who is able to WFH
 - Response The WFH committee will determine this type of guidance.
- o Facilities: No Update
 - Environmental Health & Safety: Ouatfa Chuffe-Moscoso, Director EH&S
 - EH&S COVID Report
 - Discussed Covid statistics Displayed graphs. Will continue to refer to the CDC, follow-up with the Pandemic Advisory group and make recommendations to the Chancellor. Discussed vaccination statistics. Discussed variances of Covid.
 - Provided recommendations on safe practices.
 - Chat note: The Pima County Health Department updated their information. 189.5 covid-19 cases/100K people in the past 7 days. 19.26% positivity during the last two weeks. Pima County is still considered low risk.
- Finance, Admin, & Staff Council Liaison: David Bea, Executive Vice Chancellor-Finance
 & Administration
 - Annual Audit Cycle
 - College Budget
 - Employee Service Center
 - See Report for other information
 - Upcoming Board meeting Board approved preliminary budget but a
 formal approval is this Wednesday. Board provided support in May for
 a 4% tax levy increase, which would generate 5 million dollars of
 additional revenues. Will help us to put structures in place such as class
 and comp, adjunct faculty adjustments for example.
 - Discussed class and comp costs and structure dynamics.
 - Employee question What are staff pay policies that will be presented to the AERC written in the HR updates
 - Response some adjustments that will make the new structures make sense. All three new policies were explained.
 - Employee question What is the condition of posting the policy to AERC because of the changes?

- Response It will not be posted without proper process associated with new policies
- Committee/Work & Task Group Representatives:
 - All College Council: No Report
 - AERC-All Employee Representative Council: No Report
- College Business...... 9:45am
 - O No A.P.s for review
 - O No B.P.s for review
- - AFSCME: No Report at this time
 - o ACES: Elvia Bow, ACES President Elect & Associate Registrar Enrollment Services
 - Report
 - Work with AERC on CC and Hybrid Working. <u>aces-officers@pima.edu</u>
 - Elections are occurring for all offices except the President keep an eye out for the email.
- Open Forum and Discussion Topics (Staff Council and Guests)
 - o Guests
 - Staff Council Members: Fatima Wilson Provided history and updates on SSC -Downtown
 - Security Project. Thanked those who supported the completion of the project.
- - Special Presentation Jon Wesley -
 - Acknowledged those SC members who were ending their term and gave gifts of appreciation. Some served an extra year due to the Pandemic. Ending Term: Lucy Simpson, Gloria Coronado (Past -Chair), Fatima Wilson (Treasurer), Michael Lopez (Former Governing Board Representative), Roxanne Brumitt, Manny Carillo, Kathleen Hernandez, Denise Quijada
 - Kathleen Budway (retiring)
 - Thanked all current members and officers for their service.
 - Fatima Wilson thanked Jon Wesley for his service and Gloria Coronado for her leadership.
 - Dr. David Bea thanked all members and those recognized.
 - O Governing Board Update: Erika Elias, Governing Board Representative
 - No Update: (No July meeting)
 - Communications and Outreach Committee: Christopher Rodriguez, SC
 Communications Officer
 - No Update
 - Treasury Fatima Wilson, SC Treasurer:
 - Budget Update
 - Expenditure Requests
 - Sub-Committee Reports
 - Bylaws Committee: Revised Bylaws Discussion (cont)

- Election Committee: Staff Professional Development Work Group Ballot
- Meeting Announcement
- o Next Meeting
- o Friday, July 8th, 2022 8:30-11:00 am
 - o Virtual, Google Hangouts

• Adjourn